

**JANUARY 22 – MEETING 4  
VOLUME 27**

The Ross County Board of Commissioners met on this day, January 22, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the minutes of the January 16, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE	DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE
Engineer	Eq. Parts & Repairs	Flexible Pavements of Ohio	240	Adult Probation	2024 Wall Calendar, drug testi	Amazon Capital Services	131.32
Juvenile Court	ELECTRONIC, GPS, ADD N	Peachtree Electronic Monit	800	Adult Probation	Water Delivery January 2023	The Water Express	51.75
Juvenile Court	OHMAS CONTRACT	King, Kristen	810	Adult Probation	Business Cards For C Ratif	Printex Printing	50
Juvenile Court	ISBH	Integrated Services of Appal	5500	Auditor	Utilities	Litter Quality Propane Gas	5746.42
Juvenile Court	GRANT ADMIN	Intercourt Conference	275	Auditor	2024 mailings/cauw/homestea	Printex Printing	6125
Juvenile Court	GRANT ADMIN	HILTON COLUMBUS EAST	386	Auditor	supplies-upstairs	Office City Express	36.76
Juvenile Court	Juvenile Misc. Other	Forum Ohio, LLC	1500	Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	525
Juvenile Court	Archive Scanning - 10k/mont	Make Paper Digital, LLC	10000	Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	1485
Juvenile Court	Water Account#014055	Glacier Mountain Bottled W	32.25	Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	525
Juvenile Court	Out-of-Home Placements	AbraXas Ohio	297.12	Auditor	ATTORNEY FEES- PROBATE	Newman, Steven C.	125
Litter Control	Gasoline	Wex Bank	344.41	Auditor	2023 W&M Fuel	Wex Bank	37.71
Planning Commission	CDBG CHIP 2022 Home Re	Dale Throckmorton	5900	Auditor	Utilities	American Electric Power	394.04
Planning Commission	Home Chip 2022 Home Rep	Roger Hemming Contractor	1600	Auditor	service charges group#80108	Huntington National Bank	975.53
Planning Commission	CDBG CHIP 2022 Home Re	Ohio Regional Development	1180	Auditor	Grant Writer Laptop	Dell Inc.	2185.94
Planning Commission	Home Chip 2022 Home Rep	Ohio Regional Development	11283	Board of Elections	Canon Maintenance	Modern Leasing	302
Probate Court	Brandy McCord Mileage/Tra	BRANDY MCCORD	100	Building Department	osha equipment	John Deere Financial	278.96
Probate Court	Probate - Mileage Reimburs	BRANDY MCCORD	43.52	Building Department	osha equipment	Duluth Trading Company	79.9
Probate Court	Probate - Misc. Other	Glacier Mountain Bottled W	27	Building Department	Other Expenses	Verizon Wireless	80.22
Probate Court	Indigent Guardian Attorney F	Cutright, James K.	200	Clerk of Courts	YEAR BANDS	Mid-Ohio Business System	66.34
Probate Court	Probate - Office Supplies	Amazon Capital Services	201.8	Clerk of Courts	APPEALS COURT MAILINGS	UPS	86.93
Probate Court	Probate - Office Supplies	Office City Express	337.06	Clerk of Courts	OFFICE SUPPLIES	Office City Express	52.68
Recorder	contract services	Kofile Technologies	1882	Commissioners	Keys, Locks, Etc.	Master Locksmith and Safe Se	6
Recorder	contract services	Gordon Flesch Co., Inc.	0.7	Commissioners	Cold Weather Gear Staff	Mallow Fur Co.	277
Ross County Court System	Cell phone usage for Nov &	Verizon Wireless	88.3	Commissioners	Wastewater Consulting Servic	Grigsby Environmental Consul	1600
Ross County Court System	MARCS Radio 7/1/23-10/1/23	Ohio Treasurer of State	150	Commissioners	Janitorial Supplies	First Capital Enterprises	14478.97
