

**JULY 3 – MEETING 27  
VOLUME 26**

The Ross County Board of Commissioners met on this day, July 3, 2023, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the minutes of the June 26, 2023, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Mr. Lowe, yes; Everson, yes; Mr. Garrett, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

INVOICE NUMBER	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE				
1033060-IN	2022002620	Vance Outdoors, Inc.	4476	FILE SCANNING	2023000324	Wheeler, Carissa L.	528
23RC05542	2023001530	Ohio Treasurer of State	150	133985880030007	2023000503	Columbia Gas of Ohio, Inc	228.23
n/a	2023000090	Ross County Health District	227.25	718101	2023000572	General Sales Company	340.53
cluster jan-june	2023000284	Chillicothe City Schools	5150	114336	2023001354	Cooper Glass Service	527.78
pax adamh	2023000291	Paint Valley ADAMH Board	13883.85	172514	2023001354	Fastenal Company	14.85
117931	2023001063	Integrated Protection Services	560.17	131	2023001502	Putnam Signal And Lighting Ser	2375
n/a	2023000345	Adena Health System	32.94	105319	2023001354	Sargent Sales & Rentals	130
3569	2023000090	Duncan and Daniels Enterprises	3787.5	DIEHL, IKE	2023001354	IKE DIEHL	175
n/a	2023000552	Scioto Shoe Mart	350	101-127-411-1-0, 105-474-370-0	2023001514	American Electric Power	681.82
n/a	2023000551	Scioto Shoe Mart	301.46	215361-01	2023000317	Office City Express	3.08
FT1000016259	2023000001	Kent Harshbarger, M.D.	1750	215361-01	2023000348	Office City Express	9.69
89655606	2023000724	Wex Bank	419.72	215361-01	2023000326	Office City Express	1.41
5644395	2023001454	Media Network of Central Ohio	75.7	086772-00	2023000266	Office City Express	255.55
32551128	2023000829	Quill Corporation	399.99	MI 37 913	2023000270	Franklin County Probate Court	162
368039 ACCT#	2023000315	South Central Power Company	6	IDX1-Q1MG-31D6	2023000267	Amazon Capital Services	107.89
SHASTEEN-ELECTRIC BILL A	2023000102	South Central Power Company	300	100832834 & 100832830	2023001529	GFC Leasing	1270.87
104-198-190-1-5	2023000850	American Electric Power	28.9	38720991	2023000545	Team Car Care, LLC	80.47
103-524-777-1-4	2023000850	American Electric Power	177.73	Acct#309367	2023000521	Horizon Chillicothe Telephone	135.02
105-481-441-0-3	2023000308	American Electric Power	61.1	16622532-00	2023000629	State Electric Supply, Inc.	1743.32
103-299-821-0-5	2023000308	American Electric Power	36.12	16695980-00	2023000630	State Electric Supply, Inc.	32
0402 40088538 0	2023001521	Sam's Club Direct	32.98	23-59817	2023001354	Eitel's Towing Service Inc	385
utilities	2023000074	American Electric Power	1194.22	140999913-0001	2023001354	Sunbelt Rentals, Inc	88.63
30030192	2023000262	Wex Bank	1044.56	155748	2023001501	Air Control Products	350
32636494,32658578,326633	2023000829	Quill Corporation	165.32	DOOR HANGERS	2023000317	Printex Printing	248.4
32630871	2023000551	Quill Corporation	202.3	14654	2023000847	Indigital Telecom	22795.1
n/a	2023000345	Emergency Professional Servic	799.13	IN5738850	2023000109	ComDoc, Inc.	35.51
9936529794	2023001527	Verizon Wireless	82.84	2033-7	2023000686	Sherwin Williams Company	63.32
long distance	2023000070	First Communications, LLC	38.35	102-146-254-0-1	2023000561	American Electric Power	26.49
UNIFORMS	2023000320	Galls, LLC	578.97	25358	2023001129	Clemans, Nelson & Associates,	1200
n/a	2023000345	Columbus Radiology Corp.	695.5	25358	2023001132	Clemans, Nelson & Associates,	79.91
