

**NOVEMBER 4 – MEETING 45
VOLUME 27**

The Ross County Board of Commissioners met on this day, November 4, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the minutes of the October 28, 2024, meeting be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Everson moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
Adult Probation	Pike Co. Recovery Council	157.88	Engineer	Moore, Greg	500
Adult Probation	The Water Express	52.35	Engineer	Old Canal Stop	258.42
Adult Probation	Amazon Capital Services	363.56	Engineer	Principal Truck Supply	29.93
Adult Probation	Casey Oates	18.5	Engineer	Recertification Specialists LLC	480
Adult Probation	Amazon Capital Services	53.7	Engineer	Melvin Stone Co.	16051.95
Auditor	Rutherford, Chase Colin	375	Engineer	Melvin Stone Co.	3347.07
Auditor	Rutherford, Chase Colin	375	Engineer	G & J Paving	19351.3
Auditor	Rutherford, Chase Colin	375	Juvenile Court	Build a Home Inc	832
Auditor	Rutherford, Chase Colin	300	Juvenile Court	Amazon Capital Services	14.38
Auditor	Treasurer, State of Ohio	5104.67	Juvenile Court	Glacier Mountain Bottled Wa	15.5
Auditor	Pitney Bowes, Inc	2248.41	Juvenile Court	Glacier Mountain Bottled Wa	20.25
Auditor	Chillicothe Utilities Dept.	665.63	Planning Commission	Amazon.com Corp. Credit	40.89
Auditor	Fairfield Computer Services, L	165	Planning Commission	American Structure point, Inc	84216
Auditor	Office City Express	117	Planning Commission	APG Architects LLC	950
Auditor	Ross County Humane Society	10000	Planning Commission	American Structure point, Inc	244696.3
Board of Elections	US Bank Equipment Finance	242.25	Planning Commission	Glacier Mountain Bottled Wa	40
Board of Elections	Office City Express	36.53	Planning Commission	City of Logan	693810
Board of Elections	Sports Plus	60	Planning Commission	American Structure point, Inc	54356.25
Building Department	David Bitler	22	Planning Commission	Clary, Dan	50
Building Department	Guill Corporation	65.97	Planning Commission	Hatfield, Jim	50
Building Department	Wex Bank	507.27	Planning Commission	Scherer, Charles	20
Building Department	John Deere Financial	129.96	Planning Commission	Picciano, Victor	40
Building Department	John Deere Financial	179.97	Planning Commission	Ramsey, Tom	40
Clerk of Courts	UPS	3.24	Planning Commission	Wiget, Raymond	30
Clerk of Courts	Office City Express	106.87	Planning Commission	Cottrill, John	50
Clerk of Courts	KAYLA SPARKS	60	Planning Commission	Tammy L Eallonardo	30
Commissioners	State Electric Supply, Inc.	129.22	Planning Commission	WALLACE & PANCHER INC.	90000
Commissioners	Bud's Septic Tank Cleaning LL	500	Planning Commission	Bricker Graydon LLP	33963.75
Commissioners	Central Auto Parts	58.32	Planning Commission	Amazon.com Corp. Credit	8.89
Commissioners	Worly Plumbing Supply, Inc.	45.99	Probate Court	J. JEFFREY BENSON	53.04
Commissioners	U Line	701.3	Probate Court	Montgomery County Probate	6915
Commissioners	Master Locksmith and Safe Se	69	Prosecuting Attorney	Southern Ohio Shredding LLC	34.5
Commissioners	A-1 Limestone	416	Recorder	Glacier Mountain Bottled Wa	34.25
Commissioners	S.O.S. Electric	3330	Ross County Court System	Charter Communications Hold	159.98
Commissioners	Office City Express	134.65	Sheriff	City of Marysville	200
Commissioners	American Electric Power	35.44	Sheriff	Escamilla, Vanessa	190
Commissioners	Stantec Consulting Services, I	670	Sheriff	P&R Communications Service,	3495.2
Commissioners	Bricker Graydon LLP	2556.25	Sheriff	SmartSafety Software Inc	1093.54
Commissioners	Bricker Graydon LLP	700	Sheriff	South Central Power Compan	46
Commissioners	Bricker Graydon LLP	1102.5	Sheriff	Adena Health System	662.22
Commissioners	Sherwin Williams Company	1090.87	Sheriff	Adena Medical Group, LLC	6.46
Commissioners	State Electric Supply, Inc.	519	Sheriff	Amazon Capital Services	242.83
Commissioners	John Deere Financial	659.98	Sheriff	Davis Tire of Chillicothe	151.8
Common Pleas Court #1	The Water Express	20.1	Sheriff	American Electric Power	174.52
Common Pleas Court #1		43.68	Sheriff	American Electric Power	38.05
Common Pleas Court #1	Ohio Common Pleas Judges A	400	Sheriff	CANINE DEVELOPMENT GR	276.38
Common Pleas Court #2	Speirs, Tammy	42	Sheriff	Chillicothe Gazette	62.89
Coroner	B & C Communications	130	Sheriff	Penwell, Julia	231.1
Coroner	Amazon Capital Services	16.88	Sheriff	CHLOE HOWARD	82.26
Coroner	MICHAEL R RATLIFF	91.13	Sheriff	Capital One Commercial	73.08
Dog Warden	Jim Davis Tire Center USE YE	492.95	Sheriff	Capital One Commercial	9.78
Dog Warden	Glo Fiber	130.99	Sheriff	Tim's Tires & Accessories	1468.86
Emergency Management	Joshua Garrett	197.08	Sheriff	Office City Express	5992
Emergency Management	GFC Leasing	121.65	Sheriff	Office City Express	4559.88
Emergency Management	Alexander, Sharon	56	Sheriff	Superior Uniform Sales, Inc	834.36
Emergency Management	AT&T Mobility	140.45	Sheriff	American Electric Power	212.63
Engineer	Advance Auto Parts	133.92	Sheriff	Amazon Capital Services	1048.72
Engineer	Advanced Hydraulics and Hos	427.35	Sheriff	Matt Frantz	412.3
Engineer	ATCO International	455.5	Sheriff	Welch, David Michael	410
Engineer	The Chas E. Phipps Company	322.5	Sheriff	Jonina Johnson	205
Engineer	Coughlin Auto	170.76	Sheriff	Paul Arledge	39.79
Engineer	Davis Tire of Chillicothe	824	Sheriff	Amazon Capital Services	632.36
Engineer	EQUIP BUSINESS SOLUTION	231.24	Sheriff	Aramark Services, Inc	8468.3
Engineer	Fastenal Company	96.39	Veterans Service Commission	Amazon Capital Services	323.2
Engineer	G&J Asphalt & Materials, Inc.	956.08	Veterans Service Commission	ComDoc, Inc.	42.66
Engineer	Kenworth Truck Co.	381.16	Veterans Service Commission	T-Mobile USA Inc	72.66
					\$1,316,411.07

