

**MAY 6 – MEETING 19  
VOLUME 27**

The Ross County Board of Commissioners met on this day, May 6, 2024, in regular session. Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the minutes of the April 29, 2024, meeting be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Everson moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE				
Auditor	MAIL MACHINE LEASE	Pitney Bowes, Inc	2248.41	Engineer	Eq. Parts, repairs, etc.	Advance Auto Parts	16.95
Auditor	2024 Cebco Insurance Pym	CEBCO	1016661.61	Engineer	Tires	Auto Truck Tire Center, Inc	312.5
Auditor	GAAP CONVERSION	J.L. Uhrig & Associates	4300	Engineer	Eq. Parts, repairs, etc.	B & C Communications	52.25
Auditor	Utilities	Chillicothe Utilities Dept.	591.5	Engineer	Uniforms	Cintas Corporation # 530	415.02
Auditor	BCMHTreatments	Treasurer, State of Ohio	2856.06	Engineer	Eq. Parts, repairs, etc.	Dexter Company	49.14
Auditor	Utilities	Columbia Gas of Ohio, Inc.	860.38	Engineer	Eq. Parts, repairs, etc.	Eaton Construction Co., Inc.	476.28
Auditor	Utilities	American Electric Power	3828.67	Engineer	Eq. Parts, repairs, etc.	Jack's Tire & Auto Center, In	87.95
Auditor	google cloud- G Suite	Google, Inc.	2130.7	Engineer	Eq. Parts, repairs, etc.	JAMAR Technologies, Inc.	45.44
Auditor	Grant- OSU Extension Servi	OSU Extension - Ross Coun	75000	Engineer	Eq. Parts, repairs, etc.	The McGaughrin Oil Co.	2198
Auditor	Operating Expenses	Ross County Humane Societ	10000	Engineer	Eq. Parts, repairs, etc.	Office City Express	46.99
Auditor	2024 Service Agreement	Fairfield Computer Services	165	Engineer	Eq. Parts, repairs, etc.	The Chas E. Phipps Compan	311.97
Auditor	2024 Water Supply	Glacier Mountain Bottled W	35.75	Engineer	Eq. Parts & Repairs	Rush Truck Centers of Ohio	215.24
Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	1530	Engineer	Eq. Parts, repairs, etc.	Houser & Son Farm Equipme	3286.82
Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	2317.5	Engineer	Eq. Parts, repairs, etc.	Smith Springs, Inc.	5269.89
Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	667.5	Engineer	Tires	Tim's Tires & Accessories	240
Auditor	Atty Fees- Juvenile Court	Benson, Melinda J	37.5	Engineer	Eq. Parts, repairs, etc.	John Deere Financial	34.99
Auditor	Atty Fees- Juvenile Court	Fried, Claire R. Attorney At	720	Engineer	Cell Phones	T-Mobile USA Inc	241.62
Auditor	Atty Fees- Juvenile Court	Fried, Claire R. Attorney At	217.5	Engineer	Eq. Parts, repairs, etc.	Watkins Truck Parts, Inc.	125
Automatic Data Processing	2024 Westside Media	Westside Media	390	Engineer	Tag-along Trailer	Ohio Machinery Co	44777
Board of Elections	Monthly water	The Water Express	40.25	Juvenile Court	OHMAS CONTRACT	King, Kristen	720
Board of Elections	Pollworker cards, envelopes	Printex Printing	325	Juvenile Court	TEAM	Huntington Local School Dis	4500
Building Department	Supplies	Quill Corporation	121.79	Juvenile Court	ATP - Misc. Other	South Central Power Comps	319.8
