

**JUNE 12 – MEETING 24  
VOLUME 26**

The Ross County Board of Commissioners met on this day, June 12, 2023, in regular session.

Commissioner Dwight A. Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe in attendance and Jack A. Everson, absent.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Garrett seconded, the minutes of the June 5, 2023, meeting, be approved as submitted. On call of the roll, the vote was: Mr. Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent; Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Lowe moved, Mr. Garrett seconded, the following bills of the county be approved for payment:

INVOICE NUMBER	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE	INVOICE NUMBER	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE
utilities	2023000073	Chillicothe Utilities Dept.	459.8	copier	2023000668	Office City Express	429.93
08103-001 Acct#	2023000311	Chillicothe Utilities Dept.	4937.56	09928-001	2023000518	Chillicothe Utilities Dept.	189.48
0388024-IN	2023000330	Treasurer - State of Ohio	3880.75	024544267	2023000320	Galls, LLC	856.62
2023-1216	2023000316	Ohio Peace Officer Training Acad	230	960755	2023001356	Chillicothe Steel Co.	2370
45360	2023001373	Speer Mechanical	4495	181098	2023001354	Value Added Business Services	96.16
998361816-187	2023000520	Sprint PCS	43.73	0415917389	2023000320	Ciox Health	2.85
24113	2023001354	Sugarloaf Power Equipment	43	5481	2023000334	Fetro, Lisa A.	475
n/a	2023000700	Wenda J Sheard	3050	780	2023001407	Horizon Business Systems	125
3094505239	2023000540	Lexis-Nexis	318	102-146-254-0-1	2023000561	American Electric Power	26.83
grocery/supply assistance	2023000101	Save-A-Lot	5720	2095206	2023001354	Machinery & Tool Rentals	177.24
contract driver-	2023000296	Sewards, Randy A.	976.26	37079670	2023000777	Lexis-Nexis	308.61
89707339	2023000300	Wex Bank	101.32	contract driver	2023001121	Ed Secrest	660.01
contract services	2023000279	Sunrush Water	39.05	contract driver	2023000678	Holdren, Greg	118.94
n/a	2023000320	Sparkle Cleaners	61.65	SOS2552	2023000622	Southern Ohio Shredding LLC	444.8
n/a	2023000347	Sparkle Cleaners	39.2	4156434967, 4157061961	2023000994	Cintas Corporation # 530	322.06
n/a	2023000327	Sparkle Cleaners	20.5	13941	2023001354	County Engineers Association of	339
40381446-XRAY	2023000345	MOBILEXUSA	480	Acct# KGRC00-01M	2023000996	Rich & Gillis Law Group LLC	190
89662835	2023001431	Wex Bank	143.17	n/a	2023000345	Ross County Health District	70
224371, 224363, 224364	2023001380	Ohio Mechanical Inc	3077.79	57325	2023000870	Watch Systems, LLC	358.47
89662848	2023000483	Wex Bank	57.46	16457179-00	2023000627	State Electric Supply, Inc.	116.22
2305-023936	2023000099	Central Center Hardware	9.95	n/a	2023000451	CEBCO	735577.6
n/a	2023000345	Adena Medical Group, LLC	534.73	919271, 902869	2023000618	Lowe's	227.71
contract, service, repairs	2023000109	ComDoc, Inc.	37.56	923453,902030,903147,923647	2023000617	Lowe's	862.92
n/a	2023000345	Columbus Radiology Corp.	296.16	902020, 902773	2023000616	Lowe's	493.09
