

**FEBRUARY 26 – MEETING 9
VOLUME 27**

The Ross County Board of Commissioners met on this day, February 26, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the minutes of the February 20, 2024, meeting be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE	DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE
Auditor	Atty Fees- Juvenile Court	Fried, Claire R. Attorney At Law	502.5	Engineer	Road Mileage Grants	Vicky Mettler, Fiscal Officer	1475.4
Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	675	Engineer	Township Sales Tax	Vicky Mettler, Fiscal Officer	6029.86
Auditor	paper	Printex Printing	200	Engineer	Equipment Parts	Rush Truck Centers of Ohio	1335.97
Auditor	supplies- real estate	Office City Express	170.78	Engineer	Eq. Parts, repairs, etc.	Scioto Shoe Mart	350
Auditor	2024 Water Supply	Glacier Mountain Bottled Water	35.75	Engineer	Road Mileage Grants	Stephen A. Neal, Fiscal Officer	2576.1
Auditor	Utilities	American Electric Power	3826.59	Engineer	Township Sales Tax	Stephen A. Neal, Fiscal Officer	10528.36
Auditor	Utilities	South Central Power Company	1559	Engineer	Road Mileage Grants	Carol L. Schrader, Fiscal Officer	2057.78
Auditor	Utilities	Columbia Gas of Ohio, Inc.	1978.03	Engineer	Township Sales Tax	Carol L. Schrader, Fiscal Officer	8409.99
Automatic Data Processing Board	2024 Gordon Flesch	Gordon Flesch Co, Inc.	538.57	Engineer	Eq. Parts, repairs, etc.	TL Doors LLC	200
Board of Elections	Election day ballot/test ballot	Election Systems & Software, Inc.	5486.16	Engineer	Road Materials, diesel, gas & oil	Tow Path Materials	348.6
Board of Elections	Red Ink	Pitney Bowes	91.29	Engineer	Road Mileage Grants	William G. Jones, Fiscal Officer	2745.38
Building Department	osha equipment	Scioto Shoe Mart	170.96	Engineer	Township Sales Tax	William G. Jones, Fiscal Officer	11220.17
Building Department	Other Expenses	Glacier Mountain Bottled Water	8.5	Engineer	Eq. Parts, repairs, etc.	Westside Media	360
Building Department	Supplies	Quill Corporation	97.75	Engineer	Eq. Parts, repairs, etc.	Rusty Wiget	20
Building Department	Other Expenses	David Bitler	21.99	Engineer	Eq. Parts, repairs, etc.	Paul Cottrill	89.99
Clerk of Courts	contract services	Modern Leasing	128.19	Engineer	Road Mileage Grants	Patricia Scott, Fiscal Officer	933.08
Commissioners	Repair of the clock tower	The Tower Clock Company	2700	Engineer	Township Sales Tax	Patricia Scott, Fiscal Officer	3813.42
Commissioners	Misc. Janitorial Supplies	General Sales Company	575.09	Engineer	Eq. Parts, repairs, etc.	Brian Knoles	76.5
Commissioners	Misc. Supplies LEC	Sherwin Williams Company	40.99	Juvenile Court	ATP - Misc. Other	Altar	500
Commissioners	Janitorial Supplies	DTB Distributors, Inc.	14.01	Juvenile Court	IV-E Misc. Other	Lighthouse Youth Services	2577.23
Commissioners	Misc. Supplies AP	Worly Plumbing Supply, Inc.	47.91	Juvenile Court	IV-E Misc. Other	Lighthouse Youth Services	2637.69
Commissioners	Electric 33 W. Main St.	American Electric Power	2096.8	Juvenile Court	CASA Misc. Other	Amazon Capital Services	114.68
Commissioners	General Services	Stantec Consulting Services, Inc.	4598.38	Juvenile Court	Juvenile - Office Supplies	Amazon Capital Services	18.2
Commissioners	Professional Services Airport	Stantec Consulting Services, Inc.	5236.03	Juvenile Court	LIGHTHOUSE C.J.S.	Lighthouse Youth Services	882.12
Commissioners	Marriage License fees	Ross County CAC	13657.2	Planning Commission	2023 Septic Repair Replacement	Patterson, Dan	7500
Commissioners	2023 Chevy Truck 3500HD	Coughlin Chevrolet of Chillicothe	70000	Planning Commission	Supplies	Glacier Mountain Bottled Water	15
