

**APRIL 10 – MEETING 15  
VOLUME 26**

**MEETING**

The Ross County Board of Commissioners met on this day, April 10, 2023, in regular session.

Commissioner Dwight A. Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the minutes of the April 3, 2023, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Everson moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

PURCHASE ORDER	PAY TO NAME	TOTAL VALUE	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE
2023000596	Jonina Johnson	504.00	2023000971	Bane-Welker Equipment, LLC	561.19
2023000272	Staples Advantage	133.90	2023001055	Cargill, Inc.	26680.66
2023000284	Amazon Capital Services	32.95	2023000980	Central Auto Parts	985.10
2023000439	Office Depot Inc.	152.02	2023000816	Ross Auto Parts	11.36
2023000971	Advance Auto Parts	245.45	2023000983	Southeastern Equipment Co.	120.56
2023000971	Chillicothe Steel Co.	95.00	2023000263	Sutherlands Radiator Service	272.04
2023000554	Wex Bank	360.26	2023001079	Office City Express	178.55
2023000616	Lowe's	1021.08	2023000870	Watch Systems, LLC	355.67
2023000618	Lowe's	160.23	2023000268	Glacier Mountain Bottled Water	29.00
2023000971	Lowe's	142.90	2023000316	Columbus Police - ETP	550.00
2023000160	Haller Funeral Home, LLC	795.00	2023000320	Downtown Auto Body Repair, Inc.	90.00
2023000822	Verizon Wireless	531.48	2023000320	Amazon Capital Services	489.96
2023000979	Fastenal Company	2152.62	2023001049	Amazon Capital Services	402.73
2023000971	Fastenal Company	444.88	2023000546	Glacier Mountain Bottled Water	8.50
2023000971	Dave Kuhn	1300.00	2023000946	Printex Printing	850.00
2023000320	Penwell, Julia	410.45	2023000971	Eastern Ave. Lumber Company	148.95
2023001096	Go2ITGroup	1824.44	2023000833	Jack's Tire & Auto Center, Inc.	3230.12
2023000320	DTB Distributors, Inc.	445.11	2023000971	Sunbelt Rentals, Inc	1651.59
2023000348	DTB Distributors, Inc.	887.31	2023000564	Central Center Hardware	613.26
2023000327	DTB Distributors, Inc.	69.24	2023000515	Ross Co. Water Company	48.94
2023000932	The Water Express	33.50	2023000271	Panera Bread Company	574.80
2023000971	J&M Custom Fabrication LLC	1014.95	2023000271	Billie Lytle	174.73
2023001077	Go2ITGroup	9819.54	2023000266	Printex Printing	497.50
2023001034	Cognitians	72.36	2023000267	Printex Printing	497.50
2023001077	Go2ITGroup	1641.63	2023000578	Waste Management of Ohio	223.34
2023000320	Insight Public Sector, Inc	933.86	2023000577	Waste Management of Ohio	184.57
2023001110	Coughlin Chevrolet of Chillicothe	3757.73	2023000580	Waste Management of Ohio	182.15
2023001111	Coughlin Chevrolet of Chillicothe	42.38	2023000579	Waste Management of Ohio	747.21
2023000563	DTB Distributors, Inc.	267.99	2023000178	Janes, Kathryn	172.50
2023000999	Cargill, Inc.	4631.14	2023000461	Fairfield Computer Services, LLC	165.00
2023000138	Ohio AFSCME Care Plan	945.00	2023000236	Digital Data Tech, Inc.	2475.00
2023000971	Petroleum Services Plus	330.00	2023000850	Horizon Chillicothe Telephone	254.29
2023000971	Utility Truck Equipment	4386.57	2023000002	First Capital Answering Service	153.62
2023000622	Southern Ohio Shredding LLC	417.00	2023001077	Go2ITGroup	1824.44
2023000740	Master Locksmith and Safe Service, Inc	143.00	2023000521	Horizon Chillicothe Telephone	9.95
2023000316	Ohio Tactical Officers Association Inc	400.00	2023000260	US Bank NA	165.47