n/a	2023000345	Adena Health System	780.9	172256	2023001354	Fastenal Company	19.02
n/a	2023000345	Emergency Professional Services	413.06	98001289960	2023001354	Lowe's	166.76
23RC04915	2023000944	Ohio Treasurer of State	270	B628590	2023001354	Unifirst First Aid Corp	315.08
7108	2023001390	Sauder Village	423.33	3955085	2023001395	Lykins Oil Company	2825
089459, 089907, 090117, 08988	2023000320	DTB Distributors, Inc.	931.32	3955081	2023001394	Lykins Oil Company	6298.46
089459, 089907, 090117, 08988	2023000348	DTB Distributors, Inc.	1684.47	19T6-VTLV-6HW6	2023000320	Amazon Capital Services	444.39
089459, 089907, 090117, 08988	2023000327	DTB Distributors, Inc.	144.88	9935801659	2023000822	Verizon Wireless	531.12
214937-00	2023000317	Office City Express	13.98	1101057442	2023000348	Insight Public Sector, Inc	101.94
294228	2023000305	Tharp Animal Health Care Center	63.75	101EA18143	2023001408	The Water Express	45
P35885, P34527	2023000633	Ag-Pro Ohio, LLC	525.42	contract driver	2023000298	Price, Harold S.	577.51
215099-00	2023000474	Office City Express	135.78	227431	2023001372	Go2ITGroup	1824.44
014055	2023000268	Glacier Mountain Bottled Water	15.5	Acct#461917	2023000521	Horizon Chillicothe Telephone	9.95
CD2060888	2022000469	Election Systems & Software, Inc	30.39	Acct#107126	2023000850	Horizon Chillicothe Telephone	260.29
1MVC-3PKW-MXHV	2023000266	Amazon Capital Services	57.04	2023-0371	2023000461	Fairfield Computer Services, LLC	165
1D1G-RFCY-NC3G	2023001406	Amazon Capital Services	114.62	5275	2023001354	Harper's Garage	775
652502815-187	2023000139	Sprint PCS	276.3	202316	2023001354	JLG Express	1584
200265644, 200270399	2023000956	Tractor Supply Credit Plan	419.88	277495	2023001165	Melvin Stone Co.	310.81
713737, 717219, 715757	2023000572	General Sales Company	1005.6	086558-00	2023001354	Office City Express	271.78
16656830-00	2023000629	State Electric Supply, Inc.	115.47	3295	2023001144	Old Canal Stop	67.51
3317519358	2023001371	Pitney Bowes Inc	162.24	17482-001	2023000516	Ross Co. Water Company	26.12
0241768-IN	2023001354	Diamond Mowers, Inc	2310.75	RCC-2023-006	2023000006	Westside Media	30
10608	2023001354	Hupp Electrical Service LLC	937.79	21114	2023000002	First Capital Answering Service	152.35
80371	2023001354	Key Blue Prints, Inc.	229.92	May	2023000570	Juvenile Detention Center	46494.52
6361	2023000982	Tow Path Materials	92.4	21DR000081	2023000178	Clark, John K. Jr.	150
3414	2023001384	Pritchard Land Surveying	2190	154669	2023001391	Air Control Products	5380
7454	2023000621	CORSA	1737.6	1032146 Acct#	2023000313	Horizon Network Partners	511
824563	2022001883	Bricker and Graydon	15735.13	430263 Acct#	2023000313	Horizon Chillicothe Telephone	158
824564	2023000709	Bricker and Graydon	612.5	169936, 169962, 169988	2023000320	Davis Tire of Chillicothe	804.51
n/a	2023000324	Wheeler, Carissa L.	528	1960400	2023000850	Rumpke Of Ohio, Inc	63.23
8309, 8313, 8314	2023000320	Downtown Auto Body Repair, Inc	374.75	1783-001	2023000071	Ross Co. Water Company	101.79
