

**APRIL 22- MEETING 17
VOLUME 27**

The Ross County Board of Commissioners met on this day, April 22, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the minutes of the April 15, 2024, meeting be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Everson moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE
Auditor	2024001102	Hoffman, Richard F.	6000	Juvenile Court	2024000479	Office City Express	54.96
Auditor	2024000189	Columbia Gas of Ohio, Inc.	1115.2	Juvenile Court	2024000479	Amazon Capital Services	68.26
Auditor	2024000232	Glacier Mountain Bottled W	49.25	Juvenile Court	2024000575	BILLIE LYTLE	250
Auditor	2024000168	Office City Express	61.69	Juvenile Court	2024000568	Government Forms and Sup	1037
Auditor	2024000907	Edge Document Solutions, I	426.03	Law Library	2024001125	West Group	934
Auditor	2024000818	J.L. Uhrig & Associates	600	Law Library	2024001126	West Group	638
Auditor	2024000760	Office of the Ohio Public De	144705	Litter Control	2024000728	Wex Bank	482.67
Auditor	2024000190	Litter Quality Propane Gas	329.66	Planning Commission	2024001083	Amazon Capital Services	57.96
Auditor	2024000187	Horizon Chillicothe Telepho	67.07	Probate Court	2024000563	CNBLAW, LLC	200
Auditor	2024000184	First Communications, LLC	41.91	Probate Court	2024000563	Cutright, James K.	200
Automatic Data Processing	2024000246	Horizon Chillicothe Telepho	4161.74	Prosecuting Attorney	2024000870	Gordon Flesch Co., Inc.	106.33
Automatic Data Processing	2024000103	Gordon Flesch Co., Inc.	198.35	Prosecuting Attorney	2024000806	Axia Technology Partners, L	1775
Automatic Data Processing	2024000748	CDW Government, Inc.	309.58	Prosecuting Attorney	2024000857	Southern Ohio Shredding LL	34.5
Automatic Data Processing	2024000103	Gordon Flesch Co, Inc.	662.95	Recorder	2024000739	Kofile Technologies	2332.8
Board of Elections	2024001097	Go2ITGroup	1824.44	Ross County Court System	2024001101	Horizon Chillicothe Telepho	1426.36
Building Department	2024000263	Verizon Wireless	80.22	Ross County Court System	2024001100	Ross Co Transportation LL	25
Clerk of Courts	2024000578	Office City Express	30.46	Ross County Court System	2024001099	Picture This	856.51
Clerk of Courts	2024000846	Glacier Mountain Bottled W	15.5	Ross County Court System	2024001098	Verizon Wireless	88.44
Commissioners	2023001512	Bricker Graydon LLP	7002.5	Ross County Court System	2024001112	Ohio Chief Probation Office	350
Commissioners	2024000782	K&K Carpet Care of Chillico	8500.8	Ross County Court System	2024001111	Avertest, LLC	1905
Commissioners	2024000484	DTB Distributors, Inc.	391.92	Ross County Court System	2024001110	Redwood Toxicology Labor	15
Commissioners	2024000530	Grigsby Environmental Cons	1600	Ross County Court System	2024001109	Ohio Chief Probation Office	2100
Commissioners	2024000648	Sherwin Williams Company	104.54	Ross County Court System	2024001108	Amazon Capital Services	139.96
Commissioners	2024000485	First Capital Enterprises	15388.49	Sheriff	2024000654	Office City Express	529.69
Commissioners	2024000449	Bud's Septic Tank Cleaning	500	Sheriff	2024000496	Central Center Hardware	6.58
Commissioners	2024000287	Horizon Chillicothe Telepho	116.22	Sheriff	2024000496	Sara Hempstead	287.01
Commissioners	2024000421	Thomas Gas Services, Inc.	7.35	Sheriff	2024000496	Max Adair	29.9
Commissioners	2024000295	American Electric Power	6035.68	Sheriff	2024000507	Horizon Chillicothe Telepho	3062.59