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated October 21 through November 4, 2024, in the amount of \$2,417.51 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$23,000.00 from General fund into account code 100-01-23-7103 Contract Services, per a request of November 4, 2024, from the Ross County Building Department.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Everson moved, Mr. Lowe seconded, to transfer \$1,166.35 from account code 420-29-04-7001 Salaries, into account code 420-29-04-7200 Equipment, per a request November 4, 2024 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to transfer \$1,000.00 from account code 100-07-00-7550 Other Expenses, into account code 100-07-00-7150 Supplies, per a request November 4, 2024 from the Ross County Planning Department.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to transfer \$12,383.20 from account code 212-29-56-7103 Contract Services, into account code 212-29-56-7200 Equipment, per a request November 4, 2024 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to transfer \$2,000.00 from account code 100-16-00-7200 Equipment, into account code 100-16-00-7151 Operating Supplies, per a request November 4, 2024 from the Ross County Common Pleas Administrator.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to transfer \$20,935.00 from account code 212-29-56-7103 Contract Services, into account code 212-29-56-7200 Equipment, per a request November 4, 2024 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending November 2, 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

REGULAR MEETING OF NOVEMBER 11 RESCHEDULED

Mr. Lowe moved, Mr. Everson seconded, the regular meeting of the Ross County Board of Commissioners, of November 11, 2024, be rescheduled to November 12, 2024.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

CONSULTING CONTRACT ENTERED INTO MAXIMUS

Mr. Everson moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioners behalf the consulting contract with MAXIMUS US Services, Inc. for development of a central services cost allocation plan, which identifies the various cost incurred by the client to support and administer programs that provide services directly to citizens. This plan will contain a determination of the allowable cost of providing each supporting services such as purchasing, legal counsel, disbursement processing, etc. Client agrees to pay Contractor compensation in the amount of Thirty-Three Thousand Seven Hundred and Fifty Dollars (\$33,750) in three separate payments of \$11,250.00, in Fiscal year 2024, 2025, 2026.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