Sheriff	other expenses	Superior Uniform Sales, Inc	201.29	Commissioners	Misc. Supplies Jail	State Electric Supply, Inc.	633.08
Sheriff	Supplies	Office City Express	23.31	Commissioners	Telephone	Horizon Chillicothe Telephone	126.56
Sheriff	other expenses	Amazon Capital Services	39.72	Commissioners	LEC Project	Thompson Hine LLP	15196.68
Sheriff	other expenses	DTB Distributors, Inc.	417.16	Commissioners	Misc. Supplies	Habegger Corp.	22.11
Sheriff	Other Expenses	DTB Distributors, Inc.	1333.57	Common Pleas Court #2	foreign judges	Randy Deering	19.76
Sheriff	other expenses	DTB Distributors, Inc.	64.9	Coroner	Forensic Autopsy Services	Kent Harshbarger, M.D.	5250
Sheriff	Medical Services	Columbus Radiology Corp.	21.3	Coroner	Contract Services, Coronerne	Coronerme	550
Sheriff	Medical Services	Columbus Radiology Corp.	185.11	Coroner	Various Needs	Amazon Capital Services	147.92
Sheriff	medical services	Adam H Buckler DDS, LLC	141.5	Emergency Management	monthly copies	Gordon Flesch Co., Inc.	26.9
Sheriff	Medical Services	Adena Medical Group, LLC	7.9	Engineer	Eq. Parts & Repairs	Adams, Jeff	42.99
Sheriff	medical services	Ciroleville Dental Partners	402.22	Engineer	Eq. Parts & Repairs	Advance Auto Parts	9.8
Sheriff	Jail Food Contract	Trinity Services Group	2512.31	Engineer	Eq. Parts & Repairs	Advanced Hydraulics and Hos	375.97
Sheriff	jail food contract	Trinity Services Group	9366.5	Engineer	Eq. Parts & Repairs	Airgas Great Lakes	967.26
Sheriff	Training	Ohio Peace Officer Training	1200	Engineer	Eq. Parts & Repairs	Dexter Company	1454.13
Sheriff	Medical Services	Oral & Maxillofacial Surgery	366.72	Engineer	Uniforms	Cintas Corporation # 530	382.45
Sheriff	Other Expenses	AutoZone	150	Engineer	Eq. Parts & Repairs	Coughlin Auto	184.6
Sheriff	other expenses	AutoZone	88.31	Engineer	Eq. Parts & Repairs	Fastenal Company	475.95
Sheriff	Other Expenses	AutoZone	50	Engineer	Cleaning office	Hart, Linda	500
Sheriff	Contract Services	Axon Enterprise, Inc.	17250	Engineer	Eq. Parts & Repairs	Jack's Tire & Auto Center, Inc.	1078.05
Sheriff	Contract Services	Axon Enterprise, Inc.	17250	Engineer	Road Materials, diesel, gas & d	Kleem, Inc.	188.07
Sheriff	Training Cost	APCO, AFC, Inc.	842	Engineer	Road Materials, diesel, gas & d	Lightle Enterprises of Ohio LLC	204
Sheriff	Utilities	Horizon Chillicothe Telephon	3151.33	Engineer	Road Materials	Melvin Stone Co.	6957.79
Sheriff	Training Cost	Ohio Peace Officer Training	120	Engineer	Copier	Modern Office Methods, Inc.	447.65
Sheriff	Contract Services	Treasurer, State of Ohio	7200	Engineer	Eq. Parts & Repairs	Rush Truck Centers of Ohio	1342.46
Sheriff	other expenses	Davis Tire of Chillicothe	327.45	Engineer	Eq. Parts & Repairs	Scioto Shoe Mart	175
Sheriff	other expenses	Penwell, Julia	1990.19	Engineer	Road Materials, diesel, gas & d	Tow Path Materials	219.8
Sheriff	Other Expense	Treasurer of State	37	Engineer	Eq. Parts & Repairs	US Safety Gear, Inc.	29
Sheriff	supplies 2022-JG-A01-6494	Amazon Capital Services	60.71	Engineer	Eq. Parts & Repairs	Value Added Business Service	271.26
Sheriff	supplies - Fair Share	Amazon Capital Services	19.99	Engineer	Eq. Parts & Repairs	Vest Auto Service East	53.45
Veterans Service Commissi	Electric asst.	South Central Power Comp	300				
Veterans Service Commissi	paver at Veteran's Memorial	Ross County Veteran's Cou	1000				
			<b>\$182,334.87</b>				