03640	2023001006	S&S Midwest Fire Protection LLC	650	848397665	2023000539	Thomson Reuters - West	302.84
101EA18164	2023000932	The Water Express	33.5	00001-001	2023000515	Ross Co. Water Company	50.04
89679216	2023000078	Wex Bank	958.27	RCCOM-2023-006	2023000764	Westside Media	30
4597	2023001354	Noble Plumbing & Heating	266.2	102082	2023000251	Horizon Business Systems	3782.47
May statement	2023001356	Central Auto Parts	247.3	Acct#107514	2023000264	Horizon Chillicothe Telephone	133.55
n/a	2023000817	Central Center, LLC	656.76	utilities	2023000065	Horizon Chillicothe Telephone	4768.7
n/a	2023001217	Michael R Ratliff	239.88	IN14231095	2023001432	GFC Leasing	419.38
89694772	2023000318	Wex Bank	17188.94	14-07979-43005	2023000577	Waste Management of Ohio	182.5
149835	2023000582	Thomas Gas Services, Inc.	7.35	14-07980-0300	2023000578	Waste Management of Ohio	220.86
021033, 021148, 021318, 02346	2023000564	Central Center Hardware	299.48	14-07980-33004	2023000579	Waste Management of Ohio	738.71
n/a	2023001405	Dionna Hatfield Orr	160.77	46595	2023001393	Speer Mechanical	875
848483324	2023001250	West Group	2708	105-903-352-5-2	2023000561	American Electric Power	6676.63
147	2023001124	Prime Civil, LLC	13506.84	MI2023000494	2023000270	Hamilton County Probate Court	196
16653131-00	2023000629	State Electric Supply, Inc.	528.07	11F3-LMGK-6VVD	2023001409	Amazon Capital Services	223.58
089953, 089954	2023000563	DTB Distributors, Inc.	636.22	22CR291	2023000178	Janes, Kathryn	735
154758	2023001392	Air Control Products	3280	n/a	2023001400	Ohio Common Pleas Judges Assoc	400
1LTK-6RTX-1NK6	2023001049	Amazon Capital Services	462.44	2023FDTC0004	2023000587	Treasurer of State of Ohio	115
202300028	2023000277	Make Paper Digital, LLC	10000	summer quaterly training	2023000670	Ohio State Association of County	80
2008GI0017	2023000273	Cutright, James K.	200	62966-F	2023000272	Smartbill Ltd	200
060523.3	2023000274	Hallenross & Assoc., LLC	315.68	n/a	2023000437	Randy Deering	19.76
243-10100-04 Alyssa Nichols	2023000587	Pike Water, Inc.	600.85	198012	2023001404	Cummins Inc	1335.5
5220	2023000657	Child Protection Center of Ross C	2298.3	DP1691, DP1691A	2023001411	Ohio Dept. of Agriculture	600
19980	2023001433	Intrinsic Interventions, Inc	3854.97	20CR303	2023001427	Amyx, April	256.2
CPIM FEE	2023001386	Treasurer, State of Ohio	100	20CR405	2023001429	Henkle, Haley A.	134.2
12DR000326	2023000178	Clark, John K. Jr.	150	20CR405 & 23CA10	2023001430	Henkle, Haley A.	402.6
08DR00012	2023000178	Clark, John K. Jr.	337.5	08097-003	2023000517	Chillicothe Utilities Dept.	786.1
				5527	2023001375	Lions Flag Fund	663
							<b>\$961,194.80</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Everson, absent. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated May 29 – June 12, 2023, in the amount of \$4,391.74 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Garrett seconded, \$532,000.00 be transferred from the following account codes, per a request of June 12, 2023 from the Ross County Board of DD.

