

**SEPTEMBER 30 – MEETING 40
VOLUME 27**

The Ross County Board of Commissioners met on this day, September 30, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe in attendance and Jack A. Everson absent.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Garrett seconded, the minutes of the September 23, 2024, meeting be approved as submitted. On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Garrett seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
Adult Probation	Amazon Capital Services	66.29	Engineer	Old Canal Stop	33
Adult Probation	Amazon Capital Services	177.25	Engineer	Softworks, Inc	1195
Adult Probation	Printex Printing	135	Engineer	State Highway Supply, Inc.	5128
Auditor	Bevin, Walter A.	225	Engineer	Tau Path Materials	1750
Auditor	Rutherford, Chare Colin	250	Engineer	The McGraw-Hill Oil Co.	3311.6
Auditor	Rutherford, Chare Colin	300	Engineer	HR Direct	85.86
Auditor	Rutherford, Chare Colin	667.5	Engineer	Parcel N Part Express	519.57
Auditor	Barrington, Jamar E.	645	Jury Commission	Gannett Ohio LocaliQ	76.6
Auditor	Spears, Tammy	90	Juvenile Court	Integrated Services of Appala	6700
Auditor	Printex Printing	229	Juvenile Court	Amazon Capital Services	38.87
Auditor	Glacier Mountain Bottled Wat	29	Juvenile Court	Chillicothe City Schools	11515.4
Auditor	Appraisal Research Corp.	1693	Juvenile Court	BILLIE LYTLE	34.96
Auditor	Columbia Gas of Ohio, Inc.	336.21	Lau Library	Wart Group	1038
Auditor	South Central Power Company	929	Lau Library	Gla Fiber	66.82
Auditor	Gla Fiber	68.6	Lau Library	Wart Group	982
Automatic Data Processing Bd	Amazon Capital Services	42.99	Litter Control	Wex Bank	410.43
Automatic Data Processing Bd	Modern Learning	97.09	Planning Commission	Strattan, Bryan	8000
Automatic Data Processing Bd	Dell Inc.	2166.91	Planning Commission	Amazon Capital Services	40.74
Automatic Data Processing Bd	Gordon Flerch Co, Inc.	388.55	Planning Commission	Amazon.com Corp. Credit	46.07
Automatic Data Processing Bd	Gordon Flerch Co, Inc.	538.57	Planning Commission	Hamilton Soil Investigation, L	800
Automatic Data Processing Bd	Gordon Flerch Co, Inc.	1405.55	Planning Commission	DESIGNING LOCAL LTD	11800
Automatic Data Processing Bd	Axis Technology Partners, LLC	2710.9	Probate Court	Amazon Capital Services	201.34
Automatic Data Processing Bd	Charter Communications	305	Probate Court	BRANDY MCCORD	73
Automatic Data Processing Bd	Verizon Wireless	123.35	Probate Court	BRANDY MCCORD	9.63
Automatic Data Processing Bd	Dell Inc.	2979.81	Probate Court	Franklin County Probate Cour	765
Automatic Data Processing Bd	Amazon Capital Services	87.98	Probate Court	Hirsch Lau LLC	200
Board of Election	Graphic Village LLC	6718	Probate Court	Outright, Jamar K.	950
Board of Election	Office City Express	45.45	Recorder	GOVOS INC	2714.4
Building Department	Hettinger, Joshua R.	33.95	Recorder	Ross County Recorder	225000
Building Department	Wex Bank	439.45	Recorder	Glacier Mountain Bottled Wat	34.25
Commissioners	First Capital Enterprises	16003.38	Ross County Court System	Sparta Plur	100
Commissioners	Integrated Protection Services	102	Sheriff	FBI National Academy Associa	450