Building Department	Supplies	Quill Corporation	5.49	Planning Commission	SUPPLIES	Amazon Capital Services	44.21
Building Department	contract services 10% zoning	City of Chillicothe Building	687.15	Planning Commission	SUPPLIES	Amazon Capital Services	127.22
Building Department	Contract Services	Treasurer, State of Ohio	73.38	Planning Commission	Contract Services	Westside Media	56.25
Building Department	Contract Services	Treasurer, State of Ohio	286.52	Planning Commission	Supplies	Quill Corporation	158.97
Building Department	Contract Services	Treasurer, State of Ohio	4.5	Planning Commission	Supplies	Glacier Mountain Bottled W	8.5
Building Department	Travel Expenses Fuel For Co	Wex Bank	426.25	Probate Court	Indigent Guardian Attorney	Cutright, James K.	200
Building Department	osha equipment	Scioto Shoe Mart	175	Probate Court	Probate - Misc. Other	Franklin County Probate Co	879
Building Department	Contract Services	Shelley, Joshua	6450	Prosecuting Attorney	Monthly Shredding	Southern Ohio Shredding LL	34.5
Clerk of Courts	APPEALS COURT MAILING	UPS	118.84	Prosecuting Attorney	Online Search	Lexis-Nexis	688
Clerk of Courts	supplies	Office City Express	672.42	Prosecuting Attorney	gfc printer lease, base charg	Gordon Flesch Co, Inc.	254.5
Clerk of Courts	File cabinets	Office City Express	4290.66	Prosecuting Attorney	gfc printer lease, base charg	Gordon Flesch Co, Inc.	378.57
Clerk of Courts	file cabinets	Office City Express	1220.4	Recorder	Supplies	Office City Express	449.4
Clerk of Courts	OFFICE SUPPLIES	Office City Express	58.07	Recorder	Supplies	Barcode Warehouse	309.04
Clerk of Courts	bottled water	Glacier Mountain Bottled W	8.75	Recorder	Supplies	Office City Express	146.96
Commissioners	Office Supplies	Office City Express	30.07	Ross County Court System	OIL CHANGE & TIRE ROTA	Coughlin Chevrolet of Chilli	84.31
Commissioners	Gas 473 Western Ave.	Columbia Gas of Ohio, Inc	614.78	Ross County Court System	drug testing kits	Intrinsic Interventions, Inc	2000
Commissioners	Misc. Supplies LEC	Sherwin Williams Company	104.06	Ross County Court System	CONTRACT PMNT 04/09-	US Bank Equipment Finance	1265.51
Commissioners	Reimburse TRM for invoice	TRM Aviation	683.72	Ross County Court System	WATER DELIVERY MAY 2	The Water Express	51.75
Commissioners	Mulch	A-1 Limestone	290	Ross County Court System	JUDGES PENS	Office Depot Inc.	64.05
Commissioners	Electric 475 Western Ave	American Electric Power	34.07	Ross County Court System	TRANSCRIPT COVERS	Pengad	163.27
Commissioners	Supplies Mntc.	Ag-Pro Ohio, LLC	1834.71	Ross County Court System	FOLDERS, ENVELOPES,	Office Depot Inc.	171.36
Commissioners	Misc. Supplies	Capital One Commercial	58.41	Sheriff	2023 JG A01 6494 COSTS	American Electric Power	182.81
Commissioners	Replace Runway, Taxiway lig	Howard, Jess	660	Sheriff	travel - Fair Share	JASON GANNON	27.33
Commissioners	Oil change	Team Car Care LLC	90.93	Sheriff	2023 JG A01 6494 COSTS	American Electric Power	36.6