Common Pleas Court #1	spoons, coffee, ink refills	Office Depot Inc.	32.74	Probate Court	Probate - Misc. Other	Glacier Mountain Bottled Water	13.5
Coroner	Other Expenses	Printex Printing	30	Probate Court	Indigent Guardian Attorney	Cutright, James K.	200
Coroner	Cell Phone Service	AT&T Mobility	102.9	Probate Court	Probate - Misc. Other	Montgomery County Probate	283.25
Coroner	Various Needs	Amazon Capital Services	311.97	Probate Court	Probate - Misc. Other	Scioto Paint Valley Assessment	550
Coroner	Various Needs	Amazon Capital Services	37.8	Recorder	contract services	Gordon Flesch Co., Inc.	0.61
Engineer	Eq. Parts, repairs, etc.	Airgas Great Lakes	901.87	Ross County Court System	Lab testing for Jan. 2024-2	Redwood Toxicology Laboratory	25
Engineer	Eq. Parts, repairs, etc.	Advance Auto Parts	468.15	Ross County Court System	OCSS Communication series	Stepmobile LLC	7
Engineer	Eq. Parts, repairs, etc.	ATCO International	554.35	Ross County Court System	Cell Phone Usage for Jan 20	Verizon Wireless	88.62
Engineer	Eq. Parts, repairs, etc.	Evan Bethel	91.4	Ross County Court System	2 Monitor Arm Mounting Kits	CDW Government, Inc.	77.9
Engineer	Road Mileage Grants	Steven G. Wisecup, Fiscal Officer	3458.78	Ross County Court System	GPS & SCRAM-JAN. 2024	Avertest, LLC	1422
Engineer	Township Sales Tax	Steven G. Wisecup, Fiscal Officer	14135.79	Ross County Court System	Chillicothe Gazette February	Chillicothe Gazette	65
Engineer	Uniforms	Cintas Corporation # 530	383.84	Ross County Court System	4 Optiplex computers- 7010	Dell Marketing L.P.	15321.48
Engineer	Road Mileage Grants	Roberta Barron, Fiscal Officer	1295.1	Sheriff	Contract Services	Escamilla, Vanessa	280
Engineer	Township Sales Tax	Roberta Barron, Fiscal Officer	5232.99	Sheriff	Contract Service	Jonina Johnson	320
Engineer	Road Mileage Grants	Harry B. Junk III, Fiscal Officer	3612.98	Sheriff	Contract Services	Welch, David Michael	340
Engineer	Township Sales Tax	Harry B. Junk III, Fiscal Officer	14765.99	Sheriff	Contract Services	Cottrill-Baskerville, Treiva J.	1844.8
Engineer	Eq. Parts, repairs, etc.	Fastenal Company	186.74	Sheriff	medical services	Columbus Radiology Corp.	398.88
Engineer	Township Sales Tax	Philip Hartman, Fiscal Officer	5743.88	Sheriff	medical services	Adena Health System	21.3
Engineer	Road Mileage Grants	Philip Hartman, Fiscal Officer	1405.43	Sheriff	other expenses	DTB Distributors, Inc.	520.97
Engineer	Road Materials, diesel, gas & oil	Kleem, Inc.	853.79	Sheriff	Other Expenses	DTB Distributors, Inc.	1310.34
Engineer	Road Mileage Grants	Donna I. Snyder, Fiscal Officer	1328.48	Sheriff	other expenses	DTB Distributors, Inc.	81.03
Engineer	Township Sales Tax	Donna I. Snyder, Fiscal Officer	5429.39	Sheriff	confidential funds 2023-RC	Ross County Sheriff's Dept.	5000
Engineer	Road Mileage Grants	Nanette L. Clary, Fiscal Officer	1587.23	Sheriff	other expenses 2022-DL-L	Shaw, Ronald L.	253.5
Engineer	Township Sales Tax	Nanette L. Clary, Fiscal Officer	6486.89	Veterans Service Commission	REIMB	Stacey Boroff	14
Engineer	Road Materials, diesel, gas & oil	Main & High Shortstop	181.22	Veterans Service Commission	setting govt headstone	Miller, Chad A.	100
Engineer	Road Materials	Melvin Stone Co.	10263.36	Veterans Service Commission	license agreement	Tyler Technologies	1796
Engineer	Road Mileage Grants	Dustin G Lewis, Fiscal Officer	1353.98	Veterans Service Commission	van fuel	Wex Bank	56.75
Engineer	Township Sales Tax	Dustin G Lewis, Fiscal Officer	5533.61	Veterans Service Commission	REIMB	Greg Holdren	42.25
							\$297,543.82