Commissioners	2024001048	Schooley Caldwell Associat	441.91	Sheriff	2024000496	Red Diamond Uniform & Po	566.92
Commissioners	2024000876	Rick's Park-N-Save	3316.75	Sheriff	2024000496	Mears Photography	415.58
Commissioners	2024000947	Gannett Ohio LocalIQ	373	Sheriff	2024000510	Jividen Scope Group, LLC	1000
Commissioners	2024001114	A-1 Limestone	272	Sheriff	2024000813	Jividen Scope Group, LLC	1000
Commissioners	2024001113	Sports Plus	210	Sheriff	2024000497	Modern Office Methods, Inc	378.73
Commissioners	2024001004	Dynotec, Inc	9300	Sheriff	2024000498	Modern Office Methods, Inc	330.96
Commissioners	2024001117	Lions Flag Fund	663	Sheriff	2024000499	Modern Office Methods, Inc	407.28
Commissioners	2024001119	Traci Powell	270	Sheriff	2024000497	Modern Office Methods, Inc	268.75
Common Pleas Court #1	2024001116	Meachem, Chelsea	326.7	Sheriff	2024000498	Modern Office Methods, Inc	107.5
Common Pleas Court #1	2024001124	Henkle, Haley A.	42.7	Sheriff	2024000499	Modern Office Methods, Inc	215
Coroner	2024000536	Amazon Capital Services	71.46	Sheriff	2024000500	Modern Office Methods, Inc	53.75
Dog Warden	2024000119	Horizon Chillicothe Telepho	133.91	Sheriff	2024000510	Ohio Peace Officer Training	550
Dog Warden	2024000972	Menards	100.23	Sheriff	2024000813	Ohio Peace Officer Training	275
Emergency Management	2024000625	GFC Leasing	19.23	Sheriff	2024000482	Printex Printing	30
Engineer	2024001020	Advance Auto Parts	234.87	Sheriff	2024000258	Stericycle, Inc.	157.5
Engineer	2024001016	Cargill, Inc.	4188.85	Sheriff	2024000482	Scioto Shoe Mart	372.96
Engineer	2024001091	Cargill, Inc.	43407.28	Sheriff	2024000644	welch, David Michael	240
Engineer	2024001016	Cintas Corporation # 530	415.02	Sheriff	2024000645	Jonina Johnson	600
Engineer	2024000668	Clemans, Nelson & Associat	60	Sheriff	2024000643	Cottrill-Baskerville, Treiva	1844.8
Engineer	2024001093	County Engineers Associati	1832	Sheriff	2024000642	Escamilla, Vanessa	360
Engineer	2024001020	Cross & Sons Farm Equipm	265.61	Sheriff	2024000551	Trinity Services Group	6175.97
Engineer	2024001020	Fastenal Company	200.35	Sheriff	2024000482	VISA	60
Engineer	2024000113	Hart, Linda	500	Sheriff	2024000496	DTB Distributors, Inc.	476.65
Engineer	2024000069	Lighte Enterprises of Ohio L	688.5	Sheriff	2024000482	DTB Distributors, Inc.	1156.62
Engineer	2024000667	Melvin Stone Co.	2726.66	Sheriff	2024000654	DTB Distributors, Inc.	74.15
Engineer	2024000107	Modern Office Methods, Inc	447.65	Sheriff	2024000482	Elizabeth Swords	750.15
Engineer	2024000889	Pieper Frame & Truck Repa	11069	Sheriff	2024000258	Apogee Medical Group, Chi	103.31
Engineer	2024001094	Pieper Frame & Truck Repa	1601.1	Sheriff	2024000258	Adena Health System	507.12
Engineer	2024000115	Southeastern Equipment Co	2223.27	Sheriff	2024000258	Adena Medical Group, LLC	82.54
Engineer	2024001020	Sugarloaf Power Equipment	39.62	Sheriff	2024000552	Fayette County Commissio	8729.29
Engineer	2024000069	Tow Path Materials	518	Sheriff	2024000482	Abigail Barnhart	112.32
Engineer	2024001095	Treasurer - State of Ohio	4444.31	Veterans Service Commissi	2024000204	Haller Funeral Home, LLC	908.4
Engineer	2024001020	Adams, Jeff	259.98	Veterans Service Commissi	2024000523	Johna Pulver	234.31
Engineer	2024001020	Old Canal Stop	33	Veterans Service Commissi	2024000700	Holdren, Greg	178.74
							\$338,740.33