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated January 8 through January 22, 2024, in the amount of \$33,760.35 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**ASSET DISPOSAL**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
2	Brother Printer	15034	Surplus Property
1	Lenovo Computer	13749	Surplus Property
2	Acer Monitors	13695, 13696	Surplus Property

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**APPOINTMENT SOLID WASTE MANAGEMENT DISTRICT POLICY COMMITTEE**

Mr. Everson moved, Mr. Garrett seconded, to appoint James Lowe as the designee to the Solid Waste Management District Policy Committee for the year 2024 representing the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**PLANNING COMMISSIONER APPOINTMENT**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve the appointment of Tammy Eallonardo to the planning Commission to replace Martha Rittinger, effective January 22, 2024 thru September 30, 2027.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on January 22, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance:

**RESOLUTION 003-24**

**WHEREAS**, the Board of Ross County Commissioners is in receipt of a petition request, filed by Sherman Heights Phase 2, LLC, title owner of the real estate known as Sherman Heights Subdivision, Block C, to form a storm water assessment district for maintenance of drainage facilities in the subdivision; now, therefore, be it

**RESOLVED**, the Ross County Board of Commissioners hereby grants the petition request of Sherman Heights Phase 2, LLC, as set forth below, for the formation of a storm water facilities maintenance district for lots 51-60, 62-78, 80-87, 92-97, and 101-107 of Sherman Heights Subdivision Block C.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPLICATION FOR APPROPRIATION TO ATTEND MEETING CONVENTION**

Mr. Everson moved, Mr. Lowe seconded, to approve an application for appropriation to attend meeting/convention for Mark Thompson, EMA Director, to attend the COTS HIL meeting Regions 7 & 8 at the Hocking County EMA EOC on January 25, 2024 at no cost to the County.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to approve an application for appropriation to attend meeting/convention for Mark Thompson, EMA Director, to attend the 2024 Ohio Pipeline Safety Program Training at the VFW in Circleville, January 25, 2024 at no cost to the County.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to approve an application for appropriation to attend meeting/convention for Joshua Garrett, EMA Deputy Director, to attend the "Total Eclipse of the Heart" Healthcare tabletop exercise, at the Pike County Ohio Government Center, January 22, 2024, at no cost to the County.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**ADVISORY BOARD APPOINTMENT AREA AGENCY ON AGING DISTRICT 7**

Mr. Garrett moved, Mr. Everson seconded, to appoint Commissioner Lowe to the Advisory Council for the Area on Aging District 7, effective immediately.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**APPALACHIAN COMMUNITY GRANT PROGRAM TECHNICAL ASSISTANCE GRANT**

Mr. Lowe moved, Mr. Everson seconded, to enter into a Sub-recipient Agreement by and between the Ohio Valley Regional Development Commission (OVRD) located at 73 Progress Drive, Waverly, OH, 45690 ("Lead Entity") and the Ross County Board of Commissioners located at Courthouse, 2 North Paint Street, Chillicothe, Ohio 45601 ("Sub-recipient") to undertake technical assistance projects ("Projects") as defined herein pursuant to the Appalachian Community Grant Program- Technical Assistance Grant, created in the AM. Sub. H.B. No. 377 of the 134th General Assembly of the State of Ohio ("Program").

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**BUDGET STABILIZATION FUND**

Mr. Everson moved, Mr. Lowe seconded, to create a resolution for a Budget Stabilization Fund for the county.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**JAG GRANT**

Mr. Lowe moved, Mr. Everson seconded, to enter into the JAG agreement for the SIU Unit in the amount of \$19,827.45.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**EXECUTIVE SESSION CALLED**

Mr. Garrett moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 10:38 am, to discuss Complaint Against an Employee.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 10:38 am was adjourned, and the regular meeting resumed at 11:15 am. No action was taken.

**OTHER BUSINESS**

**Josh Hettinger, Chief Building Inspector** discussed contracting with the city of Hillsboro to provide building inspection services. Mr. Hettinger will go back to the city of Hillsboro with the conditions he and the Commissioners agreed on and to try and work out an agreement.


**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of January 2, 2024, at 11:45 a.m.

Board of Commissioners of Ross County, Ohio

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

  
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Jack A. Everson, Commissioner