Commissioners	American Electric Power	2286.68	Sheriff	Allan Group Enterprise	55715.98
Commissioners	Columbia Gas of Ohio, Inc	219.9	Sheriff	AT&T Mobility	2583.13
Commissioners	Columbia Gas of Ohio, Inc	193.75	Sheriff	South Central Power Company	46
Commissioners	Carr Supply Chillicothe	115.95	Sheriff	American Electric Power	15835.79
Commissioners	South Central Power Company	75	Sheriff	Pitney Bowser	150.67
Commissioners	DTB Distributors, Inc.	75.39	Sheriff	Pitney Bowser	21.53
Commissioners	Warly Plumbing Supply, Inc.	106.14	Sheriff	Pitney Bowser	32.29
Commissioners	Sherwin Williams Company	147.73	Sheriff	Pitney Bowser	10.76
Commissioners	Sherwin Williams Company	134.12	Sheriff	Ohio Treasurer of State	2045
Commissioners	State Electric Supply, Inc.	54.54	Sheriff	OPI Industrial Training Program	883.36
Commissioners	Lau's	856.03	Sheriff	Davis Tire of Chillicothe	24
Commissioners	Ross County Engineer	377.6	Sheriff	All Signs of Chillicothe Inc	30
Commissioners	Penuell, Julia	530	Sheriff	Amazon Capital Services	105.12
Commissioners	Schindler Elevator Corporation	428	Sheriff	DanCo Lettering	223
Commissioners	Aq-Pro Ohio, LLC	1904.47	Sheriff	Watch Systems, LLC	189.8
Commissioners	Central Auto Parts	81.43	Sheriff	Stericycle, Inc.	78.75
Commissioners	Cappel Coal & Supply Co.	113.5	Sheriff	Emergency Professional Servi	62.91
Commissioners	Wex Bank	529.47	Sheriff	Penuell, Julia	2381.24
Common Pleas Court #2	Clevenger, Leah	114	Sheriff	Smith, Bryan	402.5
Common Pleas Court #2	Clevenger, Leah	1710	Sheriff	Columbia Gas of Ohio, Inc	960.35
Common Pleas Court #2	Schutt, Adeline	150	Sheriff	Ohio Peace Officer Training A	800
Common Pleas Court #2	Office Depot Inc.	93.95	Sheriff	Southside Bancshares, Inc	31312.65
Coroner	AT&T Mobility	102.88	Sheriff	Southside Bancshares, Inc	13006.79
Coroner	Ohio Treasurer of State	135	Sheriff	Southside Bancshares, Inc	3853.86
Coroner	Amazon Capital Services	144.64	Sheriff	Circleville Fard	51438
Dog Warden	Covetrus North America	25.76	Sheriff	Adena Medical Group, LLC	283.69
Dog Warden	Wex Bank	1371.19	Sheriff	Amazon Capital Services	0.4
Dog Warden	Sparta Plur	25.99	Sheriff	Charm-Tex, Inc.	453.6
Dog Warden	Covetrus North America	10.46	Sheriff	Intrinsic Interventions, Inc	187.75
Emergency Management	GFC Learning	121.65	Sheriff	American Electric Power	101.97
Emergency Management	Ohio Treasurer of State	165	Sheriff	Ratcliff, Roger	100
Emergency Management	AT&T Mobility	140.48	Sheriff	Aramark Services, Inc	8960.32
Engineer	Advance Auto Parts	230.28	Sheriff	Efau, Brian	122.5
Engineer	Cintar Corporation # 530	400.27	Sheriff	American Jail Association	60
Engineer	Cappel Coal & Supply Co.	65.7	Veterans Service Commission	Seward, Randy A.	378.11
Engineer	Diamond Mowers, Inc	444.09	Veterans Service Commission	Richard Manzan	419.37
Engineer	Diamond Mowers, Inc	316.38	Veterans Service Commission	Ed Secret	900.62
Engineer	EQUIP BUSINESS SOLUTIONS	976.65	Veterans Service Commission	Stephen M. Doffenbaugh	268.12
Engineer	Jack's Tire & Auto Center, Inc.	1416.34	VOCA	Office City Express	336.07
Engineer	Lightle Enterprises of Ohio LLC	113.4	VOCA	Quill Corporation	49.95
Engineer	M&M Fabrication	125			\$535,566.08