Commissioners	104 Sanitary Sewer Project	MS Consultants	2500	Sheriff	confidential funds 2023-RO	Ross County Sheriff's Dept.	5000
Commissioners	Arrowhead Village Ditch Mnt	Fisher, Brent	265	Sheriff	2023 JG A01 6494 COSTS	US Bank Equipment Finance	166.1
Commissioners	Autumn Woods (Exec. Ctr.)	Fisher, Brent	170	Sheriff	other expenses	Tim's Tires & Accessories	685
Commissioners	Clayton Mills A Ditch Mntc.	Fisher, Brent	170	Sheriff	other expenses	Red Diamond Uniform & Pol	290.95
Commissioners	Creekview Ditch Mntc	Fisher, Brent	195	Sheriff	other expenses	Penwell, Julia	348.82
Commissioners	Crosscreek Meadows Ditch	Fisher, Brent	195	Sheriff	other expenses	Mears Photography	277.06
Commissioners	Golfview Ditch Mntc	Fisher, Brent	265	Sheriff	other expenses	Cooper Glass Service	493.91
Commissioners	Northview Ditch Mntc	Fisher, Brent	195	Sheriff	other expenses	Amazon Capital Services	811.37
Commissioners	Tesys Valley 1 Ditch Mntc	Fisher, Brent	305	Sheriff	Training Cost	APCO, AFC, Inc.	30
Commissioners	Scenic Acres Ditch Mntc	Fisher, Brent	390	Sheriff	other expenses	David Hall	45
Commissioners	Slate Creek Cove Ditch Mnt	Fisher, Brent	265	Sheriff	Utilities	AT&T Mobility	2366.55
Commissioners	Willow Creek Ditch Mntc	Fisher, Brent	170	Sheriff	Contract Services	Chillicothe Gazette	1445.1
Commissioners	SCJDC Monthly Services	Juvenile Detention Center	45852.59	Sheriff	other expenses 2022-DL-LE	Wex Bank	1478.9
Coroner	forensic supplies	Extra Packaging, LLC	1004.75	Sheriff	Other Expenses	CHEYENNE LAWSON	733.72
Coroner	Various Needs	Amazon Capital Services	122.81	Sheriff	Supplies	Office City Express	35.64
Dog Warden	gas	Wex Bank	480.61	Sheriff	costs of supplies	Office City Express	38.02
Dog Warden	gas	Wex Bank	1436.26	Sheriff	Supplies	Office City Express	5.55
Emergency Management	cell phone	AT&T Mobility	140.47	Sheriff	medical services	Stericycle, Inc.	157.5
Emergency Management	communication account	MOTOROLA SOLUTIONS, I	128.56	Sheriff	jail food contract	Trinity Services Group	6306.71
Emergency Management	VARIOUS SUPPLIES/OPER	Joshua Garrett	30.15	Sheriff	medical services	Emergency Professional Ser	37.68
Emergency Management	fuel/maintenance-county veh	US Bank NA	201	Sheriff	Contract Services	Escamilla, Vanessa	280
Emergency Management	VARIOUS SUPPLIES/OPER	Joshua Garrett	69.68	Sheriff	Contract Services	Cottrill-Baskerville, Treiva	1844.8
Emergency Management	various supplies/operating	Mark Thompson	17.99	Sheriff	Contract Service	Jonas Johnson	600
Engineer	Rhino Post Driver	A & A Safety	3535	Sheriff	Contract Services	Welch, David Michael	320
Engineer	Eq. Parts, repairs, etc.	A & A Safety	295	Treasurer	Various Supplies	Office City Express	449.99
Engineer	3-Flink tailgate spreaders	Ace Truck Body, Inc.	17385	Veterans Service Commissi	Electric asst.	South Central Power Comps	300
							<b>\$1,316,387.50</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated April 22 through May 6, 2024, in the amount of \$2,185.13 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**TRANSFER OF FUNDS**

