

**OCTOBER 16 – MEETING 42  
VOLUME 26**

The Ross County Board of Commissioners met on this day, October 16, 2023, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**BILLS APPROVED FOR PAYMENT**

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE
Auditor	2023000744	Appraisal Research Corp.	19046.25	Engineer	2023001887	Rumpke Of Ohio, Inc	6.81
Auditor	2023000448	Appraisal Research Corp.	22575	Engineer	2023001887	US Postal Service	330
Auditor	2023000449	Appraisal Research Corp.	3750	Juvenile Court	2023001932	Peachtree Electronic Monitorin	1535
Auditor	2023001724	Appraisal Research Corp.	55467	Juvenile Court	2023000284	Office City Express	253.43
Auditor	2023000236	Digital Data Tech, Inc.	2475	Juvenile Court	2023001939	Paper City Mentoring Project	350
Auditor	2023000477	Pitney Bowes Inc	265.59	Juvenile Court	2023000284	Amazon Capital Services	82.32
Auditor	2023000483	Wex Bank	103.54	Juvenile Court	2023000523	King, Kristen	1050
Auditor	2023000071	Ross Co. Water Company	103.74	Juvenile Court	2023001933	Lighthouse Youth Services	5416.67
Auditor	2023000177	Fried, Claire R. Attorney At La	37.5	Juvenile Court	2023001933	Lighthouse Youth Services	2152.34
Auditor	2023000065	Horizon Chillicothe Telephone	241.53	Juvenile Court	2023001936	Lighthouse Youth Services	2316.67
Auditor	2023000177	Bunstine Law Office	188.23	Juvenile Court	2023001632	BRITNI BROWN	266.76
Auditor	2023000177	Blosser, Jeffery M.	885	Juvenile Court	2023000271	Fox Run Hospital, Inc.	2220
Auditor	2023000177	Rutherford, Chase Colin	397.5	Juvenile Court	2023000268	Glacier Mountain Bottled Wate	18.75
Auditor	2023000073	Chillicothe Utilities Dept.	40.98	Juvenile Court	2023000274	Picture This	404.88
Auditor	2023000065	Horizon Chillicothe Telephone	2379.36	Juvenile Court	2023000276	Abraxas Ohio	6000
Automatic Data Processing Bo	2023000581	Verizon Wireless	61.5	Litter Control	2023000724	Wex Bank	426.36
Board of Elections	2023001982	Go2IT Group	5090.73	Litter Control	2023000768	Horizon Chillicothe Telephone	125
Board of Elections	2023001982	Go2IT Group	231.58	Planning Commission	2023001261	JSL Home Repair LLC	400
Board of Elections	2023001982	Go2IT Group	1581.92	Planning Commission	2023001261	Ohio Regional Development Co	80
Board of Elections	2023001981	Go2IT Group	1824.44	Planning Commission	2023002034	Ohio Regional Development Co	11900
Board of Elections	2023001980	The Water Express	26.75	Probate Court	2023000273	Benson & Sesser, LLC	400
Board of Elections	2022000484	Triad Governmental System	625	Probate Court	2023000267	Office City Express	231.37
Board of Elections	2023002014	Go2IT Group	1824.44	Probate Court	2023000270	Hamilton County Probate Cour	578
Board of Elections	2023002013	Election Systems & Software, I	3950	Probate Court	2023000922	CHRISTINE HANNAN	131.04
Building Department	2023000551	US Safety Gear, Inc.	219.78	Probate Court	2023000273	Cutright, James K.	200
Building Department	2023000546	Glacier Mountain Bottled Wate	8.5	Probate Court	2023000270	Glacier Mountain Bottled Wate	13.5
Building Department	2023001787	Josh Hettinger	6.17	Ross County Court System	2023002031	Office Depot Inc.	44.07
Building Department	2023001787	Ohio Building Officials Associ	25	Ross County Court System	2023002030	Office Depot Inc.	208.01
Clerk of Courts	2023001804	Office City Express	351.99	Ross County Court System	2023002032	Compass Integration LLC	1606.77
Clerk of Courts	2023000681	Glacier Mountain Bottled Wate	33.75	Ross County Court System	2023002033	Compass Integration LLC	3091.88