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated September 16 through September 30, 2024, in the amount of \$1,549.22 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

APPROPRIATION OF FUNDS

Mr. Lowe moved, Mr. Garrett seconded, to appropriate \$2,000.00 from General fund into account code 100-22-00-7119 Witness fees, per a request of September 30, 2024, from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, to appropriate \$40,110.00 from CLE fund into account codes 212-29-01-7156 Gasoline (\$195.09), 212-29-01-7550 Other Expenses (\$2,476.00) and 212-29-565-7001 Salaries (\$37,438.91), per a request, of September 30, 2024 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Garrett seconded, to transfer \$2,510.00 from account code 241-00-00-7103 Contract Services - ARPA, into account code 241-00-00-7450 Grant Awards – Other, per a request September 30, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Clerk of Courts for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Paper Shredder	11500	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

CONTRACTS ENTERED INTO – ROSS COUNTY JUVENILE COURT

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Integrated Services for Behavior Health (Provider), providing for the purchase of Integrated Services for Behavior Health through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$80,000.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Zane Trace Local School District (Provider), providing for the purchase of Zane Trace Be Here through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$17,600.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Lighthouse Youth Services, Inc. (Provider), providing for the purchase of Lighthouse Youth Services, Inc., through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$95,000.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Peachtree Electronic Monitoring, LLC (Provider), providing for the purchase of Juvenile Probation Electronic Monitoring, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$11.00 a day for each individual person.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Paint Valley ADAMH Board (Provider), providing for the purchase of Paint Valley ADAMH Board PAX GBG Prevention Program, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$35,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Lighthouse Community Juvenile Justice Services (PASS) Path to Achieving Student Success, (Provider), providing for the purchase of Lighthouse Community Juvenile Justice Services (PASS), through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2022, to and including June 30, 2023, in the amount not to exceed \$28,000.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Paper City Mentoring Project (Provider), providing for the purchase of Paper City Mentoring Project, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$12,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Huntington Local School District (Provider), providing for the purchase of Huntington Local School District T.E.A.M. Together Everyone Achieves More, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$12,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Chillicothe City School District (Provider), providing for the purchase of Chillicothe City School District KEYS to Success, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$16,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, enter into a Contract by and between the Ross County Juvenile Court, and Lighthouse Community Juvenile Justice Services/(PASS) Path to Achieving Success (Provider), providing for the purchase of Lighthouse Youth Services/(PASS) Path to Achieving Success, through the ODYS 510/401 Youth Services/RECLAIM Grant, beginning on July 1, 2024, to and including June 30, 2025, in the amount not to exceed \$51,400.00, contingent upon the availability of the fiscal year allocation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

LEASE AGREEMENT OFFICE SPACE ROSS SOIL & WATER CONSERVATION DISTRICT

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners (Lessor), enter into a Lease agreement with Ross Soil and Water Conservation District (Lessee), providing for the lease of approximately 1,594 square feet of commercial office space, located at 475 Western Avenue, Suite H, Chillicothe, Ohio 45601, for a term of one (1) year, commencing January 1, 2025 and ending December 31, 2025, at an annual rental fee \$21,519.00, payable without demand and without set-off for deduction, in quarterly installments of \$5,379.75 each in advance on the first (1st) day of each calendar month.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

PERMIT APPLICATION FOR USE OF COUNTY COURTHOUSE STEPS/PORTICO

Mr. Lowe moved, Mr. Garrett seconded, to permit SCOJFS – Children’s Division to erect a pop up tent in front of the courthouse during the tree lighting ceremony 11/22/24, 5 -9:00pm, to recruit local foster families for children in agency custody.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

AGREEMENT FOR LEGAL SERVICES INDEPENDENT CONTRACTOR

Mr. Lowe moved, Mr. Garrett seconded, to enter into an agreement by and between Ross County, Ohio Commissioners, and John K. Clark, Jr. located at 221 E. Main Street, Jackson, Ohio 45640. The Contractor agrees to provide legal representation in the Court of Common Pleas, Ross County, Ohio, General Division, wherein the party to be represented is indigent, has been cited for Contempt of Court in a domestic relations action by a Judge of the Court of Common Pleas General Division, the party to be represented is subject to a potential loss of liberty as a result of the citation and the Contractor is appointed to represent the party by the Court having jurisdiction of the case. Ross County agrees to pay the Contractor fees in an amount not to exceed \$10,000.00 per year. The Contractor shall be paid the rate of \$75.00 per hour for both in-court and out-of-court services up to a maximum of \$500.00 per case. The expenses of Contractor are not reimbursable.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

