

JANUARY 9 – MEETING 2  
VOLUME 26

MEETING

The Ross County Board of Commissioners met on this day, January 9, 2023, in regular session.

Commissioner Dwight A. Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack Everson in attendance.

Commissioner Garrett led the Pledge of Allegiance.

REORGANIZATION

PRESIDENT OF BOARD ELECTED

Mr. Lowe moved, Mr. Everson seconded, Commissioner Dwight A. Garrett, be elected president of the Ross County Board of Commissioners, from January 9, 2022 until the next reorganizational meeting of the board on January 8, 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

VICE PRESIDENT OF BOARD ELECTED

Mr. Garrett moved, Mr. Everson seconded, Commissioner James E. Lowe, be elected vice president of the Ross County Board of Commissioners from January 9, 2023 until the next reorganizational meeting of the board on January 8, 2024.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Everson, yes; Mr. Lowe, yes. Motion carried.

DEPUTY CLERKS OF BOARD APPOINTED

Mr. Lowe moved, Mr. Everson seconded, commissioner's staff member Brad Cosenza be appointed as deputy clerk to the Board of Ross County Commissioners from January 9, 2023 until the next reorganizational meeting of the board on January 9, 2024.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

MINUTES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the minutes of the January 3, 2023, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

Table with columns: PAY TO NAME, CURRENT QUANT, SCHEDULED PAY DATE, TOTAL VALUE, and multiple columns of bill details including vendor names and amounts. Total value highlighted as \$808,530.66.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated December 26, 2022 through January 09, 2023, in the amount of \$3,686.35 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

REGULAR MEETING OF JANUARY 17 RESCHEDULED

Mr. Lowe moved, Mr. Everson seconded, the regular meeting of the Ross County Board of Commissioners, of January 16, 2023, be rescheduled to January 17, 2023.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

## **APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, \$18,000.00 be appropriated from General Fund into account code 100-08-00-7214 Equipment Lease/Purchase, per a request of January 9, 2023 from the Ross County Data Processing.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$7,000.00 be appropriated from CLE Fund into account code 204-29-00-7104 Allowances, per a request of January 9, 2023 from the Ross County Sheriff's office.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$456.67 be appropriated from Forfeiture of Contraband Fund into account code 205-00-00-7104 Expenditures Other, \$456.66 be appropriated into account code 205-04-00-7104 Expenditures Prosecutor, and \$456.67 be appropriated into account code 205-29-00-7104 Expenditures Sheriff, per a request of January 9, 2023 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$10,000.00 be appropriated from Treasurer Prepayment Fund into account code 214-03-00-7001 Salaries Employees and \$1,000.00 be appropriated into account code 214-03-00-7550 Other Expense, per a request of January 9, 2023 from the Ross County Treasurer's office.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$30.76 be appropriated from Marine Patrol Fund into account code 420-29-04-7800 Reimbursement, per a request of January 9, 2023 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

## **TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, \$163,820.53 be transferred from account code 420-07-31-7126 CDBG FH Admin into account code 420-07-31-7125 PY CDBG Projects, per a request of January 9, 2023 from the Ross County Planning Department.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$7,000.00 be transferred from account code 203-32-00-7130 Neuter into account code 203-32-00-7150 Supplies, per a request of January 9, 2023 from the Ross County Dog Warden.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$2,750,000.00 be transferred from General Fund, account code 100-29-56-7935 into account code 212-29-00-5901 Correctional & LE, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$28,125.00 be transferred from General Fund, account code 100-00-00-7907, into account code 207-01-00-5901 Litter, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$37,500.00 be transferred from General Fund, account code 100-00-00-7932, into account code 203-02-00-5901 Dog & Kennel, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$40,000.00 be transferred from General Fund, account code 100-00-00-7930, into account code 230-19-00-5901 Indigent Guardianship, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$30,000.00 be transferred from General Fund, account code 100-01-00-7927, into account code 088-31-01-4825 SCOJFS Children Services, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$35,604.00 be transferred from General Fund, account code 100-01-12-7450, into account code 088-06-01-5901 SCOJFS Public Assist, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$275,000.00 be transferred from General Fund, account code 100-01-00-7450, into account code 097-67-01-4800 Park District, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$68,000.00 be transferred from General Fund, account code 100-01-06-7450, into account code 215-15-00-4800 Emergency Management, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$275,000.00 be transferred from General Fund, account code 100-01-07-7251, into account code 093-41-01-4800 Soil & Water, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$65,000.00 be transferred from Board of DD Fund, account code 233-46-85-7951, into account code 533-46-00-5933 Board of DD Capital, per a request of January 9, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on January 9, 2023, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance:

**RESOLUTION 003-23**

**RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2021.**

**WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and **WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and **WHEREAS**, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; now, therefore be it **RESOLVED** that Jack A. Everson is designated as the Official Voting Representative of Ross County; now, be it further **RESOLVED** that James E. Lowe is designated as the Alternate Voting Representative of Ross County.

Adopted this 9th day of January, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Everson, yes; Mr. Garrett yes. Motion carried.

