

**FEBRUARY 27 – MEETING 9
VOLUME 26**

MEETING

The Ross County Board of Commissioners met on this day, February 27, 2023, in regular session.

Commissioner Dwight A. Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe in attendance and Jack A. Everson, absent.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Garrett seconded, the minutes of the February 21, 2023, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Garrett seconded, the following bills of the county be approved for payment:

| PAY TO NAME | CURRENT QUEUE | SCHEDULED PAY DATE | TOTAL VALUE |
|----------------------------------------|------------------------|--------------------|--------------|
| Kofile Technologies | Commissioners Approval | 2/27/2023 | 2894.40 |
| American AED, LLC | Commissioners Approval | 2/27/2023 | 360.00 |
| Kent Harshbarger, M.D. | Commissioners Approval | 2/27/2023 | 3500.00 |
| Treasurer, State of Ohio | Commissioners Approval | 2/27/2023 | 979.83 |
| American Electric Power | Commissioners Approval | 2/27/2023 | 3174.98 |
| J.L. Uhrig & Associates | Commissioners Approval | 2/27/2023 | 775.00 |
| South Central Power Company | Commissioners Approval | 2/27/2023 | 1462.00 |
| Westside Media | Commissioners Approval | 2/27/2023 | 30.00 |
| American Electric Power | Commissioners Approval | 2/27/2023 | 15158.91 |
| Smartbill Ltd | Commissioners Approval | 2/27/2023 | 2657.49 |
| American Electric Power | Commissioners Approval | 2/27/2023 | 159.26 |
| Southern Hope Recovery Council | Commissioners Approval | 2/27/2023 | 400.00 |
| Wex Bank | Commissioners Approval | 2/27/2023 | 700.80 |
| Microsystems Inc | Commissioners Approval | 2/27/2023 | 404.03 |
| Media Network of Central Ohio | Commissioners Approval | 2/27/2023 | 31.60 |
| Modem Leasing | Commissioners Approval | 2/27/2023 | 164.71 |
| Quill Corporation | Commissioners Approval | 2/27/2023 | 23.67 |
| Integrated Protection Services | Commissioners Approval | 2/27/2023 | 2594.00 |
| Integrated Protection Services | Commissioners Approval | 2/27/2023 | 4984.00 |
| Muffler Brothers | Commissioners Approval | 2/27/2023 | 1004.96 |
| Ohio State University | Commissioners Approval | 2/27/2023 | 1320.70 |
| Horizon Chillicothe Telephone | Commissioners Approval | 2/27/2023 | 70.38 |
| GFC Leasing | Commissioners Approval | 2/27/2023 | 106.33 |
| Ohio County Dog Warden's Association | Commissioners Approval | 2/27/2023 | 250.00 |
| Rick's Park-N-Save | Commissioners Approval | 2/27/2023 | 17661.10 |
| Axis Forensic Toxicology | Commissioners Approval | 2/27/2023 | 392.00 |
| Davis Tire of Chillicothe | Commissioners Approval | 2/27/2023 | 637.81 |
| Advanced Hydraulics and Hoses | Commissioners Approval | 2/27/2023 | 808.16 |
| Advanced Hydraulics and Hoses | Commissioners Approval | 2/27/2023 | 254.69 |
| Welch, David Michael | Commissioners Approval | 2/27/2023 | 800.00 |
| Jonina Johnson | Commissioners Approval | 2/27/2023 | 405.00 |
| Stercycle, Inc. | Commissioners Approval | 2/27/2023 | 157.50 |
| Cottrill, Treiva J. | Commissioners Approval | 2/27/2023 | 1290.00 |
| Parcel N Post Express | Commissioners Approval | 2/27/2023 | 76.21 |
| Axis Forensic Toxicology | Commissioners Approval | 2/27/2023 | 392.00 |
| Modem Leasing | Commissioners Approval | 2/27/2023 | 408.50 |
| Modem Leasing | Commissioners Approval | 2/27/2023 | 612.72 |
| Modem Leasing | Commissioners Approval | 2/27/2023 | 408.48 |
| Office Depot Inc. | Commissioners Approval | 2/27/2023 | 30.01 |
| Insight Public Sector, Inc | Commissioners Approval | 2/27/2023 | 108.90 |
| King, Kristen | Commissioners Approval | 2/27/2023 | 930.00 |
| Office City Express | Commissioners Approval | 2/27/2023 | 477.64 |
| Office City Express | Commissioners Approval | 2/27/2023 | 59.19 |
| Smartbill Ltd | Commissioners Approval | 2/27/2023 | 307.52 |
| State Electric Supply, Inc. | Commissioners Approval | 2/27/2023 | 13.74 |
| Office City Express | Commissioners Approval | 2/27/2023 | 1037.39 |
| United Rotary Brush Corp. | Commissioners Approval | 2/27/2023 | 1586.27 |
| LYNN ROSE | Commissioners Approval | 2/27/2023 | 29.00 |
| AT&T Mobility | Commissioners Approval | 2/27/2023 | 127.65 |
| Fastenal Company | Commissioners Approval | 2/27/2023 | 492.94 |
| Kenworth Truck Co. | Commissioners Approval | 2/27/2023 | 152.36 |
| Smith Springs, Inc. | Commissioners Approval | 2/27/2023 | 1964.14 |