2023000571	Glacier Mountain Bottled Water	8.50	2023000850	Rumpke Of Ohio, Inc	71.51
2023000627	State Electric Supply, Inc.	435.52	2023000744	Appraisal Research Corp.	19046.25
2023000272	Glacier Mountain Bottled Water	8.75	2023000449	Appraisal Research Corp.	3750.00
2022000619	Gordon Fleisch Co, Inc.	12.60	2023000448	Appraisal Research Corp.	22575.00
2023001081	South Central Ohio Job & Family Services	6995.10	2023000110	Ross County Humane Society	10000.00
2023000340	Village of Greenfield	14820.00	2023001104	Horizon Network Partners	1426.36
2023000306	Pitney Bowes	38.75	2023001103	Stepmobile LLC	2220.00
2023000341	Pitney Bowes	27.98	2023000065	Horizon Chillicothe Telephone	737.74
2023000324	Pitney Bowes	133.45	2023000277	Make Paper Digital, LLC	10000.00
2023000331	Pitney Bowes	15.07	2023000971	Matco Tools	49.39
2023000311	Chillicothe Utilities Dept.	3780.88	2023000764	Westside Media	105.00
2023000073	Chillicothe Utilities Dept.	433.68	2023001078	Treasurer, State of Ohio	40604.11
2023000520	Sprint PCS	24.69	2023000630	State Electric Supply, Inc.	389.23
2023000078	Wex Bank	1287.89	2023000817	Central Center, LLC	705.07
2023000111	Google, Inc.	1743.30	2023000273	Cutright, James K.	200.00
2023000101	Save-A-Lot	6749.25	2023000348	Amazon Capital Services	12.99
2023000294	Paper City Mentoring Project	1250.00	2023000317	Office City Express	127.55
2023000004	Lexis-Nexis Risk Data Management Inc.	105.00	2023000348	Office City Express	212.78
2023000318	Wex Bank	18012.35	2023000326	Office City Express	69.73
2023000345	MOBILEXUSA	613.00	2023000545	Team Car Care, LLC	104.35
2023000540	Lexis-Nexis	318.00	2023001098	US Postal Service	210.00
2023000539	Thomson Reuters - West	302.84	2023000251	Horizon Business Systems	3774.02
2023001105	Wex Bank	199.75	2023000456	County Auditor's Association of Ohio	2600.00
2023001107	Compass Integration LLC	1679.40	2023001074	Ross Co. Agricultural Society	3500.00
2023000345	Columbus Radiology Corp.	204.83	2023001075	Ross Co. Agricultural Society	37500.00
2023001106	Compass Integration LLC	6056.25	2023001076	Ross Co. Agricultural Society	12500.00
2023000518	Chillicothe Utilities Dept.	181.41	2023000572	General Sales Company	193.14
2023000517	Chillicothe Utilities Dept.	694.68	2023000177	Rutherford, Chase Colin	225.00
2023000516	Ross Co. Water Company	27.03	2023000177	Rutherford, Chase Colin	150.00
2023000304	Southern Ohio Shredding LLC	51.50	2023000177	Rutherford, Chase Colin	225.00
2023000956	Tractor Supply Credit Plan	305.23	2023000177	Rutherford, Chase Colin	225.00
2023000345	Emergency Professional Services, Inc	237.15	2023000177	Rutherford, Chase Colin	225.00
2023001089	Westside Media	179.00	2023000177	Rutherford, Chase Colin	225.00
2023000594	Peachtree Electronic Monitoring, LLC	320.00	2023000281	U.S. Postmaster	602.30
2023000972	Rush Truck Centers of Ohio	1238.63	2023000178	Clark, John K. Jr.	375.00
2023000006	Westside Media	30.00	2023001102	Jeff Lehner	125.84
2023000996	Rich & Gillis Law Group LLC	874.00	2023000553	Treasurer, State of Ohio	50.00
2023001112	Coughlin Chevrolet of Chillicothe	725.00	2023000553	Treasurer, State of Ohio	50.00
2023001095	Printex Printing	40.00			
2023000345	Adena Health System	787.68			
2023000597	Cottrill, Treiva J.	1720.00			
2023000595	Welch, David Michael	800.00			
					\$334,755.72

