

**JULY 29 – MEETING 31  
VOLUME 27**

The Ross County Board of Commissioners met on this day, July 29, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the minutes of the July 22, 2024, meeting be approved as submitted. On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Everson moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
Adult Probation	Amazon Capital Services	116.89	Engineer	Office City Express	251.86
Adult Probation	The Water Express	45.5	Engineer	Old Canal Stop	33
Auditor	Berry, Jennifer	2040	Engineer	Tow Path Materials	620
Auditor	Lucy Thomas	116.87	Engineer	ATCO International	4003.55
Auditor	Treasurer, State of Ohio	2902.09	Engineer	Harper's Garage	725
Auditor	Glo Fiber	68.6	Engineer	M&M Fabrication	775
Auditor	South Central Power Company	826	Engineer	Ohio Machinery Co	625
Auditor	Columbia Gas of Ohio, Inc	326.12	Engineer	Seitz Trucking, Inc.	337.5
Automatic Data Processing B	Charter Communications	217	Engineer	Sunbelt Rentals, Inc	248
Automatic Data Processing B	Gordon Flesch Co, Inc.	538.57	Engineer	ASC GROUP INC	4912.47
Automatic Data Processing B	Verizon Wireless	61.66	Juvenile Court	Amazon Capital Services	497.99
Automatic Data Processing B	CDW Government, Inc.	9750	Planning Commission	Quill Corporation	102.02
Automatic Data Processing B	Gordon Flesch Co., Inc.	991.75	Planning Commission	Quill Corporation	109.95
Board of Elections	Pitney Bowes	91.29	Probate Court	Amazon Capital Services	337.89
Board of Elections	Gannett Ohio LocalIQ	49.2	Probate Court	Office City Express	1999.6
Board of Elections	Oriental Trading Co., Inc.	51.24	Probate Court	Government Forms and Supp	1663.1
Board of Elections	Printex Printing	670	Probate Court	Globe Furniture	670
Board of Elections	The Water Express	26.95	Probate Court	Cutright, James K.	800
Board of Elections	US Bank Equipment Finance	242.25	Ross County Court System	Wendy McWhorter	210
Clerk of Courts	Office City Express	673.91	Sheriff	Office City Express	12.56
Clerk of Courts	Modern Leasing	127.41	Sheriff	Office City Express	13.39
Commissioners	Grigsby Environmental Consult	1600	Sheriff	Office City Express	1.95
Commissioners	State Electric Supply, Inc.	404.42	Sheriff	Jonina Johnson	320
Commissioners	State Electric Supply, Inc.	281.42	Sheriff	Welch, David Michael	400
Commissioners	State Electric Supply, Inc.	806.35	Sheriff	Cottrill-Baskerville, Treiva J.	1844.8
Commissioners	Bricker Graydon LLP	4550	Sheriff	Escamilla, Vanessa	240
Commissioners	Integrated Protection Service	102	Sheriff	American Electric Power	17292.05
Commissioners	DTB Distributors, Inc.	179.07	Sheriff	Modern Office Methods, Inc.	378.73
Commissioners	MS Consultants	59459	Sheriff	Modern Office Methods, Inc.	330.96
Commissioners	Sherwin Williams Company	19.01	Sheriff	Leads Online, LLC	3016
Commissioners	Sherwin Williams Company	641.56	Sheriff	P&R Communications Service	292.5
Commissioners	American Electric Power	579.11	Sheriff	Amazon Capital Services	550.04
Commissioners	Emergency Services Marketing	11570	Sheriff	Eagle Golf Carts	270
Commissioners	Advanced Industrial Services	7000	Sheriff	Penwell, Julia	354.1
Commissioners	Amazon Capital Services	959	Sheriff	Tim Lally Chevrolet, Inc	26342.15
Commissioners	South Central Power Company	75	Sheriff	Modern Office Methods, Inc.	407.28
Commissioners	Columbia Gas of Ohio, Inc	194.69	Treasurer	Smartbill Ltd	203.99
Commissioners	HIGH GRADE MFG LLC	964.57	Treasurer	Office City Express	38.4
Commissioners	Wex Bank	1485.09	Veterans Service Commission	OSACVSO	50
Coroner	AT&T Mobility	102.88	Veterans Service Commission	Southern Ohio Shredding LLC	57.5
Dog Warden	Menards	89.94	Veterans Service Commission	Nourse Family of Dealership	846.34
Dog Warden	Covetrus North America	202.79	Veterans Service Commission	Amazon Capital Services	117.52
Engineer	Central Center Hardware	6.58	Veterans Service Commission	Haller Funeral Home, LLC	1000
Engineer	G & J Paving	447638.12	Veterans Service Commission	Stacey Boroff	61.77
Engineer	J&M Custom Fabrication LLC	550	VOCA	Glo Fiber	137
Engineer	Melvin Stone Co.	8983.94			<b>\$641,878.80</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated July 1 through July 29, 2024, in the amount of \$49,840.00 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**DE-APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, to de-appropriate \$12,012.00 from account code 100-02-00-7157 Auditor Postage (\$5,000.00), account code 100-02-00-7150 Auditors Supplies (\$5,200.00) and account code 100-2-41-7150 Auditors Supplies (\$1,812.00), per a request of July 29, 2024, from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to de-appropriate \$16,872.67 from account code 100-12-00-7550 Court of Appeals Other Expenses, per a request of July 29, 2024, from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$83,800.00 from DTAC Fund into account code 229-03-00-7001 Salaries Employees (\$69,600.00), account code 229-03-00-7012 PERS (\$11,000.00), account code 229-03-00-7017 Medicare (\$1,000.00) and account code 229-03-00-7014 Group Insurance (\$2,200.00), per a request of July 29, 2024 from the Ross County Treasurer.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to appropriate \$83,800.00 from account code 100-00-00-0010 into account code 229-03-00-5901 DTAC, per a request of July 29, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$3,462,875.00 from account code 100-00-00-0010 General into account code 212-29-00-5901 Correctional & LE, and \$28,125.00 from account code 100-00-00-0010 General into account code 207-01-00-5901 Litter, and \$41,250.00 account code 100-00-00-0010 General into account code 203-02-00-5901 Dog & Kennel, per a request of July 29, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to appropriate \$12,012.00 from Dog & Kennel fund into account codes 203-02-00-7150 Supplies (\$7,012.00) and account code 203-31-00-7151 Postage (\$5,000.00), per a request of July 29, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, to transfer \$14,527.77 from account code 420-20-15-0010 Drug Court Subsidy, into account codes 100-00-00-5204 General and \$19,390.46 from account code 420-20-18-0010 TCAP Grant into account code 100-00-00-5204 General, per a request July 29, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to transfer \$50,000.00 from account code 229-03-00-0010 DTAC, into account code 100-00-00-5829 General per a request June 29, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **ASSET DISPOSAL**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Adult Probation for disposal of the following surplus property of the county as indicated:

