

**NOVEMBER 6 – MEETING 45
VOLUME 26**

The Ross County Board of Commissioners met on this day, November 6, 2023, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE
Auditor	2023000177	Rutherford, Chare Calin	225	Engineer	2023001356	Kleom, Inc.	2535.06
Auditor	2023000177	Rutherford, Chare Calin	225	Engineer	2023002096	Office City Express	28.85
Auditor	2023000177	Rutherford, Chare Calin	225	Engineer	2023000138	Ohio AFSCME Care Plan	495
Auditor	2023000177	Rutherford, Chare Calin	75	Engineer	2023002096	Razz Auto Parts	67.87
Auditor	2023000178	Clark, John K. Jr.	300	Engineer	2023002096	J&M Curtam Fabrication LLC	1250
Auditor	2023000453	City of Chillicothe Auditor's Of	856.31	Engineer	2023002096	John Deere Financial	812.99
Auditor	2023000177	O'Leary Lou Office, LLC	637.5	Juvenile Court	2023000284	Amazon Capital Services	44.28
Auditor	2023000177	Bonnan, Melinda J	555	Juvenile Court	2023000523	King, Kristen	850
Auditor	2023000177	Barrington, James E. CO, LPA	1065	Juvenile Court	2023000282	Razz County Juvenile Court	15000
Auditor	2023000177	Fried, Claire R. Attorney At La	442.5	Juvenile Court	2023000295	Wal-Mart Stores, Inc.	1500
Auditor	2023000177	Fried, Claire R. Attorney At La	285	Juvenile Court	2023001692	Carrie Ayers	414.44
Auditor	2023000177	Rutherford, Chare Calin	150	Planning Commission	2023001683	Rager Homming Contractor LL	45002
Auditor	2023000110	Razz County Humane Society	10000	Probate Court	2023000273	Cutright, James K.	600
Auditor	2023001955	BHMCPA Group, Inc	36400	Probate Court	2023002136	Brandy McCard	105.27
Auditor	2023000180	Fried, Claire R. Attorney At La	125	Prerecuting Attorney	2023000650	Lexis-Nexis	510
Auditor	2023000073	Chillicothe Utilitie Dept.	473	Prerecuting Attorney	2023000651	Southern Ohio Shredding LLC	34.5
Auditor	2023000473	Office City Express	249.51	Prerecuting Attorney	2023000634	Micraxytem Inc	404.03
Auditor	2023000451	CEBCO	757111.59	Prerecuting Attorney	2023000649	Axis Technology Partners, LLC	1775
Auditor	2023000111	Gaagle, Inc.	1979.19	Prerecuting Attorney	2023000635	GFC Learning	224
Auditor	2023000461	Fairfield Computer Services, L	165	Prerecuting Attorney	2023000635	GFC Learning	378.57
Auditor	2023000071	Razz Co. Water Company	95.68	Prerecuting Attorney	2023000635	GFC Learning	0.37
Automatic Data Processing	2023002107	Amazon Capital Services	89.38	Prerecuting Attorney	2023000645	GFC Learning	106.33
Automatic Data Processing	2023000764	Wartride Media	48.75	Recorder	2023000537	Glacier Mountain Battled Wat	37.75
Automatic Data Processing	2023000251	Harizon Business Systems	3803.91	Recorder	2023000533	Kafite Technology	2408.4
Automatic Data Processing	2023002141	Amazon Capital Services	608.65	Recorder	2023000536	Office City Express	605.06
Board of Elections	2023002111	KNOWINK, LLC	61880	Razz County Court System	2023001905	CDW Government, Inc.	493.41
Board of Elections	2023002113	Intab LLC	3361.22	Razz County Court System	2023002139	Caray Oator	248.94
Building Department	2023000552	Quill Corporation	75.5	Razz County Court System	2023002140	Ferrollgar	622.89
Building Department	2023001527	Verizon Wireless	80.22	Razz County Court System	2023002147	Southern Ohio Shredding LLC	2303.18
Building Department	2023001525	Wex Bank	344.43	Razz County Court System	2023002151	Razz County Sheriff's Dept.	50000
Building Department	2023000546	Glacier Mountain Battled Wat	8.5	Razz County Court System	2023002150	Dianna Orr	110.24
Building Department	2023000545	Jack's Tire & Auto Center, Inc.	167.45	Razz County Court System	2023002156	GFC Learning	1270.87
Building Department	2023001230	Treasurer, State of Ohio	545.18	Razz County Court System	2023002155	Amazon Capital Services	40.36
Building Department	2023001787	Ohio Building Officials Associa	170	Razz County Court System	2023002154	Coughlin Chevrolet of Chillico	1141.12