| Principal Truck Supply | Commissioners Approval | 2/27/2023 | 96.57 |
| Edgewater Stone Works LLC | Commissioners Approval | 2/27/2023 | 12375.00 |
| General Sales Company | Commissioners Approval | 2/27/2023 | 166.45 |
| Quill Corporation | Commissioners Approval | 2/27/2023 | 188.54 |
| Cargill, Inc. | Commissioners Approval | 2/27/2023 | 2138.89 |
| Cargill, Inc. | Commissioners Approval | 2/27/2023 | 64388.55 |
| Master Locksmith and Safe Service, Inc | Commissioners Approval | 2/27/2023 | 343.00 |
| Old Canal Stop | Commissioners Approval | 2/27/2023 | 12.00 |
| Value Added Business Services | Commissioners Approval | 2/27/2023 | 133.00 |
| Lexis-Nexis | Commissioners Approval | 2/27/2023 | 984.22 |
| Office City Express | Commissioners Approval | 2/27/2023 | 68.68 |
| B & C Communications | Commissioners Approval | 2/27/2023 | 174.15 |
| B & C Communications | Commissioners Approval | 2/27/2023 | 2321.01 |
| B & C Communications | Commissioners Approval | 2/27/2023 | 345.00 |
| Office of the Ohio Public Defender | Commissioners Approval | 2/27/2023 | 1000.00 |
| Glacier Mountain Bottled Water | Commissioners Approval | 2/27/2023 | 15.50 |
| Sirchie Acquisition Company, LLC | Commissioners Approval | 2/27/2023 | 581.47 |
| Glacier Mountain Bottled Water | Commissioners Approval | 2/27/2023 | 15.00 |
| DTB Distributors, Inc. | Commissioners Approval | 2/27/2023 | 685.03 |
| DTB Distributors, Inc. | Commissioners Approval | 2/27/2023 | 1088.17 |
| DTB Distributors, Inc. | Commissioners Approval | 2/27/2023 | 106.56 |
| Office City Express | Commissioners Approval | 2/27/2023 | 54.16 |
| Kofile Technologies | Commissioners Approval | 2/27/2023 | 2361.60 |
| Printex Printing | Commissioners Approval | 2/27/2023 | 75.00 |
| Advance Auto Parts | Commissioners Approval | 2/27/2023 | 241.89 |
| Davis Tire of Chillicothe | Commissioners Approval | 2/27/2023 | 1180.00 |
| Licking-Knox Goodwill Industries Inc. | Commissioners Approval | 2/27/2023 | 218.06 |
| Trinity Services Group | Commissioners Approval | 2/27/2023 | 5749.05 |
| Modem Leasing | Commissioners Approval | 2/27/2023 | 186.28 |
| Bunstine Law Office | Commissioners Approval | 2/27/2023 | 113.27 |
| Fried, Claire R. Attorney At Law | Commissioners Approval | 2/27/2023 | 352.50 |
| Fallis, Linda L. | Commissioners Approval | 2/27/2023 | 307.50 |
| Pamela C. Wells, Attorney at Law | Commissioners Approval | 2/27/2023 | 322.50 |
| Rutherford, Chase Colin | Commissioners Approval | 2/27/2023 | 1177.50 |
| Rutherford, Chase Colin | Commissioners Approval | 2/27/2023 | 997.00 |
| Chillicothe Gazette | Commissioners Approval | 2/27/2023 | 312.63 |
| Jack's Tire & Auto Center, Inc. | Commissioners Approval | 2/27/2023 | 4129.94 |
| Ohio Department of Agriculture | Commissioners Approval | 2/27/2023 | 35.00 |
| Printex Printing | Commissioners Approval | 2/27/2023 | 30.00 |
| American Electric Power | Commissioners Approval | 2/27/2023 | 147.59 |
| American Electric Power | Commissioners Approval | 2/27/2023 | 62.46 |
| American Electric Power | Commissioners Approval | 2/27/2023 | 36.79 |
| Columbia Gas of Ohio, Inc. | Commissioners Approval | 2/27/2023 | 2239.36 |
| Gordon Flesch Co., Inc. | Commissioners Approval | 2/27/2023 | 321.68 |
| Gordon Flesch Co., Inc. | Commissioners Approval | 2/27/2023 | 538.57 |
| Amazon Capital Services | Commissioners Approval | 2/27/2023 | 102.82 |
| GFC Leasing | Commissioners Approval | 2/27/2023 | 121.65 |
| Lightle Enterprises of Ohio LLC | Commissioners Approval | 2/27/2023 | 907.20 |
| Columbia Gas of Ohio, Inc | Commissioners Approval | 2/27/2023 | 3458.38 |
| Horizon Chillicothe Telephone | Commissioners Approval | 2/27/2023 | 136.34 |
| Carpenter Marty Transportation | Commissioners Approval | 2/27/2023 | 17367.60 |
| Billie Lytle | Commissioners Approval | 2/27/2023 | 35.98 |
| Berry, Jennifer | Commissioners Approval | 2/27/2023 | 216.00 |
| University Hilltop Apartments | Commissioners Approval | 2/27/2023 | 500.00 |
| Huntington Mortgage | Commissioners Approval | 2/27/2023 | 800.00 |
| Office City Express | Commissioners Approval | 2/27/2023 | 186.03 |
| Newman, Steven C. | Commissioners Approval | 2/27/2023 | 125.00 |
| Richards, Angela | Commissioners Approval | 2/27/2023 | 833.33 |
| Preston's | Commissioners Approval | 2/27/2023 | 360.00 |
| Northwest Title | Commissioners Approval | 2/27/2023 | 300.00 |
| | | | \$208,695.42 |