n/a	2023000345	Adena Health System	1273.69	3623	2023001519	Petroleum Services Plus	547.5
SP62337	2023001448	Sports Plus	268	57603	2023000870	Watch Systems, LLC	86.31
11656150 001 000 7	2023000312	Columbia Gas of Ohio, Inc.	1196.67	62675	2023000348	Sports Plus	50
93868	2023001528	UpCodes, Inc	1416	2012GI0011	2023000273	Cutright, James K.	200
FY 2023 zone trace be here	2023000285	Zane Trace Local School Distri	1794.56	Ross County	2023001507	Ohio Secretary of State	520
287286190746X06192023	2023000259	AT&T Mobility	140.27	90009732	2023000275	Wex Bank	1282.76
IN14244019	2023000534	Gordon Fleisch Co, Inc.	3.31	2001534	2023001512	Bricker and Graydon	4143.75
n/a	2023000595	Welch, David Michael	560	47325	2023001511	Speer Mechanical	3859.38
n/a	2023000596	Jonina Johnson	608	1XCX-VNTP-DC'W/K	2023001049	Amazon Capital Services	6.44
n/a	2023000597	Cottrill, Trevis J.	1763	reimb-keys	2023000320	Roderic Dutcher	5.98
n/a	2023000345	Adena Medical Group, LLC	96.86	90017481	2023001525	Wex Bank	408.01
024766929 & 024795593	2023000348	Galls, LLC	283.44	n/a	2023001513	John C. DiCesare	61.88
1101062477	2023000348	Insight Public Sector, Inc	254.94	71	2023000523	King, Kristen	800
057244 & 058666	2023000546	Glacier Mountain Bottled Wate	17	19PT-K9'W1-H3DR	2023000320	Amazon Capital Services	90
318725414001	2023001523	Office Depot Inc.	19.99	120205	2023001516	Integrated Protection Services	300
n/a	2023001524	Michael M. Ater	636.93	N/A	2023000922	MARTIN DUNN	229.84
826351	2023000491	South Central Power Company	72	170297	2023000263	Davis Tire of Chillicothe	79.95
21	2023001531	Kathy Dunn	583.29	FUNERAL ASSISTANCE-JENI	2023000103	Haller Funeral Home, LLC	1000
63053-S	2023000272	Smartbill Ltd	1770.29	101EA18494	2023000440	The Water Express	40.25
22889	2023001354	Rock's Trailer Sales, Inc.	31.96	125508484	2023000747	First Communications, LLC	4.6
503972481	2023001517	US Bank Equipment Finance	1181.34	22CR90	2023000438	Speirs, Tammy	2424
SOS2591	2023000304	Southern Ohio Shredding LLC	515	058661	2023000571	Glacier Mountain Bottled Wate	8.25
COMMERCIAL WINDOW CLE	2023000320	Weedoowindoze LLC	601.65	058663	2023000537	Glacier Mountain Bottled Wate	31
22CR90	2023000438	Clevenger, Leah	90	6272023	2023001518	Cathy Primer	28.75
0665485-0235-1	2023001354	Waste Management of Ohio	232.84	062723-1	2023001261	Dale Throckmorton	12500
3592-4745	2023000509	G&J Asphalt & Materials, Inc.	2325.68	CRA2300388	2023000179	O'Leary Law Office, LLC	202.5
INV1921	2023000533	Kofile Technologies	2678.4	n/a	2023000486	Office of the Ohio Public Defen	48235
VEHICLE MAINT	2023000320	Downtown Auto Body Repair,	2232.97	n/a	2023001526	Chillicothe Fire Department	1065
VEHICLE MAINT	2023000320	Davis Tire of Chillicothe	471.96	20CR303	2023001534	Henkle, Haley A.	1000.4
287294268690	2023000310	AT&T Mobility	2324.85	108495	2023000448	Appraisal Research Corp.	22575
1629	2023001418	Haulin' Grass LLC	100	108573	2023000449	Appraisal Research Corp.	3750
1629	2023001421	Haulin' Grass LLC	283.34	2023MI61; 2023MI55; 2023M	2023000180	Fried, Claire R. Attorney At La	375
1629	2023001422	Haulin' Grass LLC	141.66	129925	2023000331	National Background Check Inc	799
504254111	2023000850	Modern Leasing	190.17	133985880010008	2023000504	Columbia Gas of Ohio, Inc	183.01
1630	2023001419	Haulin' Grass LLC	225	bully program	2023000283	Changepoint Learning LLC	5500
170149, 170180	2023001040	Davis Tire of Chillicothe	79.95				<b>\$210,151.80</b>