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated February 12 through February 26, 2024, in the amount of \$10,308.38 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Everson moved, Mr. Lowe seconded, 4,830.00 be transferred from account code 410-29-02-7550 Other Costs into account codes 410-29-02-7150 Supplies (\$830.90) and account code 410-29-02-7104 (\$4,000.00), per a request of February 26, 2024 from the Ross County Task Force.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

ASSET DISPOSAL

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Board of DD for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
2	HP Desktops	3344, 3345	Surplus Property
2	HP Servers	13807, 2672	Surplus Property
1	Dell Server	3063	Surplus Property
1	Magnavox VCR	5887	Surplus Property
1	File Cabinet	2249	Surplus Property
1	Changing Table	2116	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending February 24, 2024.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

ROSS COUNTY SHOEMAKER AIRPORT HANGAR LEASE AGREEMENT

Mr. Lowe moved, Mr. Everson seconded, to enter into a hangar lease agreement at the Ross County Shoemaker Airport, with Mr. Tony Moody for hangar 13 at \$135.00 monthly.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

2024 WATER POLLUTION CONTROL LOAN FUND AGREEMENT WITH EPA

Mr. Everson moved, Mr. Lowe seconded, Commissioner Garrett be authorized to sign, on the Commissioners behalf, the 2024 WPCLF agreement between Ross County and the Ohio EPA for repair and replacement of home sewer projects, for the amount of \$150,000.00.

On call of the roll, the vote was: Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

2023 WATER POLLUTION CONTROL LOAN FUND PAYMENT REQUEST

Mr. Lowe moved, Mr. Everson seconded, to approve a pay request for the 2023 WPCLF program for two septic designs, 387 Lunbeck Rd. and 1999 Black Run Rd., for the amount of \$3,500.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

APPLICATION/APROPRIATION TO ATTEND MEETING CONVENTION

Mr. Everson moved, Mr. Lowe seconded, to approve a request from EMA Director Mark Thompson and Deputy Director Joshua Garrett to attend the County EMA Tabletop Exercise at 164 Main St., Wilkesville, Ohio 45695 on March 27, 2024 at an estimated cost of \$69.28.

On call of the roll, the vote was: Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

MODERN OFFICE METHODS CONTRACT SHERIFF'S OFFICE

Mr. Lowe moved, Mr. Everson seconded, to approve a contract, contingent upon the signing of the sales person with Modern Office Methods, for copiers for the Sheriff's Department at \$645.00 monthly for a 3 year contract effective when the Commissioners sign the contract.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

NOTICE TO PROFESSIONAL CONSULTANTS REQUEST FOR QUALIFICATIONS STATEMENTS

Mr. Everson moved, Mr. Lowe seconded, to approve the following legal notice.

The Ross County Board of Commissioners anticipate receiving grants from the FAA for several projects during the next five years for improvements to the Ross County - Shoemaker Airport.

At this time, the Commissioners are soliciting for Statements of Qualifications and other supporting information from qualified professional consulting firms. Consultants must submit three (3) copies of their response to the Ross County Commissioners Office, 2 North Paint Street, Suite H, Chillicothe, Ohio 45601, and be clearly marked on the outside of the envelope, "ROSS COUNTY-SHOEMAKER AIRPORT RFQ," no later than Monday, March 18, 2024, at 10:00 a.m., at which time, all RFQ's received will be publicly opened and read at 11:00 a.m.