<b>QUANTITY</b>	<b>DESCRIPTION</b>	<b>TAG/ SERIAL</b>	<b>METHOD OF DISPOSAL</b>
1	2000 Harley Davidson	1HD1FMW17YY649753	Transfer to VA Police Department

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **WAIVE BUILDING PERMIT FEE FOR ROSS COUNTY HISTORICAL SOCIETY**

Mr. Everson moved, Mr. Lowe seconded, to waive the building permit fee of \$35.00, to erect a tent, at the Ross County Historical Society for their annual German Heritage Day, September 20, 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **2024 WPCLF BATCH 5 CONSTRUCTION CONTRACT SIGNING**

Mr. Lowe moved, Mr. Everson seconded, to sign the contract between Ross County and Duncan and Daniels. The bid for \$35,409 was awarded on July 15, 2024. Duncan & Daniels was the only bid. This contract will repair or replace 3 systems and will be paid out of the 2024 WPCLF funding.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

#### **CONTRACT AGREEMENT PHASE TWO PAVING STRIPING MILLING VARIOUS COUNTY AND TOWNSHIP ROADS**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners sign the contract agreement with G&J Paving, for Phase Two; 2024 Paving of Various County and Township Roads (including milling and striping) Project according to a bid proposal submitted March 25, 2024, for a sum not to exceed \$1,793,979.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **2025 TAX BUDGET HEARING**

Commissioner Garrett opened the 2025 Tax Budget meeting at 10:30am. There was no public comment. Commissioner Garrett closed the meeting at 10:47am.

Mr. Lowe moved, Mr. Everson seconded, to accept the 2025 Health District Tax budget, prepared by the County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to accept the 2025 General Fund Tax budget, prepared by the County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **CONTRACT AGREEMENT AMERICAN STRUCTURE, INC FOR APPALACHIAN COMMUNITY GRANT**

Mr. Lowe moved, Mr. Everson seconded, Mr. Garrett be authorized to sign, on the Commissioners behalf a contract, by and between the Ross County Board of Commissioners and American Structurepoint, Inc., for the Yoctangee Park Recreational Improvements, Chillicothe Armory Restoration and Expansion and Ross County Visitors Center, and Circulation Improvements for total compensation of \$4,531,413.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

#### **APPROVE SELECTION RATING COMMITTEE RANKING AND EVALUATION FOR COMPREHENSIVE PLAN**

Mr. Everson moved, Mr. Lowe seconded, to approve the selection rating committee ranking and evaluation, selecting American Structurepoint, Inc., based on their review of the price proposal submitted. The proposal will be forwarded to the Ohio Department of Transportation's Consulting Services division to perform the pre-award evaluation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **OTHER BUSINESS**

**Josh Hettinger, Chief Building Official** discussed the resignation of the City Building Official and the need to negotiate a new contract for the county to take over residential building permits.

#### **Investment Advisory Board meeting was held**

**Land Bank meeting was held**

**Audit Exit Conference**, Mr. Leroy Gifford and Kristina Bussey, BHM CPA Group, Inc. presented the Final Results of the 2022 County Audit.

**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of July 29, 2024, at 1:00 p.m. Board of Commissioners of Ross County, Ohio

  
\_\_\_\_\_  
Dwight A. Garrett, President

  
\_\_\_\_\_  
James E. Lowe, Vice President

  
\_\_\_\_\_  
Jack A. Everson, Commissioner