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated June 19 through July 3, 2023, in the amount of \$24,163.61 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, \$5,400.00 be appropriated from CLE Fun into account code 212-29-01-7125 Training Law, per a request of July 3, 2023 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**TRANSFER OF FUNDS**

Mr. Everson moved, Mr. Lowe seconded, \$2,000.00 be transferred from account code 420-20-18-7103 Contact Services into account code 420-20-18-7100 Travel, per a request of July 3, 2023 from the Ross County Common Pleas.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**OHIO DIVISION OF LIQUOR CONTROL HEARING REQUEST**

Mr. Lowe moved, Mr. Everson seconded, the Commissioners do not request a hearing for the applied for transfer of liquor permit from Western Avenue Oil, INC, 2121 Western Avenue, Scioto Twsp., Chillicothe Ohio 45601 to Nayel Shatha Inc., 2121 Western Avenue, Scioto Twsp., Chillicothe Ohio 45601.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**REQUEST TO CHANGE THE BELL TOWER COLOR**

Mr. Everson moved, Mr. Lowe seconded, to grant the request from the Ross County Health District to set the color of the Courthouse Bell Tower purple for Overdose Awareness Day August 17 – August 31, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**COST SHARE WAIVER FY2023 APPROPRIATIONS ACT EPA COMMUNITY GRANT**

Mr. Lowe moved, Mr. Everson seconded, to request a Cost Share Waiver for the FY 2023 Appropriations Act, EPA Community Grant received for Ross County's State Route 104 Sewer Project.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**TIME SHEET APPROVED - COUNTY ADMINISTRATOR**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending June 17, 2023.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**MEMBER APPOINTMENT – CONVENTION FACILITIES AUTHORITY**

Mr. Lowe moved, Mr. Everson seconded, Dwight A. Garrett, be re-appointed as a member of the Convention Facilities Authority Board, for a 4 year term, from April 1, 2023 to March 31, 2027.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**EXECUTIVE SESSION CALLED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 10:00 am, to discuss Personnel Matters.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 10:00 am was adjourned, and the regular meeting resumed at 11:00 am. No action was taken.

**10th ADDENDUM TO AMMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES BEGINNING JANUARY 1, 2023**

Commissioners noted receipt of the following addendum to the 2023 Amended Official Certificate of Estimated Resources from Sheriff Jail Diversion Fund.

FUND	Unencumbered Balance January 1, 2023	Taxes	Other Sources	Total
General Fund	13,108,809.41	5,600,000.00	27,272,575.00	45,981,384.41
Special Revenue Funds	38,357,643.75	21,144,270.00	19,865,154.56	79,367,068.31
Debt Service Funds	402,210.98	0.00	1,622,183.64	2,024,394.62
Capital Projects Funds	485,393.41	0.00	616,000.00	1,101,393.41
Special Assessment Fund	0.00	0.00	0.00	0.00
Enterprise Fund	303,065.60	0.00	52,000.00	355,065.60
Internal Service Fund	3,061,421.91	0.00	10,251,500.00	13,312,921.91
Trust Funds	60,528.45	0.00	0.00	60,528.45
<b>TOTAL</b>	<b>55,779,073.51</b>	<b>26,744,270.00</b>	<b>59,679,413.20</b>	<b>142,202,756.71</b>

AMENDMENTS TO ESTIMATED REVENUE:  
Sheriff Jail Diversion Fund - Increase Other Sources \$69,891.13