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated April 8 through April 22, 2024, in the amount of \$21,915.69 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, \$3,000.00 be transferred from account code 100-20-00-7150 Supplies into account code 100-20-00-7200 Equipment, per a request of April 22, 2024 from the Ross County Clerk of Courts.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$10,817.94 be transferred from account code 410-26-01-0010 Board of Elections Grant into account code 100-26-00-5205 General, per a request of April 22, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Everson moved, Mr. Lowe seconded, to appropriate \$10,817.94 from Bd. of Elections Grant (HAVA) into account code 410-26-01-7801 Reimb General, per a request of April 22, 2024 from the Ross County Board of Elections.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

ASSET DISPOSAL FORM

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Sheriff's Department for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Brother Fax	00047	Surplus Property
2	HP Laptops	cno4133mz7, cnu21109mt	Surplus Property

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

ASSET DISPOSAL FORM

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Clerk of Courts Department for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Table	5299	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending April 20, 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

CONTRACT AWARD WATER POLLUTION CONTROL LOAN FUND 2023 BATCH 4

Mr. Everson moved, Mr. Lowe seconded, to award the contract for the WPCLF 2023 Batch 4 funding, distributed by the Ross County Health District to 18 Home Sewage Treatment System installers currently registered with the department. Bids were opened April 15, 2024 11:00am as advertised in the Commissioner's office. It is the recommendation of the Ross County Health Department that the lowest bid submitted by Duncan and Daniels Enterprises in the amount of \$14,641.00, be accepted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

APPLICATION FOR APPROPRIATION TO ATTEND MEETING CONVENTION

Mr. Lowe moved, Mr. Everson seconded, to approve an applications to attend meeting/convention for Ryan Waits, Assistant Dog Ward to attend a Euthanasia Seminar at the Columbus Humane office, in Hilliard Ohio on May 2, 2024, at a cost of approximately \$50.00 for fuel.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

COUNTY RISK SHARING AUTHORITY SURETY BOND

Mr. Everson moved, Mr. Lowe seconded, to sign the application for the surety bond for the underground storage tanks located at the Courthouse (1), the Ross County Airport (2) and the County Engineers (4).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

NOTICE OF PUBLIC HEARING PY2020 CHIP

Mr. Lowe moved, Mr. Everson seconded, to approve the Notice of Public Hearing for the PY2024 Community Housing Impact and Preservation Program (CHIP) for the first of two public hearings to be held April 29th 2024 in the Commissioners Conference room.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

PORT AUTHORITY BOARD APPOINTMENTS

Mr. Everson moved, Mr. Lowe seconded, to appoint the following to serve as the Board of Directors of the newly created Ross County Port Authority, Nate Baldwin (CPA), Brad Cosenza (Ross County Board of Commissioners), Ben Hall (Business Owner), Tricia Hall (City of Chillicothe), Joe Herlihy (Business Owner), Ken Shelton (Business Owner), Melody Young (Convention & Visitors Bureau). Term limits will be determined by the bylaws created by the board.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

AMENDMENT NO 2 INMATE TELEPHONE SERVICES AGREEMENT

Mr. Lowe moved, Mr. Everson seconded, to approve amendment no. 2 to the inmate telephone services agreement with Inmate Calling Solutions, LLC, to extend the agreement for three (3) years through August 29, 2029.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

AGREEMENT ENTERED INTO FISHERS COMPLETE LAWNCARE

Mr. Everson moved, Mr. Lowe seconded, to enter into an agreement with Fisher's Complete Lawncare for mowing 12 retention ponds, located in various areas of the county three times, at a cost of \$2,585.00 per mowing.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

AGREEMENT ENTERED INTO TRUGREEN COMMERCIAL

Mr. Lowe moved, Mr. Everson seconded, to enter into an agreement with Trugreen Commercial for vegetation control at Adena drainage ditch and Executive Center Drive ditch, for a cost of \$3,976.56.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

PAY REQUEST MS CONSULTANTS INC

Mr. Everson moved, Mr. Lowe seconded, to approve a pay request from MS Consultants, Inc. for services provided on the 104 sanitary sewer extension for the amount of \$2,500.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

OTHER BUSINESS

Ms. Pat Friel spoke about implementing a mental health court into the Ross County Court System. She would also like to see a facility built to house mental health patients instead of taking them to the county jail. The Commissioners asked Ms. Friel to bring in a business plan to outline the costs and possible ways to fund the court and a new building. She will do some research and come back when she has put together a plan.

Mr. Eric Braunlin and Alley Redmund, CORSA, talked about the reasons for the increase in the cost of coverage this year.

Investment Advisory Board met

Ms. Elizabeth Spears, Adelphi discussed the Adelphi Senior Center and the lack of funding provided by the Ross County Senior Citizens. She is becoming very frustrated that the Senior Center will not provide any information on their board members or meeting dates and times. She has made a public records request but was issued a letter from an attorney instead. The Area on Aging grant that is being administered by the Ross County Senior Center was in part, to help sustain the senior centers that are spread throughout the county.

Mr. Brady Ratzlaff and Sherry Hathaway gave the Commissioners an update about the removal of the caretakers trailer and the erection of a little house to replace it.

ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of April 2, 2024, at 12:30 a.m. Board of Commissioners of Ross County, Ohio



Dwight A. Garrett, President



James E. Lowe, Vice President



Jack A. Everson, Commissioner