ACCOUNT TITLE	ACCOUNT CODE	ACCOUNT TITLE	ACCOUNT CODE	AMOUNT
Salaries-Direct 6-21	233-46-53-7001	Salaries-Comm Res	233-46-11-7001	60000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Fam Supp	233-46-12-7001	10000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Prog Supv	233-46-22-7001	25000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Children 3-5	233-46-52-7001	20000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Child Unass	233-46-54-7001	10000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Nurs Serv	233-46-72-7001	15000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Sp/Audio	233-46-73-7001	60000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Trans Serv	233-46-80-7001	7000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-SSA	233-46-90-7001	100000.00
Salaries-Direct 6-21	233-46-53-7001	Salaries-Adult Prog	233-46-98-7001	25000.00
Salaries-Direct 6-21	233-46-53-7001	Contract Services	233-46-85-7103	200000.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$94,000.00 be transferred from the following account codes, per a request of June 12, 2023 from the Ross County Board of DD.

ACCOUNT TITLE	ACCOUNT CODE	ACCOUNT TITLE	ACCOUNT CODE	AMOUNT
PERS-Direct 6-21	233-46-53-7012	PERS-Comm Resid	233-46-11-7012	12000.00
PERS-Direct 6-21	233-46-53-7012	PERS-Indirect	233-46-21-7012	35000.00
PERS-Direct 6-21	233-46-53-7012	PERS-Prog Supv	233-46-22-7012	15000.00
PERS-Direct 6-21	233-46-53-7012	PERS-Children 3-5	233-46-52-7012	5000.00
PERS-Direct 6-21	233-46-53-7012	PERS-Child Unass	233-46-54-7012	6000.00
PERS-Direct 6-21	233-46-53-7012	PERS-Sp/Audio	233-46-73-7012	4000.00
PERS-Direct 6-21	233-46-53-7012	PERS-Trans Serv	233-46-80-7012	7000.00
PERS-Direct 6-21	233-46-53-7012	PERS-SSA	233-46-90-7012	5000.00
PERS-Direct 6-21	233-46-53-7012	PERS-Adult Prog	233-46-98-7012	5000.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$146,000.00 be transferred from the following account codes, per a request of June 12, 2023 from the Ross County Board of DD.

ACCOUNT TITLE	ACCOUNT CODE	ACCOUNT TITLE	ACCOUNT CODE	AMOUNT
Insurance-Direct 6-21	233-46-53-7014	Insur-Help Me Grow	233-46-05-7014	4000.00
Insurance-Direct 6-21	233-46-53-7014	Insur-Comm Resid	233-46-11-7014	12000.00
Insurance-Direct 6-21	233-46-53-7014	Insur-Children 3-5	233-46-52-7014	15000.00
Insurance-Direct 6-21	233-46-53-7014	Insur-Nurs Services	233-46-72-7014	2000.00
Insurance-Direct 6-21	233-46-53-7014	Insur-Phys Therapy	233-46-76-7014	7000.00
Insurance-Direct 6-21	233-46-53-7014	Insur-Trans Serv	233-46-80-7014	2000.00
Insurance-Direct 6-21	233-46-53-7014	Insur-Adult Prog	233-46-98-7014	4000.00
Insurance-Direct 6-21	233-46-53-7014	Contract Services	233-46-85-7103	100000.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Garrett seconded, \$4,950.00 be transferred from the following account codes, per a request of June 12, 2023 from the Ross County Board of DD.

ACCOUNT TITLE	ACCOUNT CODE	ACCOUNT TITLE	ACCOUNT CODE	AMOUNT
Medicare-Direct 6-21	233-46-53-7017	Medicare-Comm Res	233-46-11-7017	850.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-Prog Supv	233-46-22-7017	350.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-Child 3-5	233-46-52-7017	200.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-Child Unas	233-46-54-7017	600.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-Nurs Serv	233-46-72-7017	150.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-Sp/Audio	233-46-73-7017	850.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-Tran Serv	233-46-80-7017	100.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-SSA	233-46-90-7017	1500.00
Medicare-Direct 6-21	233-46-53-7017	Medicare-Adult Prog	233-46-98-7017	350.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Garrett seconded, \$115,500.00 be appropriated from General Fund into account code 100-11-02-7123 Public Defenders office, per a request of June 12, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**ASSET DISPOSAL**

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Dell Monitor	16944	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**ASSET DISPOSAL**

Mr. Lowe moved, Mr. Garrett seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Probate Juvenile Court, for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Heater	16508	Surplus Property
1	Black Chair	7868	Surplus Property
1	Type Writer	385	Surplus Property
1	Microwave	16044	Surplus Property
2	Shredders	10544, 10158	Surplus Property
4	Printers	17536, 15276, 2821, 2822	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**CONTRACT SIGNING ROSS COUNTY EMERGENCY MEDICAL SERVICES PLAN CAMBRIDGE CONSULTING**

Mr. Lowe moved, Mr. Garrett seconded, to enter into an agreement by and between the Ross County Board of Commissioners and Cambridge Consulting for the development of the Ross County Medical Emergency Services Plan for the amount of \$84,900.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**PAY REQUEST H2OHIO GRANT AND WPCLF 2022 GRANT FUNDS**

Mr. Lowe moved, Mr. Garrett seconded, Mr. Garrett be authorized to sign, on the Commissioners behalf, the pay request for the H2Ohio Grant for replacement of two sewer systems plus administration costs in the amount of \$43,380.95 and the pay request for the Water Pollution Control Loan Grant to replace two sewer systems plus administration costs in the amount of \$27,334.73.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**QUOTES 2023 WATER POLLUTION CONTROL LOAN FUND DESIGNER & SOIL EVALUATOR**