CONTRACT AWARD WATER POLLUTION CONTROL LOAN FUND 2024 BATCH 3

Mr. Lowe moved, Mr. Everson seconded, to award the contract for the WPCLF 2024 Batch 3 funding, distributed by the Ross County Health District to 18 Home Sewage Treatment System installers currently registered with the department. Bids were opened October 21, 2024 12:00pm as advertised, in the Commissioner's office. It is the recommendation of the Ross County Health Department that the lowest bid submitted by Burnette Dirtworks in the amount of \$34,168.00 be accepted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

REQUEST FOR QUALIFICATIONS CDBG 2025 ALLOCATION GRANT

Mr. Everson moved, Mr. Lowe seconded, to approve the Request for Qualifications for the 2025 CDBG Allocation Grant. Ross County invites qualified consultants to submit Qualifications/Proposal Statements to provide a range of services related to the implementation of the Ross County's Department of Development Grant Programs including but not limited to necessary planning, application for funding, administration and implementation services for the County's PY 2025 through PY 2027 Community Development Block (CDBG) Allocation and Competitive Grant Programs. The announcement may be accessed via the Ross County Board of Commissioners public notice site at <http://www.rosscountyc commissioners.com/notices.html>. Responses will be received no later than December 13, 2024 by 4:00 pm to Kim Hardesty, 15 N. Paint Street, Suite 200, Chillicothe Ohio 45601, OR email to kimberlyhardesty@rosscountyo hio.gov.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER INVOICE

Mr. Lowe moved, Mr. Everson seconded, to approve the invoice from South Central Ohio Regional Juvenile Detention Center for services rendered in the month of October at a cost of \$39,583.32.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

ROSS COUNTY RECYCLING OUTREACH PAYMENT

Mr. Everson moved, Mr. Lowe seconded, Commissioner Garrett be authorized to sign on the Commissioners behalf, the fourth quarterly payment in the amount of \$10,000.00 for the Ross County Recycling Outreach made payable to the Ross County Board of Commissioners.

On call of the roll, the vote was: Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

EXECUTIVE SESSION CALLED

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners adjourn into executive session at 11:36am, to discuss Consultation of County impending litigation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

REGULAR SESSION RESUMED

The executive session called at 11:36am was adjourned, and the regular meeting resumed at 11:46pm. No action was taken.

MEMORANDUM OF AGREEMENT FOR JAIL SERVICES GALLIA COUNTY

Mr. Everson moved, Mr. Lowe seconded, that Ross County agrees to pay Gallia County the sum of one hundred (\$100.00) dollars per day as full compensation for receiving, supervising, confining & boarding each prisoner. Provided, however, should the actual cost to Gallia exceed one hundred dollars (\$100.00) per day by reason of having to confine such prisoner under the provisions of one of the collateral contractual agreements of Gallia County, then Ross County agrees to pay Gallia County the actual cost incurred by Gallia County under its contractual arrangements.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried

MEMORANDUM OF AGREEMENT FOR JAIL SERVICES FAYETTE COUNTY

Mr. Lowe moved, Mr. Everson seconded, that Ross County agrees to pay Fayette County the sum of Ninety dollars (\$90.00) per day, as full compensation for receiving, supervising, confining & boarding each prisoner. Provided, however, should the actual cost to Fayette exceed Ninety dollars (\$90.00) per day by reason of having to confine such prisoner under the provisions of one of the collateral contractual agreements of Fayette County, then Ross County agrees to pay Fayette County the actual cost incurred by Fayette County under its contractual arrangements.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

UNESCO SITES CMR RFQ RELEASE

Mr. Lowe moved, Mr. Everson seconded, to approve the Notice of Request for Qualifications for Construction Manager at Risk in connection with the UNESCO World Heritage Earthworks Enhancement Project (the Project) as required by Ohio Revised Code Section 9.33, et seq. This Request for Qualifications (RFQ) includes criteria against which qualifications submitted will be reviewed and evaluated to develop the short-list of firms from which proposals will be requested in the second phase of the selection process.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

OTHER BUSINESS

Departmental Staff Meeting was held

Budget Meetings were held


Kim Hardesty, Planner/Grant Writer – discussed the need for grant management software to streamline reporting and to help keep them compliant. They have researched and decided Amplifund would best suit the needs of the department. Part of the cost can be paid from the administrative funds from the ACGP grant.

ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of November 4, 2024, at 12:40 a.m. Board of Commissioners of Ross County, Ohio



Dwight A. Garrett, President



James E. Lowe, Vice President



Jack A. Everson, Commissioner