

**OCTOBER 30 – MEETING 44  
VOLUME 26**

The Ross County Board of Commissioners met on this day, October 30, 2023, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioner James E. Lowe in attendance and Jack A. Everson absent.

Commissioner Garrett led the Pledge of Allegiance.

**BILLS APPROVED FOR PAYMENT**

Mr. Lowe moved, Mr. Garrett seconded, the following bills of the county be approved for payment:

DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE					
Auditor	2023000178	Smith, Brian A.	840	Engineer	2023001971	Melvin Stone Co.	2047.1	
Auditor	2023000462	Glacier Mountain Bottled Wat	42.5	Engineer	2023001887	Office City Express	1005.66	
Auditor	2023002112	Reserve Account	21000	Engineer	2023002096	All-Ways Construction LLC	3025	
Auditor	2023000473	Office City Express	209.47	Juvenile Court	2023000284	Amazon Capital Services	120.97	
Auditor	2023000068	Columbia Gas of Ohio, Inc	320.19	Juvenile Court	2023001275	Printex Printing	30	
Auditor	2023000074	American Electric Power	1432.12	Juvenile Court	2023000274	Ohio Bar Liability Insurance Co	180	
Auditor	2023000069	South Central Power Company	799	Juvenile Court	2023000274	Averhealth	40	
Auditor	2023000065	Horizon Chillicothe Telephone	71.61	Juvenile Court	2023000587	JOSHUA THACKER	358.15	
Auditor	2023000070	First Communications, LLC	62.34	Juvenile Court	2023000588	BILLIE LYTTLE	35.98	
Auditor	2023000074	American Electric Power	119.95	Juvenile Court	2023001064	Columbus Time Recorder Co.,	263.9	
Automatic Data Processing Bd	2023000250	Gordon Fleisch Co., Inc.	169.73	Juvenile Court	2023000266	Amazon Capital Services	189.13	
Automatic Data Processing Bd	2023000250	Gordon Fleisch Co, Inc.	538.57	Juvenile Court	2023001652	Amazon Capital Services	51.98	
Automatic Data Processing Bd	2023000262	Amazon Capital Services	40.07	Juvenile Court	2023002106	CHERI SMITLEY	71.33	
Automatic Data Processing Bd	20230002075	Dell Inc.	819.8	Juvenile Court	2023000266	Printex Printing	30	
Board of Elections	2023002073	Triad Governmental System	382	Law Library	2023000698	Horizon Chillicothe Telephone	69.68	
Board of Elections	2023002092	Election Systems & Software, I	194.81	Law Library	2023000555	Office City Express	313.98	
Board of Elections	2023002092	Election Systems & Software, I	1312	Law Library	2023001250	West Group	818	
Board of Elections	2023002092	Election Systems & Software, I	64	Planning Commission	2023001683	Dale Throckmorton	28050	
Board of Elections	2023002095	Office City Express	114.26	Planning Commission	2023001683	Roger Hemming Contractor LL	84617	
Board of Elections	2023002094	Pitney Bowes	91.29	Planning Commission	2023001261	JSL Home Repair LLC	13600	
Commissioners	2023002072	A-1 Limestone	266	Probate Court	2023000270	Glacier Mountain Bottled Wat	16.75	
Commissioners	2023000627	State Electric Supply, Inc.	161.58	Probate Court	2023000270	Printex Printing	995	
Commissioners	2023000572	General Sales Company	200.28	Probate Court	2023000922	MARTIN DUNN	228.28	
Commissioners	2023002074	The Metro Group	1814	Probate Court	2023000922	J. JEFFREY BENSON	72.1	
Commissioners	2023000642	Worly Plumbing Supply, Inc.	802.67	Probate Court	2023000273	Cutright, James K.	800	
Commissioners	2023000560	American Electric Power	1940.91	Ross County Court System	2023001889	Less Lethal, LLC	2218	
Commissioners	2023000571	Glacier Mountain Bottled Wat	15	Ross County Court System	2023002088	Avertest, LLC	1536	
Commissioners	2023000563	DTB Distributors, Inc.	431.54	Ross County Court System	2023002089	Quill Corporation	576.8	
Commissioners	2023001179	Carr Supply Chillicothe	123.71	Ross County Court System	2023002090	Brandon Puckett	1004.12	
Commissioners	2023001512	Bricker and Graydon	1482.5	Ross County Court System	2023002087	Ohio Common Pleas Judges A	400	
Commissioners	2023000956	Tractor Supply Credit Plan	174.97	Ross County Court System	2023002125	US Bank Equipment Finance	847.27	