Building Department	2023001163	Shelley, Jarhua	6525	Razz County Court System	2023002153	Dianna Orr	94
Clerk of Courts	2023001804	Office City Express	367.84	Razz County Court System	2023002047	CDW Government, Inc.	282
Clerk of Courts	2023000681	Glacier Mountain Battled Wat	15.5	Razz County Court System	2023002160	Wartride Media	48.75
Clerk of Courts	2023002115	UPS	46.46	Sheriff	2023000303	Modern Office Methodr, Inc.	333.9
Clerk of Courts	2023002118	LYNNROSE	36.1	Sheriff	2023000338	Modern Office Methodr, Inc.	111.3
Clerk of Courts	2023002131	MEGAN SHOPE	29	Sheriff	2023000323	Modern Office Methodr, Inc.	278.3
Commissioners	2023002108	Treasurer, State of Ohio	273	Sheriff	2023000329	Modern Office Methodr, Inc.	55.65
Commissioners	2023000615	John Deere Financial	124.95	Sheriff	2023001790	Amazon Capital Services	182.52
Commissioners	2023000627	State Electric Supply, Inc.	475.85	Sheriff	2023000301	B & C Communications	850
Commissioners	2023000630	State Electric Supply, Inc.	363.3	Sheriff	2023000320	Davis Tire of Chillicothe	227.7
Commissioners	2023002116	Warly Plumbing Supply, Inc.	556.65	Sheriff	2023000310	AT&T Mobility	2413.46
Commissioners	2023000629	State Electric Supply, Inc.	1743.92	Sheriff	2023000304	Southern Ohio Shredding LLC	51.5
Commissioners	2023000630	State Electric Supply, Inc.	149.03	Sheriff	2023000320	Chillicothe Gazette	725.05
Commissioners	2023000569	Capital One Commercial	95.76	Sheriff	2023000342	Trinity Services Group	6272.81
Commissioners	2023000622	Southern Ohio Shredding LLC	444.8	Sheriff	2023000320	Tracy Pinkerton	136.97
Commissioners	2023002126	Razz County CAC	19000	Sheriff	2023000345	Adena Medical Group, LLC	94.88
Commissioners	2023000628	Fartanal Company	96.9	Sheriff	2023000345	Adena Health System	296.54
Commissioners	2023001512	Bricker and Graydan	23387.03	Sheriff	2023000348	Penuell, Julia	56.95
Commissioners	2023000709	Bricker and Graydan	1400	Sheriff	2023002071	Ercamilla, Vanessa	200
Commissioners	2023002130	Facilities Management Express	8434.13	Sheriff	2023001863	Catrrill, Treiva J.	1844.8
Commissioners	2023000518	Chillicothe Utilitie Dept.	190.16	Sheriff	2023001864	Janina Johnson	600
Commissioners	2023000517	Chillicothe Utilitie Dept.	762.06	Sheriff	2023001865	Welch, David Michael	320
Common Pleas Court #1	2023002132	Office Depot Inc.	98.95	Sheriff	2023000348	Tracy Harwood	69.68
Common Pleas Court #2	2023002145	Dianna Orr	818	Sheriff	2023000320	Penuell, Julia	238.69
Common Pleas Court #2	2023000440	Ohio Common Pleas Judge Ar	400	Sheriff	2023000320	Stanley Addy	450
Emergency Management	2023000256	Printex Printing	20.7	Sheriff	2023000320	Kevin Pierce	444.04
Emergency Management	2023000259	AT&T Mobility	140.33	Sheriff	2023000326	Amazon Capital Services	72.89
Engineer	2023001885	Ace Truck Body, Inc.	338.82	Sheriff	2023001679	Wex Bank	677.91
Engineer	2023002096	Advance Auto Parts	355.95	Sheriff	2023000850	Harizon Chillicothe Telephone	262.3
Engineer	2023002096	Aq-Fra Ohio, LLC	903.16	Sheriff	2023002117	Smartbill Ltd	10000
Engineer	2023000509	G&J Asphalt & Materials, Inc.	901.53	Treasurer	2023000272	Glacier Mountain Battled Wat	15.5
Engineer	2023001356	G&J Asphalt & Materials, Inc.	5713.33	Treasurer	2023000103	Haller Funeral Home, LLC	1000
Engineer	2023002095	Gem City Tires, LLC	2194.36	Veterans Service Commission	2023002133	Chillicothe Metropolitan Hous	500
Engineer	2023001887	Hawser & San Farm Equipment	2020.54	Veterans Service Commission	2023000101	Save-A-Lot	4150.97
Engineer	2023001887	The McGlaughlin Oil Co.	1310	VOCA	2023002001	First Communications, LLC	4.12
Engineer	2023001887	Ohio CAT	792.22	VOCA	2023002002	Harizon Technology	9.95
Engineer	2023002096	Key Blue Printer, Inc.	270.45				