DYNOTEC DESIGN APPROVAL JAIL CELL ALTERATIONS

Mr. Lowe moved, Mr. Garrett seconded, to sign off from the Owner/Client to Dynotec, Inc. herein stating the design submission provided is accepted, and Dynotec may proceed to the next design phase. Any comments/directions from the Owner/Client shall be attached to this approval. Dynotec cannot move forward to the next design phase without authorization from the Owner. The Project schedule shall be adjusted as required based upon the date of the Owner's approval of this design phase.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

SWC SERVICE AGREEMENT LAW ENFORCEMENT COMPLEX RENOVATION

Mr. Lowe moved, Mr. Garrett seconded, to enter into an agreement for On-site Preventive Maintenance and Repair only. Equipment and parts are not included and will be invoiced when required. Software Support and additional labor, when required, will be invoiced at normal rates. This Agreement covers On-site labor, remote support, travel labor-costs to and from the site for the number of trips and on-site hours as noted below. All additional labor hours, remote support, trips, travel, defective equipment-parts replacement, remote Software Support will be invoiced at time of occurrence.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

BID OPENING WATER POLLUTION CONTROL LOAN FUND 2024 BATCH 2

Bids were opened as advertised at 9:30am in the Commissioner’s office. Six bids were received for repair or replacement of three home sewage disposal systems, Duncan & Daniels Enterprises, Inc. \$28,438.00, Burnette Dirtworks \$10,320.00, Bentley’s Excavating & Demolition \$13,432.09, Heskett Construction \$31,000.00, Troyer & Sons Excavating, LLC \$14,930.00 and JWM Excavating, LLC \$17,500.00. The bids will be given to the Health District for review and to award the contract.

MEMORANDUM OF INTENT HOPEWELL CULTURE NATIONAL HISTORICAL PARK AND ROSS COUNTY

Mr. Lowe moved, Mr. Garrett seconded, to authorize Commissioner Garrett, to sign on the Commissioners behalf, the Memorandum of Intent between Hopewell Culture National Historical Park and Ross County, Ohio for four Partner Design and Construction projects at Mound City Group, Seip Earthworks, Hopeton Earthworks, and Hopewell Mound Group. The total project cost is not to exceed \$2,800,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

ACCESS AGREEMENT THREE AMIGO’S CHILlicothe LLC AND ROSS COUNTY

Mr. Lowe moved, Mr. Garrett seconded, to authorize Commissioner Garrett, to sign on the Commissioners behalf, the Access Agreement by and between Three Amigos Chillicothe LLC and the Board of Commissioners of Ross County, to fund the improvement of The Mighty Children’s Museum building for the total amount not to exceed \$543,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

APPALACHIAN COMMUNITY GRANT PROGRAM CONTRACTS BETWEEN OWNER AND ARCHITECT BDT

Mr. Lowe moved, Mr. Garrett seconded, to authorize Commissioner Garrett, to sign on the Commissioners behalf, ACGP contracts between the Ross County Board of Commissioners and the project Architect BDT Architect and Designer, for the following projects: The Holzer Childcare Center Project for a total cost of \$7,377,238.00, Welsh-American Heritage Museum Renovations & Improvements Project for a total cost of \$307,630.00 and The Jackson Downtown Revitalization Project for a total cost of \$3,638,250.00. These agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

COMPREHENSIVE OPIOID STIMULANT AND SUBSTANCE ABUSE GRANT 2023 (COSSUP)

Mr. Lowe moved, Mr. Garrett seconded, to sign the Comprehensive Opioid Stimulant & Substance Abuse grant for the Ross County 23 Pipeline Task force in the amount of \$128,072.10.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

OTHER BUSINESS

Eric Braunlin – CORSA Review – Mr. Braunlin provided information from the CORSA review meeting. The Commissioners have chosen to stay with the Reproduction Cost Insurance for the Ross County Courthouse.

Schooley Caldwell Associates, Inc. – Kulpa Baghasingh and Bryan Higgins, provided schematic drawings of the Courthouse, showing the areas included in the restoration project for the Courthouse and Archives Building. The Commissioners will review the documents and pricing to decide if they

will accept the entire package or pick and choose what parts of the project they would like to proceed with.

ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of September 30, 2024, at 11:30 a.m. Board of Commissioners of Ross County, Ohio



Dwight A. Garrett, President



James E. Lowe, Vice President

Jack A. Everson, Commissioner