Commissioners	2023000627	State Electric Supply, Inc.	447.09	Sheriff	2023000342	Trinity Services Group	6033.13	
Commissioners	2023000629	State Electric Supply, Inc.	853.8	Sheriff	2023000348	Superior Uniform Sales, Inc	34152	
Commissioners	2023001514	American Electric Power	803.65	Sheriff	2023000348	Amazon Capital Services	64.89	
Commissioners	2023000491	South Central Power Company	77.65	Sheriff	2023000345	Columbus Radiology Corp.	18.91	
Commissioners	2023000275	Wex Bank	810.67	Sheriff	2023000345	Emergency Professional Servis	88.9	
Commissioners	2023000561	American Electric Power	27.85	Sheriff	2023000345	Adena Medical Group, LLC	561.99	
Commissioners	2023001040	Davis Tire of Chillicothe	24	Sheriff	2023000317	Adena Health System	2227.5	
Commissioners	2023002109	Haulin' Grass LLC	50	Sheriff	2023000348	Office City Express	76.33	
Commissioners	2023002041	Haulin' Grass LLC	141.66	Sheriff	2023000348	Office City Express	81.42	
Commissioners	2023002110	Haulin' Grass LLC	283.34	Sheriff	2023000326	Office City Express	11.87	
Commissioners	2023000503	Columbia Gas of Ohio, Inc	373.55	Sheriff	2023000320	Central Center Hardware	8.97	
Commissioners	2023000504	Columbia Gas of Ohio, Inc	350.76	Sheriff	2023000320	Chillicothe Police Dept.	400	
Common Pleas Court #1	2023002093	Office Depot Inc.	91.86	Sheriff	2023000320	Penwell, Julia	2085.62	
Common Pleas Court #2	2023000440	Ohio Common Pleas Judges A	400	Sheriff	2023000320	Downtown Auto Body Repair	1438.61	
Dog Warden	2023000262	Wex Bank	1201.67	Sheriff	2023000320	Davis Tire of Chillicothe	1345.64	
Dog Warden	2023000263	Davis Tire of Chillicothe	59.95	Sheriff	2023000320	Superior Uniform Sales, Inc	531.3	
Emergency Management	2023000253	GFC Leasing	121.65	Sheriff	2023000320	Martin Brooks	96.5	
Engineer	2023000505	Accurate Heating & Cooling	839.8	Sheriff	2023000315	South Central Power Company	32.55	
Engineer	2023001887	Advance Auto Parts	103.98	Sheriff	2023000312	Columbia Gas of Ohio, Inc.	1246.75	
Engineer	2023001354	Advanced Hydraulics and Hood	7.5	Sheriff	2023000308	American Electric Power	118.7	
Engineer	2023001887	Amazon Capital Services	178.43	Sheriff	2023000307	American Electric Power	13881.66	
Engineer	2023000508	B & C Communications	1246	Sheriff	2023000306	Hagen, James R. Ph.D.	400	
Engineer	2023001731	Carter Lumber	15.98	Sheriff	2023000302	Modern Leasing	416.62	
Engineer	2023000994	Cintas Corporation # 530	343.22	Sheriff	2023000337	Modern Leasing	624.93	
Engineer	2023001887	Fastenal Company	217.41	Sheriff	2023000322	Modern Leasing	416.61	
Engineer	2023001356	Kleem, Inc.	265.83	Sheriff	2023000308	American Electric Power	58.07	
Engineer	2023001887	Machinery & Tool Rentals	299.18	Sheriff	2023000850	Modern Leasing	346.68	
Engineer	2023000137	Modern Office Methods, Inc.	477.18	Sheriff	2023001991	Ross County Sheriff's Dept.	10000	
Engineer	2023001866	Resource International, Inc.	2300	Sheriff	2023000850	American Electric Power	30.08	
Engineer	2023001886	Rush Truck Centers of Ohio	415.84	Sheriff	2023000850	American Electric Power	169.24	
Engineer	2023001887	Sargent Sales & Rentals	238	Veterans Service Commission	2023000668	Office City Express	363.29	
Engineer	2023001887	Southeastern Equipment Co.	250.61	Veterans Service Commission	2023001121	Ed Secret	371.26	
Engineer	2023001731	State Electric Supply, Inc.	17.4	Veterans Service Commission	2023000298	Price, Harold S.	680.64	
Engineer	2023001890	Melvin Stone Co.	5724.58	Veterans Service Commission	2023000296	Sewards, Randy A.	825.02	
								<b>\$244,170.34</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated October 16 through October 30, 2023, in the amount of \$250,490.45 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Garrett seconded, \$39,855.00 be transferred, per a request of October 30, 2023 from the Ross County Clerk of Courts.