Mr. Lowe moved, Mr. Garrett seconded, to accept the recommendation of the Ross County Health District, the quotes from Hamilton Soil Investigations, LLC for soil evaluations, in the amount of \$400.00 per evaluation and from Dan’s Excavating for septic system designer, using the following table of costs per unit;

SYSTEM CATEGORY	PER UNIT COST
Septic or Pretreatment to Leach Trenches	1000. <sup>00</sup>
Septic or Pretreatment to Leach Trenches utilizing a Pump and Pump Tank	1200. <sup>00</sup>
Septic or Pretreatment to Mound System with Pressure Distribution	2500. <sup>00</sup>
Septic or Pretreatment to Drip Distribution System	2500. <sup>00</sup>
Septic or Pretreatment to Low Pressure Pipe Distribution	2500. <sup>00</sup>
NPDES approved Pretreatment Component with Pump Lock-Out	2500. <sup>00</sup>
Pretreatment to Spray Distribution	2500. <sup>00</sup>
Connection to sanitary sewer system	1000. <sup>00</sup>
General Design for repairs that do not require an installation or alteration permit	500. <sup>00</sup>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried.

**REGULAR MEETING OF JULY 19 RESCHEDULED**

Mr. Lowe moved, Mr. Garrett seconded, the regular meeting of the Ross County Board of Commissioners, of July 19, 2023, be rescheduled to July 20, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes Mr. Everson, absent. Motion carried

**AMERICAN RESCUE PLAN ACT FUND GRANT APPLICATION ROSS COUNTY COMMUNITY ACTION**

Mr. Marks made the motion to approve the grant request from Ross County Community Action for \$350,000.00 toward the purchase of a building to house a homeless shelter, contingent upon Community Action securing the additional \$200,000.00 needed for the purchase, from another source. Mr. Garrett second the motion.

**RESOLUTION 016-23**

The Board of County Commissioners of Ross County, Ohio, met in regular session on the 12th day of June 2023, at the office of the Board of County Commissioners. The following members were present: Dwight A. Garrett, James E. Lowe, with Jack A. Everson, absent.

**WHERE AS**, the Ross County Board of Commissioners enter into a sub-grant agreement with Ross County Community Action Commission for American Rescue Plan Act Funding through the US Department of the Treasury;

**WHERE AS**, the Ross County Board of Commissioners agree to provide American Rescue Act funds to the Ross County Community Action Commission to purchase a property to use as a Community Resource Center under category 3.11 Housing Support Services for Unhoused Individuals;

**WHERE AS**, the Ross County Board of Commissioners will sub-grant the Ross County Community Action Commission \$350,000.00 to provide emergency shelter services and other community resources contingent upon Community Action securing the additional \$200,000.00 needed to purchase the building;

**WHERE AS**, Ross County Community Action shall provide monthly reporting as required as part of the sub-grant agreement;

**NOW THEREFORE BE IT RESOLVED**, this resolution shall be effective June 12, 2023 and expire December 31, 2026;

**IN WITNESS THEREOF**, I have hereunto set my hand this 12th day of June, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Garrett, yes; Mr. Lehner, yes; Mr. Marks, yes; Mr. Everson, absent. Motion carried

**OTHER BUSINESS**


**ADAMH** – Introduction of the new Executive Director Ms. Melanie Swisher, Kelly Dennis, Associate Director and Adam Dyer CFO.

**Judge Ater** – Is requesting a shared Magistrate, between his court and Judge Benson’s court. Judge Benson’s Magistrate is retiring and he will be hiring a part time Magistrate, but could hire a more qualified candidate if it were full time. Judge Benson would use the new hire 48 hrs. per pay period, and Judge Ater’s court would use them 30 hrs. at a cost, from the court budget, of \$9,767.00 from October 8 thru the end of the year. The cost to Judge Ater’s court for 2024 would be \$46,499.94. The Commissioners will discuss and advise the judge of their decision.

**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of, June 5, 2023, at 3:00 p.m.

Board of Commissioners of Ross County, Ohio.

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

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Jack A. Everson, Commissioner