Budget Commission

FUND	Unencumbered Balance January 1, 2023	Taxes	Other Sources	Total
<b>Debt Service Funds:</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>
Notes Payable	41,001.34	0.00	0.00	41,001.34
Bond Retirement	361,209.64	0.00	1,622,183.64	1,983,393.28
<b>Total Debt Service Funds</b>	<b>402,210.98</b>	<b>0.00</b>	<b>1,622,183.64</b>	<b>2,024,394.62</b>
<b>Capital Projects Funds:</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>
Road & Bridge Improvements	0.00	0.00	500,000.00	500,000.00
Board of DD Capital	235,896.55	0.00	85,000.00	320,896.55
Airport Construction	225,115.07	0.00	0.00	225,115.07
Law Enforcement Complex	9,381.79	0.00	31,000.00	40,381.79
VA Facility Reserve	15,000.00	0.00	0.00	15,000.00
<b>Total Capital Projects Funds</b>	<b>485,393.41</b>	<b>0.00</b>	<b>616,000.00</b>	<b>1,101,393.41</b>
<b>Special Assessment Fund:</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>
Various County Assessments	0.00	0.00	0.00	0.00
<b>Total Special Assessment Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Enterprise Fund:</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>
Countywide Sewer	303,065.60	0.00	52,000.00	355,065.60
<b>Total Enterprise Fund</b>	<b>303,065.60</b>	<b>0.00</b>	<b>52,000.00</b>	<b>355,065.60</b>
<b>Internal Services Fund:</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>
Group Insurance & Workers Comp	3,061,421.91	0.00	10,251,500.00	13,312,921.91
<b>Total Internal Service Fund</b>	<b>3,061,421.91</b>	<b>0.00</b>	<b>10,251,500.00</b>	<b>13,312,921.91</b>
<b>Trust Funds:</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>
Prevention of Juvenile Delinquency	6,043.00	0.00	0.00	6,043.00
Rehab. Center - Roweton Trust	54,485.45	0.00	0.00	54,485.45
<b>Total Trust Funds</b>	<b>60,528.45</b>	<b>0.00</b>	<b>0.00</b>	<b>60,528.45</b>
<b>TOTAL ALL FUNDS</b>	<b>55,779,073.51</b>	<b>26,744,270.00</b>	<b>59,679,413.20</b>	<b>142,202,756.71</b>