Mr. Everson moved, Mr. Lowe seconded, \$20,000.00 be transferred from account code 100-01-00-7103 Contract Services into account code 100-33-00-7103 Contract Services, per a request of May 6, 2024 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$23,026.32 from Marine Patrol fund into account codes 420-29-04-7001 Salaries (\$16,965.00), account code 420-29-04-7012 PERS (\$3,053.70), account code 420-29-04-7013 Workers Comp (\$178.31), account code 420-29-04-7017 Medicare (\$245.99) and account code 420-29-04-7550 Other (\$2,583.32, per a request of May 6, 2024 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to appropriate \$386,000.00 from General fund into account code 100-01-12-7450 Grant PA, per a request of May 6, 2024 from the Ross County Commissioners. Funds will be used to supplement operating expenses that were reduced during COVID19.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **ASSET DISPOSAL FORM**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Sheriff's Department for disposal of the following surplus property of the county as indicated:

<b>QUANTITY</b>	<b>DESCRIPTION</b>	<b>TAG/ SERIAL</b>	<b>METHOD OF DISPOSAL</b>
1	Desktop HP Pro 600	MXL2390FWJ	Surplus Property

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

#### **TIME SHEET APPROVED - COUNTY ADMINISTRATOR**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending April 27, 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **LIQUOR PERMIT APPLICATION**

Mr. Lowe moved, Mr. Everson seconded, to not request a hearing for the applied for liquor permit for Cross Creek Petroleum LLC, DBA Plaza 50, 29094 US RT 50, Liberty Township, Chillicothe Ohio 45601.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

#### **CONTRACT AGREEMENT WPCLF BATCH 4 2023**

Mr. Lowe moved, Mr. Everson seconded, to enter into the Water Pollution Control Loan Batch 4, 2023 contract between Ross County and Duncan and Daniels. The bid for \$25,044.00 was awarded on April 22, 2024. Duncan & Daniels was the only bid. This contract will repair or replace 2 systems and will be paid out of the 2023 WPCLF funding.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

The following Resolution was passed at the regular meeting of the Ross County Board of Commissioners on April 29, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance:

#### **RESOLUTION 020-24**

The Board of County Commissioners of Ross County, Ohio, met in regular session on the 6th day of May, 2024, at the office of the Board of County Commissioners. The following members were present: Dwight A. Garrett, James E. Lowe, and Jack A. Everson.

**WHEREAS**, the Ross County Board of Commissioners enter into a sub-award agreement with the South Central Ohio Job and Family Services for American Rescue Plan Act Funding through the US Department of the Treasury;

**WHEREAS**, the Ross County Board of Commissioners agree to provide American Rescue Act funds to the South Central Ohio Job and Family Services to cover operating deficits caused by COVID 19 in relation to child placement in foster care in Ross County;

**WHEREAS**, the Ross County Board of Commissioners will sub-award the South Central Ohio Job and Family Services \$614,449.69 to provide a higher level placement of children experiencing behavioral and mental health issues associated with the COVID19 Pandemic;

**WHEREAS**, the South Central Ohio Job and Family Services shall provide monthly reporting as required as part of the sub-award agreement;

**NOW THEREFORE BE IT RESOLVED**, this resolution shall be effective May 6, 2024 and expire December 31, 2026;

**IN WITNESS THEREOF**, I have hereunto set my hand this 6 day of May 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **ROSS COUNTY SHOEMAKER AIRPORT HANGAR LEASE AGREEMENT**

Mr. Everson moved, Mr. Lowe seconded, to enter into an agreement with Mr. Daniel Kurtz for hangar 28 at the Ross County Shoemaker Airport, commencing May 1, 2024 at a monthly fee of \$135.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **APPLICATIONS FOR APPROPRIATION TO ATTEND MEETING/CONVENTION**

Mr. Lowe moved, Mr. Everson seconded, to approve a travel request for Mark Thompson, EMA Director and Josh Garrett, Deputy Director, to attend Homeland Security ILO meeting Region 7 at the Jackson FD Annex on May 2, 2024 at no cost to the county.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to approve a travel request for Mark Thompson, EMA Director and Josh Garrett, Deputy Director, to attend the Family Reunification Workshop at Shawnee State University, May 14, 2024 at no cost to the county.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **INVOICE SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER**

Mr. Everson moved, Mr. Lowe seconded, to approve the invoice for April Services rendered, from SCORJDC, in the amount of \$45,852.59.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **AD NOTICE OF SECOND PUBLIC HEARING CHIP PROGRAM**

Mr. Lowe moved, Mr. Everson seconded, to approve the ad for the second public hearing for PY2024 Community Housing Impact and Preservation Program (CHIP).