Clerk of Courts	2023000986	Parcel N Post Express	86.08	Ross County Court System	2023002056	GFC Leasing	347.98
Commissioners	2023000572	General Sales Company	468.09	Ross County Court System	2023002055	U.S. Postmaster	210
Commissioners	2023000629	State Electric Supply, Inc.	1173.21	Ross County Court System	2023002054	Redwood Toxicology Laborat	16.94
Commissioners	2023000615	John Deere Financial	39.98	Ross County Court System	2023002053	Avertest, LLC	2760
Commissioners	2023000582	Thomas Gas Services, Inc.	7.35	Sheriff	2023001680	VISA	339.4
Commissioners	2023000689	Bud's Septic Tank Cleaning LLC	500	Sheriff	2023000345	MobileXUSA	133
Commissioners	2023002015	Habegger Corp.	40.71	Sheriff	2023000345	MOBILEXUSA	432
Commissioners	2023002016	AAF International	1815.24	Sheriff	2023000345	Allen's Pharmacy	2523.93
Commissioners	2023000571	Glacier Mountain Bottled Wate	14	Sheriff	2023000345	Adena Medical Group, LLC	56.15
Commissioners	2023000430	Rumpke Of Ohio, Inc	385.95	Sheriff	2023000344	Premier Health Care Services, In	42436
Commissioners	2023000561	American Electric Power	7639.83	Sheriff	2023000342	Trinity Services Group	6284.92
Coroner	2023000156	Mark A Gray	19	Sheriff	2023000313	Ratcliff, Roger	136.3
Coroner	2023001921	Amazon Capital Services	1222	Sheriff	2023000313	Horizon Network Partners	511
Coroner	2023000817	Central Center, LLC	647.53	Sheriff	2023000332	VISA	558
Dog Warden	2023000264	Horizon Chillicothe Telephone	134.48	Sheriff	2023000313	Horizon Chillicothe Telephone	158
Dog Warden	2023001675	Covetrus North America	30.2	Sheriff	2023000314	Rumpke Of Ohio, Inc	1052.51
Engineer	2023000489	Adena Health System	128	Sheriff	2023000317	Printex Printing	31
Engineer	2023001887	Airgas Great Lakes	876.09	Sheriff	2023000320	Galls, LLC	511.1
Engineer	2023001731	Carter Lumber	39.75	Sheriff	2023000320	Adena Health System	114
Engineer	2023001731	Central Center Hardware	3.28	Sheriff	2023000320	Max Adair	130
Engineer	2023001887	Columbus Equipment Co.	790.86	Sheriff	2023000320	Penwell, Julia	401.9
Engineer	2023001887	Fastenal Company	1548.35	Sheriff	2023000306	MAGLOCLEN	400
Engineer	2023000509	G&J Asphalt & Materials, Inc.	3657.23	Sheriff	2023000330	Treasurer - State of Ohio	3845.25
Engineer	2023001887	Horizon Business Systems	100	Sheriff	2023002029	Elite K-9, Inc	624.4
Engineer	2023001356	Kleem, Inc.	1382.05	Sheriff	2023000348	Amazon Capital Services	77.55
Engineer	2023000137	Modern Office Methods, Inc.	151.79	Sheriff	2023000343	Amazon Capital Services	29
Engineer	2023001731	Old Canal Stop	33	Sheriff	2023000348	DTB Distributors, Inc.	30
Engineer	2023001887	Principal Truck Supply	201.42	Sheriff	2023000347	Sparkle Cleaners	251.1
Engineer	2023000140	Rumpke Of Ohio, Inc	162.49	Sheriff	2023000320	Sparkle Cleaners	49
Engineer	2023000139	Sprint PCS	229.22	Sheriff	2023002035	Lambert Buick GMC, Inc	26085
Engineer	2023001887	U Line	212.3	Treasurer	2023000272	Office City Express	52.47
Engineer	2023000511	US Safety Gear, Inc.	298.2	Veterans Service Commission	2023001121	Ed Secret	515.65
Engineer	2023001887	Unifirst First Aid Corp	229.72	Veterans Service Commission	2023000298	Price, Harold S.	728.78
Engineer	2023001253	MD Solutions	23544.5	Veterans Service Commission	2023000296	Sewards, Randy A.	948.78
Engineer	2023001356	MD Solutions	1754	Veterans Service Commission	2023000101	Save-A-Lot	3335.19
Engineer	2023001887	The Firelands Supply Co	2000	Veterans Service Commission	2023000106	American Electric Power	200
				Veterans Service Commission	2023002051	Henderson Pharmacy, Inc.	124
							<b>\$316,201.66</b>