Postage	100-20-00-7157	PERS	100-20-00-7012	\$11000.00
Postage	100-20-00-7157	Medicare	100-20-00-7017	\$545.00
Postage	100-20-00-7157	Salaries	100-20-00-7001	\$14455.00
Equipment	100-20-00-7200	Salaries	100-20-00-7001	\$2900.00
Other Expenses	100-20-00-7550	Salaries	100-20-00-7001	\$1280.00
Contract Services	100-20-00-7103	Salaries	100-20-00-7001	\$1000.00
Travel	100-20-00-7100	Salaries	100-20-00-7001	\$500.00
Supplies	100-20-00-7150	Salaries	100-20-00-7001	\$7300.00
Supplies	100-20-00-7150	Salaries (Longevity)	100-20-00-7001	\$875.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$1,000.00 be transferred from account code 229-03-00-7101 Advertising & Printing, into account code 229-03-00-7014 Group Insurance, per a request of October 30, 2023 from the Ross County Treasurer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$120,000.00 be transferred, from account code 100-02-00-7014 Group Ins. Auditor (\$4,500.00), account code 100-02-00-7157 Postage (\$1,000.00), and account code 100-02-41-7014 Group Ins. Auditor MH (\$3,500.00) into account code 100-08-00-7214 Equipment Lease/Purchase, per a request of October 30, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$9,000.00 be transferred, from account codes 231-51-01-0010 Children Services into account code 100-01-00-5220 General Fund, per a request of October 30, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$2,750,000.00 be transferred, from account code 100-00-00-0010 General into account code 212-29-00-5901 Correction & LE, \$28,125.00 be transferred from account code 100-00-00-0010 General into account code 207-01-00-5901 Litter and \$37,500.00 be transferred from account code 100-00-00-0010 General into account code 203-02-00-5901 Dog & Kennel, per a request of October 30, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

#### **APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Garrett seconded, \$3,000.00 be appropriated from General Fund into account code 100-11-02-7117 Attorney Fees Common Pleas, per a request of October 30, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$66,500.00 be appropriated from General Fund into account code 100-22-00-7108 County Share, per a request of October 30, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

#### **RETIREMENT DATE BUILDING DEPARTMENT OFFICE MANAGER**

Mr. Lowe moved, Mr. Garrett seconded, to accept the retirement letter from Ms. Jill Caplinger, Office Manager, Building Department, as of February 1, 2024, with her last day of employment being January 31, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on October 30, 2023, with Dwight A. Garrett, James E. Lowe in attendance and Jack A. Everson absent.

**WHERE AS** Norfolk Southern administers financial assistance for 501(3) (c) nonprofit and government entities that directly provide safety services to communities located within 90 minutes of a Norfolk Southern network, and whereas the Ross County desires financial assistance under the Safety First grant program,

**THEREFORE** be it resolved by the Ross County Board of Commissioners as follows:

1. The Ross County Board of Commissioners approves of filing an application for the Safety First Grant for financial Assistance for the Ross County Emergency Medical Services Plan in the amount of \$15,000
2. Erin Stanley Project Development Supervisor and Grants Coordinator is hereby authorized and directed to file and execute an application with Norfolk Southern and provide all information and documentation required to be eligible for possible financial assistance

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

#### **AUTHORIZED TO EXECUTE TITLE WORK**

Mr. Lowe moved, Mr. Garrett seconded, the County Administrator, Brad Cosenza, be authorized on behalf of the Ross County Commissioners, and in absence of, to execute any title work initiated by the office of the commissioners

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

#### **CONTRACT AGREEMENT – TUBERCULOSIS FUNDING**

Mr. Lowe moved, Mr. Garrett seconded, Mr. Garrett be authorized to sign an agreement, by and between the Ross County Commissioners and the Ohio Department of Health to receive funds to offset the cost of public health activities associated with Tuberculosis cases that complete an approved course of treatment for an amount not to exceed \$4,937.07.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

#### **GRANT AGREEMENT OHIO DEPARTMENT OF AGING HEALTHY AGING GRANTS**

Mr. Lowe moved, Mr. Garrett seconded, to enter into a grant agreement by and between the Ohio Department of Aging and the Ross County Board of Commissioners. The recipient will receive the proportional disbursement of the Healthy Aging Grant funds after full execution of this agreement and submission of an RFF as communicated through a notice of grant award.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

#### **THE CHILLICOTHE TELEPHONE COMPANY (HORIZON) FIBER SERVICE AGREEMENT**

Mr. Lowe moved, Mr. Garrett seconded, to enter into a maintenance agreement for services, including fiber and electronics from customer demarcation at 2 North Paint St, Suite H.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on October 30, 2023, with Dwight A. Garrett, James E. Lowe in attendance and Jack A. Everson absent.