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated February 13, 2023 through February 27, 2023, in the amount of \$35,507.85 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

TIME SHEETS APPROVED - COUNTY ADMINISTRATOR

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending February 25, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Garrett seconded, \$5,000.00 be transferred from account code 100-26-00-7001 Salaries Employees into account code 100-26-00-7550 Other Expenses, per a request of February 27, 2023 from the Ross County Board of Elections.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$20.00 be transferred from account code 420-29-07-7150 Office Supplies into account code 420-29-07-7155 Communications, per a request of February 27, 2023 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Probate Juvenile Court for disposal of the following surplus property of the county as indicated:

| QUANTITY | DESCRIPTION | TAG/ SERIAL | METHOD OF DISPOSAL |
|----------|------------------|----------------------------|--------------------|
| 4 | Desks | 12891, 12730, 13737, 12732 | Surplus Property |
| 1 | Chair | 12373 | Surplus Property |
| 1 | Dry Erase Board | 13208 | Surplus Property |
| 1 | 2 Drawer Cabinet | 12366 | Surplus Property |

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

CONTRACT AWARD H2OHIO GRANT

Mr. Lowe moved, Mr. Garrett seconded, to award the bid for the WPCLF Batch 4, H2Ohio project for 2022-2023 funding, distributed by the Ross County Health District to 16 Home Sewage Treatment System installers currently registered with the department. Bids were opened February 21, 11:30am as advertised in the Commissioner’s office. It is the recommendation of the Ross County Health Department that the lowest bid submitted by Southern Ohio Septic be accepted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

BID OPENING WATER POLLUTION CONTROL LOAN FUND BATCH 4

Bids were opened at 11:30, as advertised, for Batch 5 WPCLF Loan Money. Only one bid was received: Duncan and Daniels, \$7,575.00 Bids will be given to the Ross County Health District for review and to award the contract.