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

#### **NOTICE TO PROFESSIONAL CONSULTANTS RFQ GEOTECHNICAL SERVICES**

Mr. Everson moved, Mr. Lowe seconded, to approve the ad for Request for Qualifications for Geotechnical Services.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

#### **PY 2024 CHIP PARTNERSHIP AGREEMENT**

Mr. Everson moved, Mr. Lowe seconded, to enter into an agreement by and between Ross County and the City of Chillicothe to undertake the PY 2024 CHIP Program as approved by the State of Ohio, Department of Development Office of Community Enhancements.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**RESOLUTION 021-24**

**AUTHORIZING THE COMMISSIONERS TO ENTER INTO A PARTNERSHIP AGREEMENT WITH THE CITY OF CHILLICOTHE FOR PY 2023 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND AUTHORIZING THE SUBMISSION OF A PY 2024 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM APPLICATION WITH THE STATE OF OHIO ON BEHALF OF ROSS COUNTY**

WHEREAS, the Grantee, in conjunction with the Partner, is applying for PY 2023 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Department of Development, Office of Community Development(OCD) for the purpose of addressing local housing needs;

WHEREAS, the City of Chillicothe will be the Partner and Ross County will be the Grantee of the Partnership;

WHEREAS, Grantee and Partner wish to set forth the responsibilities and obligations of each in administering the grant, if funded, utilizing the State's CDBG, HOME and Ohio Housing Trust Fund (OHTF) funds;

WHEREAS, Ross County, as the Grantee of the CHIP Application understands their authority for the entire CHIP Grant, as well as, sole responsibility for regulatory compliance and the terms of the grant agreement, if funded.

WHEREAS, Grantee and Partner understand this agreement is contingent on PY 2023 CHIP funding from the State of Ohio, Department of Development, Office of Community Development (OCD);

WHEREAS, the Grantee will hire an administrative consultant on behalf of the partnership and those services are detailed in an administrative services agreement;

WHEREAS, this agreement is in effect until the CHIP funds are expended and the funded activities are complete and closed out. Neither the Grantee nor the Partner can terminate or withdraw from the partnership agreement while it remains in effect;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Ross County, Ohio:

Section 1: The Ross County Commissioners authorize the Partnership with the City of Chillicothe.

Section 2: Ross County Commissioners accepts the role, responsibility and authority of being Grantee of the CHIP Application.

Section 3: The Ross County Commissioners authorize participation, partnership, and submission of the PY 2023 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission. Section 4: That Ross County Commissioners hereby understands and agrees that participation in said Program will require compliance with program guidelines and assurances.

Section 5: That Ross County Commissioners hereby commits itself to provide any local share of funding, described in the Application, if necessary

Section 6: This Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency by June 22, 2023.

Section 7: This resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said partnership agreement and CHIP Application.

The following Proclamation were passed at the regular meeting of the Ross County Board of Commissioners on May 6, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance:

**PROCLAMATION  
Older Americans Month**

Whereas, May is Older Americans Month, a time for us to recognize and honor Ross County older adults and their immense influence on every facet of American society; and

Whereas, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

Whereas, older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

Whereas, Ross County must ensure that older Americans have the resources and support needed to stay involved in their communities — reflecting our commitment to inclusivity and connectedness.

Now, therefore, we, the Ross County Commissioners, do hereby proclaim May 2024 to be Older Americans Month. This year's theme, "Powered by Connection," emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community.

We call upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

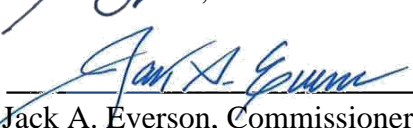
**OTHER BUSINESS  
Staff meeting was held**

**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of May 6, 2024, at 11:30 a.m. Board of Commissioners of Ross County, Ohio

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

  
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Jack A. Everson, Commissioner