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated October 2 through October 16, 2023, in the amount of \$8,229.49 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, \$20,000.00 be transferred from account code 100-18-00-7014 Juvenile Group Ins., into account code 100-19-00-7014 Probate Group Ins., per a request of October 16, 2023 from the Ross County Juvenile Probate Court.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$175,000.00 be transferred from account code 210-58-66-7200 Equipment (\$100,000.00), account code 210-58-66-7204 Contract/Projects (\$75,000.00), into account code 210-58-66-7001 Garage Salaries per a request of October 16, 2023 from the Ross County Engineer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, \$19,000.00 be appropriated from General Fund into account code 100-01-23-7103 Contract Services, per a request of October 16, 2023 from the Ross County Building Department.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**ASSET DISPOSAL**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Building Department for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	4 Drawer File Cabinet	05682	Surplus Property
1	2 Drawer Cabinet	06398	Surplus Property
3	Sets Computer Speakers	07470, 07469, 07948	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**AUTHORIZED CERTIFICATIONS FOR OPWC DISBURSEMENTS**

Mr. Lowe moved, Mr. Everson seconded, to certify that the work items invoiced under this Disbursement Request Form and Certification are exclusively associated with the Project and have been completed in a satisfactory manner. This request reflects Project completion at an estimated 100 %. I further certify, based on what has been provided to me by the vendor, that the work has been completed with the terms of the Agreement, including payment of the applicable prevailing wage rates.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**CONTRACT SIGNING WPCLF 2022 SITE AND SOIL EVALUATION & SEWAGE TREATMENT DESIGN**

Mr. Everson moved, Mr. Lowe seconded, to enter into an agreement with Dan’s Excavating for Household Sewage Treatment Systems Designs for the 2022 WPCLF funds and following the unit cost listed below.

SYSTEM CATEGORY	PER UNIT COST
Septic or Pretreatment to Leach Trenches	\$1,000.00
Septic or Pretreatment to Leach Trenches utilizing a Pump and Pump Tank	\$1,200.00
Septic or Pretreatment to Mound System with Pressure Distribution	\$2,500.00
Septic or Pretreatment to Drip Distribution System	\$2,500.00
Septic or Pretreatment to Low Pressure Pipe Distribution	\$2,500.00
NPDES approved Pretreatment Component with Pump Lock-Out	\$2,500.00
Pretreatment to Spray Distribution	\$2,500.00
Connection to sanitary sewer system	\$1,000.00
General Design for repairs that do not require an installation or alteration permit	\$500.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**CONTRACT SIGNING WPCLF 2022 SITE AND SOIL EVALUATOR**

Mr. Lowe moved, Mr. Everson seconded, to enter into an agreement with Hamilton Soil Investigations, Inc. for the 2022 WPCLF funds for soil evaluations in the amount of \$400.00 per unit.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**CONTRACTS ENTERED INTO – ROSS COUNTY JUVENILE COURT**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Integrated Services for Behavior Health (Provider), providing for the purchase of Integrated Services for Behavior Health through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$65,000.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Zane Trace Local School District (Provider), providing for the purchase of Zane Trace Be Here through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$17,600.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Lighthouse Youth Services, Inc. (Provider), providing for the purchase of Lighthouse Youth Services, Inc., through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$80,000.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Peachtree Electronic Monitoring, LLC (Provider), providing for the purchase of Juvenile Probation Electronic Monitoring, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$9,000.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Paint Valley ADAMH Board (Provider), providing for the purchase of Paint Valley ADAMH Board PAX GBG Prevention Program, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$28,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Lighthouse Community Juvenile Justice Services (PASS) Path to Achieving Student Success, (Provider), providing for the purchase of Lighthouse Community Juvenile Justice Services (PASS), through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$35,000.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Paper City Mentoring Project (Provider), providing for the purchase of Paper City Mentoring Project, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$12,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Chillicothe City School District (Provider), providing for the purchase of Chillicothe City School District KEYS to Success, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$12,000.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Huntington Local School District (Provider), providing for the purchase of Huntington Local School District T.E.A.M. Together Everyone Achieves More, beginning on July 1, 2023, to and including June 30, 2024, in the amount not to exceed \$12,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett yes. Motion carried.

#### **ROSS COUNTY HAZARDOUS MATERIALS EMERGENCY OPERATION PLAN**

Mr. Lowe moved, Mr. Everson seconded, to adopt the Hazardous Materials Annex of the Ross County Emergency Operations Plan (EOP) to coordinate an integrated, effective response to any chemical release to enhance the protection of citizens and to limit the loss of property.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

#### **HARRISON TOWNSHIP POLE & SIREN MOVING**

Mr. Everson moved, Mr. Lowe seconded, to approve moving the equipment box for the emergency warning siren, located at the Harrison Township Firehouse, to allow for expansion of the building. The cost will be \$2,480.00, with the work being done by B&C Communications.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett yes. Motion carried.

#### **OTHER BUSINESS**

**Kelly Spindler Ross County Health Department** discussed the possibility of using WPCLF 2023 funds to help residents in the village of Bainbridge to connect to the newly installed sewer system. Up to 50% of the funds could be used for this purpose. Ms. Spindler will meet with the village to try and come up with a dollar figure that would be needed to complete this part of the project and report back to the Commissioners.


**Erica Tucker and Lauren Haubeil from the Ross Pickaway Highland Solid Waste District** discussed the possibility of changing the Outreach Specialist position from one per county to only one for all three counties. Since the RPH Solid Waste District was started in Ross County the Commissioners would like to see that position stay in Ross County.

#### **ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of October 16, 2023, at 12:30 p.m.

Board of Commissioners of Ross County, Ohio

  
\_\_\_\_\_  
Dwight A. Garrett, President

  
\_\_\_\_\_  
James E. Lowe, Vice President

  
\_\_\_\_\_  
Jack A. Everson, Commissioner