RELEASE OF FUNDS ROSS COUNTY HEALTH DISTRICT MOBILITY MANAGEMENT

Mr. Lowe moved, Mr. Garrett seconded, to release funds for the Ross County Health District Mobility Management program in the amount of \$5,000.00, as budgeted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

RFP PEST CONTROL CHIP PY2022 GRANT

On January 17th the Commissioners approved a Request for Proposal to be sent to Pest Control contractors. The scope of work included inspection and treatment when needed for approximately 8 homes chosen for the Owner Rehab program for our CHIP PY2022 grant. Proposals were sent out to 7 pest contractors and only 1 contractor responded back with a proposal, Bee Gone Pest Control, termite inspection \$60 per inspection and termite treatment \$5 per linear foot. After an award is made a Contract between The Ross County Board of Commissioners and contractor will be executed.

COUNTY HIGHWAY SYSTEM MILEAGE CERIFICATION

Mr. Lowe moved, Mr. Garrett seconded, to certify the 2022 Ross County Highway System Mileage Certification provided by the Ohio Department of Transportation. The total length of county maintained public roads in Ross County was 400.043 miles as of December 31, 2022.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

ROSS COUNTY EMERGENCY OPERATIONS PLAN

Mr. Lowe moved, Mr. Garrett seconded, to approve the Ross County Emergency Operations Plan which is a statement of policy regarding emergency management and assigns tasks and responsibilities to county officials, department heads and various agencies and organizations specifying their roles before, during and after an emergency or disaster situation. It is developed pursuant to Ohio Revised Code Sections 5502 and 3750 and the adoption of the National Incident Management System (NIMS) from Presidential Directive, HSPD-5.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

APPROPRIATION TO ATTEND MEETING CONVENTION

Mr. Lowe moved, Mr. Garrett seconded, to approve a request from Senior Planner Devon Shoemaker, to attend the OVRDC meeting in Waverly Ohio on February 28, 2023 at an approximate cost of \$30.00 to the county.

On call of roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

RFP EVALUATION COMMITTEE ROSS COUNTY EMS

Mr. Lowe moved, Mr. Garrett seconded, to approve appointments to the RFP Evaluation Committee for the EMS Plan Committee. The appointees are Mr. Jeff Hartmus, Greg Rouse, Ryan Horsley, Sheriff George Lavender, and Dean Carroll.

On call of roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

OTHER BUSINESS

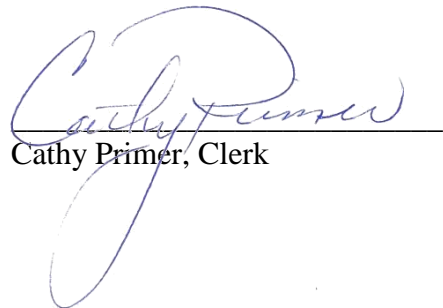
Mr. Joe Medici and Mr. Chase Carter, from the Public Defender’s office discussed the possibility of some changes coming when the contract is up for renewal. It is a possibility that CCAO will may help with support for the indigent defense fees, statewide. Contract negotiations will take place April/May and more information will be available at that time.

Joe Sokol, Regional Manager Professional Services, Palmer Energy visited the Commissioners to let them know Palmer Energy has a consulting service now available to help with commissioning services, engineering services and energy services.

Charlie Ortman, County Engineer updated the Commissioners on the request from Mr. Gregory Garman, who requested vacation of a R/W section reserved for roadway shown on the Plat of the Town of Zora (Lyndon). Plat recorded November 26, 1913. A preliminary survey of requested vacation area indicates T.R. 1033 to be on a portion of requested vacation. This Township Road is recognized by the Township, County, and State of Ohio. There are options to consider that need to be reviewed by Buckskin Township and the Prosecutor.

ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of, February 27 2023, at 3:30 p.m.


Cathy Primer, Clerk

Board of Commissioners of Ross County, Ohio


Dwight A. Garrett, President


James E. Lowe, Vice President

Absent
Jack A. Everson, Commissioner