FUND	Unencumbered Balance January 1, 2023	Taxes	Other Sources	Total
General Fund	13,108,809.41	5,600,000.00	27,272,575.00	45,981,384.41
<b>Special Revenue Funds:</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>	<b>XXXX</b>
Dog & Kennel	88,525.69	0.00	305,000.00	393,525.69
Drug Law Enforcement	43,477.36	0.00	0.00	43,477.36
Law Enforcement	1,370.00	0.00	0.00	1,370.00
Litter Control & Recycling	281,890.85	0.00	167,500.00	449,390.85
Real Estate Assessment	1,867,815.15	0.00	900,120.00	2,767,935.15
Motor Vehicle & Gas	2,683,552.41	0.00	5,957,219.00	8,640,771.41
Correctional & Law Enforcement	2,488,387.87	11,000,000.00	410,000.00	13,898,387.87
Law Enforcement - Canine Donations	1,510.85	0.00	0.00	1,510.85
Treasurer Prepayment Interest	66,410.67	0.00	3,100.00	69,510.67
Emergency Management	39,314.92	0.00	144,550.00	183,864.92
Marriage Licenses	11,684.48	0.00	19,000.00	30,684.48
Enforcement and Education	11,858.06	0.00	0.00	11,858.06
Sheriff Concealed Weapon	303,794.53	0.00	80,000.00	383,794.53
General Special Projects	295,803.07	0.00	31,000.00	326,803.07
Pretrial Diversion Program	5,400.00	0.00	0.00	5,400.00
911 Equipment	9,300.43	0.00	160,000.00	169,300.43
Mediator Fee	258,558.84	0.00	40,000.00	298,558.84
Probate Court - Conduct of Business	14,233.62	0.00	546.00	14,779.62
Law Library	63,579.94	0.00	75,000.00	138,579.94
Computerized Research	117,400.19	0.00	6,700.00	124,100.19
Del. R.E. Tax & Assessment Collection	66,217.62	0.00	145,000.00	211,217.62
Indigent Guardianship	147,913.99	0.00	47,000.00	194,913.99
Children Services	0.00	0.00	1,201,500.00	1,201,500.00
Indigent Drivers Alcohol	5,798.24	0.00	300.00	6,098.24
Board of Developmental Disabilities	14,632,417.58	9,109,270.00	6,321,167.00	30,062,854.58
Senior Citizens Tax Levy	0.00	1,035,000.00	10,500.00	1,045,500.00
Computer Systems Services	227,430.26	0.00	57,000.00	284,430.26
Certificate of Title	482,229.86	0.00	580,000.00	1,062,229.86
County Recorder's Equipment	63,062.70	0.00	15,000.00	78,062.70
Drainage Ditch	83,295.34	0.00	0.00	83,295.34
American Rescue Plan	11,240,866.95	0.00	0.00	11,240,866.95
FEMA - Coroner	54,500.00	0.00	0.00	54,500.00
Board of Elections Grant	10,140.98	0.00	0.00	10,140.98
Local Law Enforcement Block Grant	18,503.40	0.00	0.00	18,503.40
U.S. 23 Pipeline Taskforce	245,976.30	0.00	28,259.69	274,235.99
Sheriff's Federal Equitable Sharing	12,533.61	0.00	0.00	12,533.61
FEMA - Engineer	53,651.25	0.00	0.00	53,651.25
OneOhio Opioid	87,371.54	0.00	0.00	87,371.54
Prosecutor's Diversion Program	17,151.62	0.00	0.00	17,151.62
Septic Improvement	1,600.62	0.00	260,000.00	261,600.62
Small Cities Formula	79,674.08	0.00	980,000.00	1,059,674.08
Housing Loan Repay	7,553.21	0.00	0.00	7,553.21
Prison Diversion Subsidy	50,447.36	0.00	180,000.00	230,447.36
Court Backlog Grant	0.00	0.00	77,524.32	77,524.32
ATP Grant - Juvenile	21,548.53	0.00	56,641.05	78,189.58
401 Care & Custody	159,720.28	0.00	391,000.00	550,720.28
Drug Court Subsidy - Juvenile	34,551.84	0.00	30,000.00	64,551.84
Court Technology Grant - Juvenile	709.03	0.00	0.00	709.03
VOCA - Juvenile Court	3,588.45	0.00	29,753.00	33,341.45
Ohio CASA - Juvenile	5,731.01	0.00	6,000.00	11,731.01
Juvenile Court CTF	1,795.21	0.00	0.00	1,795.21
Juvenile Court IV-E	1,497,538.88	0.00	135,000.00	1,632,538.88
AOT Program - Probate Court	251.30	0.00	938.10	1,189.40
Drug Court Subsidy - Common Pleas	45,000.00	0.00	45,000.00	90,000.00
T-CAP Grant	125,448.35	0.00	307,845.00	433,293.35
ATP Grant - Common Pleas	8,827.56	0.00	17,026.00	25,853.56
SIM Implementation Grant	1.00	0.00	0.00	1.00
OCJS Drug Law Enforcement	96,190.77	0.00	0.00	96,190.77
Marine Patrol	1,341.44	0.00	25,960.27	27,301.71
Jail Release Program	18,868.50	0.00	0.00	18,868.50
Sheriff Jail Diversion	21,063.21	0.00	139,783.13	160,846.34
Recovery Ohio Grant	(7,489.17)	0.00	47,900.00	40,410.83
Coronavirus Sheriff	18,212.33	0.00	0.00	18,212.33
Residential Services	55,214.00	0.00	296,000.00	351,214.00
VOCA/SVAA	7,325.79	0.00	133,322.00	140,647.79
<b>Total Special Revenue Funds</b>	<b>38,357,643.75</b>	<b>21,144,270.00</b>	<b>19,865,154.56</b>	<b>79,367,068.31</b>

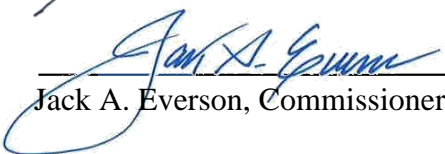
**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of, July 3, 2023, at 12:00 p.m.

Board of Commissioners of Ross County, Ohio

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

  
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Jack A. Everson, Commissioner