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated March 27, 2023 through April 10, 2023, in the amount of \$35,507.85 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded \$13,500.00 be transferred from the following accounts, per a request of April 10, 2023 from the Ross County Board of DD.

Educ. Reimb - Help Me Grow	233-46-05-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Indirect	233-46-21-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Program Supervision	233-46-22-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Direct - Children 0-2	233-46-51-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Direct - Children 3-5	233-46-52-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Direct - Children 6-21	233-46-53-7016	Education Reimbursement	233-46-85-7016	\$ 4,000.00
Educ. Reimb - Direct - Children Unassigned	233-46-54-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Nursing Services	233-46-72-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Speech/Audiology	233-46-73-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Transportation Services	233-46-80-7016	Education Reimbursement	233-46-85-7016	\$ 1,000.00
Educ. Reimb - Service & Support Administr	233-46-90-7016	Education Reimbursement	233-46-85-7016	\$ 500.00

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded \$2,750,000.00 be transferred from General Fund into account code 212-29-00-5901 Corrections and LE, \$28,125.00 be transferred from General Fund into account code 207-01-00-5901 Litter, and \$37,500.00 be transferred from General Fund into account code 203-02-00-5901 Dog & Kennel, per a request of April 10, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded \$35,604.00 be transferred from General Fund into account code 088-06-01-5901 SCOJFS Public Assistance, per a request of April 10, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded \$2,750,000.00 be transferred from General Fund into account code 343-00-99-5791 Bond Retirement, per a request of April 10, 2023 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**ASSET DISPOSAL**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
5	Metal file cabinets	N/A	Disposal

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Large file cabinet	11846	Surplus Property
2	File cabinets	06265, N/A	Surplus Property, 06265 Transfer to Parks

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**PAY REQUEST SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER**

Mr. Lowe moved, Mr. Everson seconded, to approve the invoice from South Central Ohio Regional Juvenile Detention Center for services rendered for the month of March 2023 in the amount of \$84,501.18.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**SEALED BIDS OPENED REQUEST FOR PROPOSALS ROSS COUNTY EMERGENCY MANAGEMENT SERVICES PLAN**

The commissioners opened sealed bids as advertised at 11:30 a.m., for Proposals for the Ross County Emergency Medical Services Plan. The following bids were received: MISSION CIT, Critical Immersive Training, 15 N Main Street, Suite 100 West Hartford, CT 06107, FITCH & Associates, 2901 Williamsburg Terrace #G, Platte City, Missouri, 64079, CAMBRIDGE Consulting Group, Post Office Box 1086, Cambridge, Maryland, 21613.

The bids will be forwarded to the Evaluation Committee to grade the bids and to make a recommendation.

**CONTRACT AWARD WATER POLLUTION CONTROL LOAN FUND 2022 BATCH 2**

Mr. Everson moved, Mr. Lowe seconded, to award the contract for the WPCLF 2022 Batch 2 funding, distributed by the Ross County Health District to 16 Home Sewage Treatment System installers currently registered with the department. Bids were opened April 3, 2023 11:30am as advertised in the Commissioner’s office. It is the recommendation of the Ross County Health Department that the lowest bid submitted by Southern Ohio Septic Enterprises, in the amount of \$37,668.00, be accepted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**GREATER CHILlicothe & ROSS COUNTY OHIO QUARTERLY INVESTMENT**

Mr. Lowe moved, Mr. Everson seconded, to approve the 2<sup>nd</sup> quarterly investment payment to Greater Chillicothe & Ross County for the amount of \$25,000.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**NEW HIRE ELECTRIC SAFETY INSPECTOR BUILDING INSPECTOR**

Mr. Everson moved, Mr. Lowe seconded, to hire Mr. David Bitler as Electric Safety Inspector/Building Inspector with a salary of \$62,000.00 annually with benefits, including insurance, vacation, sick leave, all federal holidays and the ability to bring time served through PERS. Effective date is April 24, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**ROSS COUNTY EMERGENCY OPERATIONS PLAN ANNEX J-HAZARDOUS MATERIALS**

Mr. Lowe moved, Mr. Everson seconded, to sign the Ross County Emergency Operations Plan Annex J – Hazardous Materials, which was inadvertently left out of the original that was signed February 27, 2023.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**QUOTE APPROVAL PRIME CIVIL**

Mr. Everson moved, Mr. Lowe seconded, to approve a quote from Prime Civil, for repair/replacement of a collapsed underground drainage ditch on Patrician Drive at a cost of \$13,506.84.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**SPONSORSHIP UNITED WAY**

Mr. Lowe moved, Mr. Everson seconded, to Sponsor the 211 program through United Way for the amount of \$3,000.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**SEASONAL EMPLOYMENT**

Mr. Everson moved, Mr. Lowe seconded, to hire Mark Schumaker for seasonal employment from April – November at \$13.00 per hour.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**DIRECTOR OF DEVELOPMENT AND PLANNING**

Mr. Everson moved, Mr. Lowe seconded, to change the title of Devon Shoemaker, Senior Planner, to Director of Development and Planning and increase his salary to \$75,000.00 annually, effective 4/10/2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.


**OTHER BUSINESS**

**Ms. Krystle Thompson, Customer Service Account Rep. AEP**, introduced herself to the Commissioners as the new Rep that will be the county contact for everything AEP, in our area.


**Nick O’Naluay, Enterprise Fleet Management**, was referred to the Sheriff’s Department and the Engineers office, since they are the only departments that possibly have enough vehicles to be considered a fleet.

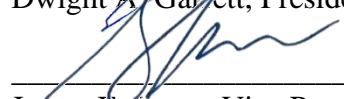
**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of, April 10, 2023, at 3:30 p.m.

  
Cathy Primer, Clerk

Board of Commissioners of Ross County, Ohio

  
Dwight A. Garrett, President

  
James E. Lowe, Vice President

  
Jack A. Everson, Commissioner