For additional information and a copy of the full request, please contact Mr. Brad Cosenza, County Administrator, at (740) 702-3085 or at: bradcosenza@rosscountyohio.gov.

The Ross County Commissioners will afford disadvantaged businesses equal opportunity to perform work on this project and will not discriminate on the basis of race, color, sex, religion, age or national origin.

This notice is also posted on the Ross County Commissioners Internet site on the world-wide web which may be accessed at:

<http://www.rosscountyohio.gov/commissioners/notices.html>,

Public and Legal Notices

On call of the roll, the vote was: Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

RESOLUTION 010-24 AMENDED

Mr. Everson moved, Mr. Lowe seconded, to approve amending resolution 010-24 by replacing the term sub-recipient with sub-award.

RESOLUTION 010-24

Revised February 26, 2024

The Board of County Commissioners of Ross County, Ohio, met in regular session on the 12th day of February, 2024, at the office of the Board of County Commissioners. The following members were present: Dwight A. Garrett, James E. Lowe, and Jack A. Everson.

WHEREAS, the Ross County Board of Commissioners enter into a sub-award agreement with the South Central Ohio Job and Family Services for American Rescue Plan Act Funding through the US Department of the Treasury;

WHEREAS, the Ross County Board of Commissioners agree to provide American Rescue Act funds to the South Central Ohio Job and Family Services to cover operating deficits caused by COVID 19 in relation to child placement in foster care in Ross County;

WHEREAS, the Ross County Board of Commissioners will sub-award the South Central Ohio Job and Family Services \$250,000.00 to provide a higher level placement of children experiencing behavioral and mental health issues associated with the COVID 19 Pandemic;

WHEREAS, the South Central Ohio Job and Family Services shall provide monthly reporting as required as part of the sub-award agreement;

NOW THEREFORE BE IT RESOLVED, this resolution shall be effective February 26, 2024 and expire December 31, 2026;

On call of the roll, the vote was: Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

QUOTES FOR PAINTING BMV AND TITLE DEPARTMENT PER CONTRACT

Mr. Lowe moved, Mr. Everson seconded, to accept the quote from Johnson Painting to paint the BMV office and the Title Department, per their contract, for a cost of \$8,500.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

FAA ANNUAL REPORT 10/1/2022 – 09/30/2023

Mr. Everson moved, Mr. Lowe seconded, Commissioner Garrett be authorized to sign, on the Commissioners behalf, the annual report provided by the Federal Aviation Agency for federal grant funds during the period 10/1/2022 – 09/30/2023.

On call of the roll, the vote was: Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

COUNTY HIGHWAY SYSTEM MILEAGE CERIFICATION

Mr. Lowe moved, Mr. Everson seconded, to certify the 2023 Ross County Highway System Mileage Certification provided by the Ohio Department of Transportation. The total length of county maintained public roads in Ross County was 400.043 miles as of December 31, 2023.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

DEPUTY DOG WARDEN HIRED

Mr. Everson moved, Mr. Lowe seconded, to accept the recommendation of Commissioner Everson and Dog Warden Waneta Wellinghoff, to hire Ryan Waits as Deputy Dog Warden at an hourly wage of \$17.00 and full benefits, pending a background check.

On call of the roll, the vote was: Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

EXECUTIVE SESSION CALLED

Mr. Garrett moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 10:56 am, to discuss Employment/Personnel.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

REGULAR SESSION RESUMED

The executive session called at 10:56 am was adjourned, and the regular meeting resumed at 11:21 am. No action was taken.

OTHER BUSINESS

The Land Bank meeting was held at 10:00am

Mr. Chase Carter, Ms. Kelsey Reno and Mr. Andy Anastasi from the Public Defender's office, discussed the upcoming contract and the possible change in the reimbursement rate.

ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of February 26, 2024, at 11:30 a.m.

Board of Commissioners of Ross County, Ohio



Dwight A. Garrett, President



James E. Lowe, Vice President



Jack A. Everson, Commissioner