#### **RESOLUTION 032-23**

**WHEREAS**, the Board of Commissioners of Ross County, Ohio, is in receipt of a Resolution, passed by the Colerain Township Board of Trustees on October 20, 2023, requesting that the said Board of Commissioners initiate proceedings for vacation of a right of way section reserved for ally way known as Oak Ally located in Colerain Township on the Plat of Hallsville recorded June 22, 1837, Ross County, Ohio

**RESOLVED**, that the Ross County Board of Commissioners finds that it will be for the public convenience and welfare to vacate said ally way, the general route and termini of which public roadway are as follows: Vacation of the southern portion of Oak Alley in the unincorporated Village of Hallsville, once known as Economy.

Per original plat recorded in Plat Book #1, pages 30 and 30A, June 29, 1837, the southern portion of Oak Alley extended south from the southern right-of-way of Main Street (today known at S.R. 180) to the northern edge of South Boundary Alley (today known as Colerain Avenue). The platted alley was to be 16 ½ feet wide by 165 feet in length. It was platted to be between lots 16 and 17 on the original plat. It does not appear that the platted alley was ever improved. Today, a portion of a house occupies it.

The intended location can be found today by:

Beginning at the intersection of S.R. 180 and Whissler Road; thence continuing easterly on S.R. 180 a distance of± 940 feet; thence southerly through

the residence at 7326 S.R. 180 to the northern line of Colerain Avenue.

**RESOLVED**, that the 20 day of November, 2023 at 11:00am, be fixed as the date and time when the Board of Commissioners will view the Right of Way proposed for vacation, and the 20 day of October, 2023 at 2:00pm, at the office of the Ross County Board of Commissioners, 2 North Paint Street, Suite H (second floor, Ross County Courthouse), Chillicothe Ohio 45601, be fixed as the date, time and place of final hearing thereon. Adopted the 30 day of October 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**APPLICATION FOR APROPRIATION TO ATTEND MEETING CONVENTION**

Mr. Lowe moved, Mr. Garrett seconded, to approve an application for appropriation to attend meeting/convention on November 2, 2023 for Mark Thompson EMA Director and Josh Garrett, Deputy Director, to attend the Homeland Security/ILO Region 7 at the Jackson FD Annex, at no cost to the county.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES MEMBER APPOINTMENT**

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, appoint Mr. Hunter Robinson to the Ross County Board of Developmental Disabilities, for a 4 year term commencing, 10/30/2023 through 12/31/2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**THE CHILLICOTHE TELEPHONE COMPANY (HORIZON) FIBER SERVICE AGREEMENT**

Mr. Lowe moved, Mr. Garrett seconded, to enter into a 60 month lease agreement for business fiber internet with static IP address for the Sheriff's Department, at a cost of \$59.95 per month, commencing on 10/27/2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**ROSS COUNTY COMMUNITY ACTION COMMISSIONS PLAN AND BUDGET 2024-2025**

Mr. Lowe moved, Mr. Garrett seconded, to approve the Ross County Community Action Commission's Plan and budget for their SCBG 2024-25 grant application.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**PAY REQUEST BRICKER GRAYDON**

Mr. Lowe moved, Mr. Garrett seconded, to approve invoice 2012492 for legal services rendered through September 30, 2023, for Construction Ross County Jail Renovation Project, in the amount of \$23,387.03.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**PAY REQUEST BRICKER GRAYDON**

Mr. Lowe moved, Mr. Garrett seconded, to approve invoice 2012863 from Bricker Graydon for legal services rendered through September 30, 2023, for CMR Procurement, in the amount of \$1,400.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**ROSS COUNTY INVESTMENT POLICY**

Mr. Lowe moved, Mr. Garrett seconded, to approve a change in the policy, recommended by Treasurer David Jeffers, to amend section V to read: Ross County will be permitted to invest in any maturities permissible under Ohio Revised Code Sections 135.34 and 135.45.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**RPHF SOLID WASTE DISTRICT REVOLVING FUND GRANT**

Mr. Lowe moved, Mr. Garrett seconded, to allow Sarah Wood, Litter Control, to apply for the RPHF Solid Waste Revolving Fund Grant in the amount of \$15,000.00 to help support education outreach supplies or extra special collection events in the county.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**INTEGRATED PROTECTION SERVICES SERVICE AGREEMENTS**

Mr. Lowe moved, Mr. Garrett seconded, to approve the following annual service agreements for county facilities; LCNB Bank \$63.00, Ross County Jail \$9,325.00, Ross County Courthouse \$1,757.00, Ross County Archives \$50.00, Ross County Airport \$50.00, Ross County Service Center \$3,287.00, Ross County Maintenance \$82.00 and Lucy Webb Hayes House \$335.00. All contract are effective 02/01/2024 and continue for a period of three years from this date.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**OTHER BUSINESS**


**Departmental Budget meetings were held.**

**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of October 30, 2023, at 12:30 a.m.

Board of Commissioners of Ross County, Ohio

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

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Jack A. Everson, Commissioner