Total \$1,212,962.85

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated October 23 through November 6, 2023, in the amount of \$6,073.34 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, \$1,500.00 be transferred from account code 100-33-00-7001 Salaries, into account code 100-33-00-7014 Group Insurance, per a request of November 6, 2023 from the Ross County Common Pleas Court.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$63,012.00 be transferred from account code 210-58-00-7204 Building, into account code 210-58-66-7001 Salaries Garage, \$60,000.00 be transferred from account code 210-58-00-7001 and into account codes 210-58-66-7001 Salaries Garage (\$40,000.00) and account code 210-58-66-7012 PERS (\$20,000.00), per a request of November 6, 2023 from the Ross County Engineer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$2,000.25 be transferred from account code 212-29-56-7150 Supplies, into account code 212-29-56-7200 Equipment Jail, per a request of November 6, 2023 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$1,200.00 be transferred from account code 100-21-00-7555 General Fund, into account code 100-21-00-7200 Equipment, per a request of November 6, 2023 from the Ross County Coroner.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, \$50,000.00 be appropriated from TCAP Grant Fund into account code 420-20-18-7550 Other Expenses, per a request of November 6, 2023 from the CP Court Administrator.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$2,303.18 be appropriated from CP Court General Projects into account code 219-20-00-7550 Other Expenses, per a request of November 6, 2023 from the Ross County CP Court Administrator.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$26,000.00 be appropriated from General Fund into account code 100-11-01-7117 Attorney Fees Juvenile Court, per a request of November 6, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$122,000.00 be appropriated from General Fund into account code 100-01-91-7550 Other Expenses, per a request of November 6, 2023 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$27,226.50 be appropriated from CLE Fund into account code 212-29-01-7001 Salaries Law and \$7,582.25 be appropriated into account code 212-29-56-7001, per a request of November 6, 2023 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$6,557.06 be appropriated from Recorder Equipment into account code 238-30-00-7200 Equipment, per a request of November 6, 2023 from the Ross County Recorder.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

ASSET DISPOSAL

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Vacuum Cleaner	02082	Trash

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Heater	17423	Trash
3	Folding Tables	103695	Trash

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

NOMINATION FOR MEMBER APPOINTMENT LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, nominate Joshua Garrett to the Local Emergency Planning Committee, for the term from November 6, 2023 thru August 9, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

NET VALUE STUMPAGE REVENUE PAYMENT FROM STATE FOREST TIMBER SALES

Mr. Lowe moved, Mr. Everson seconded, to accept the Net Value Stumpage Revenue Payment from the Ohio Department of Natural Resources to be distributed as follows; Ross County - \$75,630.98, Harrison Township - \$75,630.97, Southeastern LD - \$151,261.94 for a total payment of \$302,523.89.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending November 4, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

VACATION TIME APPROVED

Mr. Lowe moved, Mr. Everson seconded, to approve a vacation request from County Administrator Brad Cosenza from 11/24/2023 – 12/11/2023.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

NEW HIRE EMA ADMINISTRATIVE ASSISTANT/DEPUTY DIRECTOR

Mr. Everson moved, Mr. Lowe seconded, to hire Joshua J. Garrett as Administrative Assistant/Deputy EMA Director, effective 10/30/23 at \$23.00 per hour, 40 hours per week with all benefits.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, abstain. Motion carried.

SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER

Mr. Lowe moved, Mr. Everson seconded, to approve the statement from South Central Ohio Regional Juvenile Detention Center, for services rendered through October 2023 in the amount of \$43,789.11.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

HANGAR LEASE AGREEMENT ENTERED INTO

Mr. Everson moved, Mr. Lowe seconded, to enter into a lease agreement with Steve Houseman for Hangar 13 at the Ross County Shoemaker Airport for \$135.00 monthly, effective November 1, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

TRANSITIONAL PROGRAM/FINAL WALK THROUGH

Mr. Lowe moved, Mr. Everson seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, the Certificate of Substantial Completion, Elford Inc. Contractor, DLZ Architect, and Ross County Board of Commissioners, Owner. This document has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project is the date established by this Certificate.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

ROSS COUNTY AIRPORT PROPERTY MAP REVISIONS

Mr. Everson moved, Mr. Lowe seconded, to approve the Ross County Airport property map revisions provided by Stantec Consulting Services Inc.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes Motion carried.

INTEGRATED PROTECTION SERVICES

Mr. Lowe moved, Mr. Everson seconded, to enter into an agreement with Integrated Protection Services for Verizon LTE Cell with Cable for the amount of \$1,407.69.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

APPRENTICESHIP BUILDING DEPARTMENT OFFICE MANAGER

Mr. Lowe moved, Mr. Everson seconded, to hire Ms. Lauren Snyder as an apprentice to the Building Department Office Manager for \$18.00 hr. with benefits, commencing on Monday November 13, 2023. The Office Manager is set to retire January 31, 2023. When the Office Manager retires, on or before, 1/31/23, Ms. Snyder will become the full time office manager with a pay increase to \$22.00 hr. with full benefits.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

OTHER BUSINESS


Departmental Staff meeting was held

Departmental Budget meetings were held.

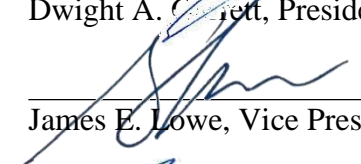
ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of October 6, 2023, at 3:00 p.m.

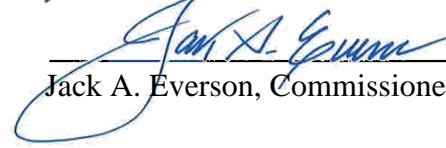
Board of Commissioners of Ross County, Ohio



 Dwight A. Garrett, President



 James E. Lowe, Vice President



 Jack A. Everson, Commissioner