**ACCUMULATED VACATION HOURS OF COMMISSIONERS EMPLOYEES CARRIED FORWARD**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners authorize that all vacation leave accumulated by its employees in excess of that accrued in one (1) year, but; limited to the time accrued in three (3) years, be carried forward to 2023, effective January 9, 2023, as indicated by the approvals of the employees and/or supervisory staff set forth in the schedules below:

Name	Max Allowed	Years of Service	Comp Time	Vacation Balance
Caplinger, Jill	600	29	.315	187.02
Cosenza, Bradford	240	1	0	206.80
Duckworth, David	360	11	3.75	186.05
Elliott, Daniel	480	22	32.75	389.80
Elliott, Ryan	240	3	29.0	189.01
Hettinger, Joshua	240	7	0	31.03
Huff, Linda	240	5	7.5	50.55
Kellough, Loretta	600	28	1.37	598.8
Janes, Nick	0	10mths	0	0
Landrum, Todd	480	17	230.13	464.40
Orr, Carol	360	11	0	21.17
Price, Joanne	480	24	.38	355.07
Price, Wendell	240	2	233.50	153.40
Primer, Cathy	480	22	7.78	230.80
Shoemaker, Devon	480	22	20.0	229.28
Spindler, Charles	600	34	0.0	582.025
Wettersten, Philip	360	10	0.0	90.265
Zeisler, Timothy	360	10	95.63	400.00

**AUDITOR AUTHORIZED TO RELEASE OPERATING GRANT FUNDS**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Auditor be authorized to release Operating Grant Funds from the General Fund, to the Ross County Park District Fund, in the amount of \$275,000.00, according to a request from the county auditor of this date.

On call of roll, the vote was: Mr. Everson yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**AUDITOR AUTHORIZED TO RELEASE OPERATING GRANT FUNDS**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Auditor be authorized to release Operating Grant Funds from the General Fund, to the Ross County Soil and Water Conservation Fund, in the amount of \$275,000.00, according to a request from the county auditor of this date.

On call of roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**PAY REQUEST H2 OHIO SEPTIC GRANT**

Mr. Lowe moved, Mr. Everson seconded, Mr. Garrett by authorized to sign, on the Commissioners behalf, a pay request from the H2 Ohio Septic Grant for one septic replacement located 22 Reo Drive, for the amount of \$16,418.40.

On call of roll, the vote was: Mr. Everson yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**PAY REQUEST SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER**

Mr. Everson moved, Mr. Lowe seconded, to approve a pay request from JDC for services rendered for the month of December 2022, in the amount of \$48,869.97.

On call of roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**PAY REQUEST**

Mr. Everson moved, Mr. Lowe seconded, to approve a pay request from Ohio Valley Regional Development FY23 Local cash contribution for membership, at a cost of \$7,709.00.

On call of roll, the vote was: Mr. Everson yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**APPROPRIATION TO ATTEND MEETING CONVENTION**

Mr. Everson moved, Mr. Lowe seconded, to approve a request from EMA Director Paul Minney to attend the Southeast Sector meeting, Muskingham County, Zanesville, on February 21, 2023 at no cost to the county.

On call of roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**LETTERS OF SUPPORT ROSS COUNTY PARK DISTRICT**

Mr. Lowe moved, Mr. Everson seconded, to provide letters of support for the Ross County Park District grants, the Transportation Alternative Program (TAP) for the Paint Creek Recreational Rehabilitation Project and the Clean Ohio Green Space application for the Herron Downs Improvement Project.

On call of roll, the vote was: Mr. Everson yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**FISCAL YEAR 2023 OHIO AIRPORT MATCHING GRANT PROGRAM**

Mr. Everson moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioners behalf, the Fiscal Year 2023 Ohio Airport Matching Grant between the Ross County Board of Commissioners and the Ohio Department of Transportation, for General Aviation Airport Runway 5/23 (Design Only) and Conduct Wildlife Site Survey Visit at Ross County Airport. Total project cost \$95,275.00 total local share \$4,764.00 total federal share \$85,747.00 and total ODOT share \$4,764.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**OTHER BUSINESS**

**The American Recue Plan Act Committee** consisting of all three Commissioners, the Ross County Prosecutor and the Ross County Auditor, met to discuss two grant applications. The first being from Ross County Community Action for an additional \$200,000.00 to continue operation of the homeless shelter through April 30, 2023. Commissioner Garrett motioned to approve the additional funding with Prosecutor Marks seconding the motion. The request passed unanimously.

The second request from Dean Milliken, OU-C to create a co-working space in the Stevenson Center for community use, was tabled for clarification from Dean Milliken. Currently it does not meet criteria set forth by the US Treasury Department.

The Commissioners noted the request that was funded in 2022, from Recorder Kathy Dunn, for indexing and digitizing documents, was only partially funded, with the stipulation that when the funds were close to being expended, they would look at the work that remains and release the remaining request, or the amount estimated to complete the job.

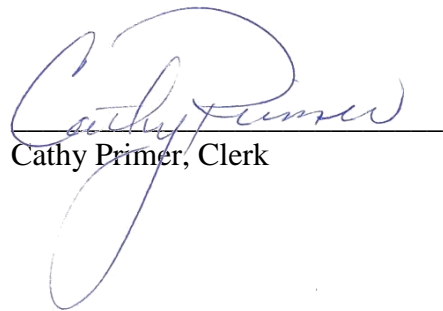
**Mr. Devon Shoemaker, Senior Planner** presented his vision for the future of the Planning/Building Departments. The Commissioners will dicuss his recommendations and comment at a later date.

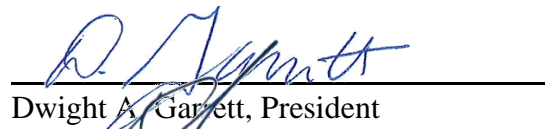
**The organizational meeting was held** for the Board of Revision with the Chairperson named as Commissioner Garrett and Vice Chair as Treasurer David Jeffers.

**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of, January 3, 2023, at 4:00 p.m.

Board of Commissioners of Ross County, Ohio

  
Cathy Primer, Clerk

  
Dwight A. Garrett, President

  
James E. Lowe, Vice President

  
Jack A. Everson, Commissioner